



**PROFESSIONAL EMPLOYMENT EXPERIENCE** *(Please include student teaching):*

Position	Name and Address	Dates	Supervisor

If you do not presently have an Instructional II certificate, how many years of the above teaching experience are you claiming toward your Instructional II certificate? \_\_\_\_\_ Years

Have you acquired tenure in Pennsylvania? \_\_\_\_\_ If yes, in which school district?

Have you completed an induction program in Pennsylvania? \_\_\_\_\_ If yes, in which school district?

**CERTIFICATION DATA**

Type Code	Years Valid	Date Issued	Area of Certification/License	State

**EMPLOYMENT RELATED WORK AND COLLEGE ACTIVITIES:**

Type of Work	Name and Address of Employer or Firm	Dates

**Past participation in directing or coaching extra-curricular activities:**

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**Activities or sports you are willing to direct or coach:**

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**College or community activities:**

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**Special awards or honors:**

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**Professional Affiliations:**

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**ADDITIONAL INFORMATION:**

Have you, at any time, been convicted of a felony or a misdemeanor, other than motor code violations?

\_\_\_\_\_Yes \_\_\_\_\_No

If yes, please explain. \_\_\_\_\_

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**REFERENCES:**

Name	Address	Area Code and Telephone

**DATE OF AVAILABILITY:** \_\_\_\_\_

Please attach copies of all other requested credentials to this application. Before final action can be taken on this application, we must be in receipt of all requested credentials. This application will be kept active for a period of **one year**. Please notify this office if you would like this period extended or of changes in your credentials or status.

*My signature below certifies that to the best of my knowledge and belief all information provided herein is complete and true. I understand that any misrepresentation of information shall be sufficient cause for 1.) rejecting my candidacy; 2.) withdrawal of any offer of employment; or 3.) terminating my employment.*

*I further authorize the Intermediate Unit to investigate my background now or in the future, to verify the information provided, and release from liability all persons and/or corporations supplying information concerning my background.*

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Date Signature of Applicant

**Return to: Michele Davidson, Management Assistant, Human Resources and Research Services  
RECRUITMENT OFFICE  
Colonial Intermediate Unit 20  
6 Danforth Drive  
Easton, PA 18045-7899**

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, Employees, prospective Employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources.

Coordinator of Title IX, Section 504 and ADA is: Mr. Anthony Pidgeon, Director of Human Resources & Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, 610-252-5550

**GENERAL BACKGROUND INFORMATION**

You must give complete answers to all questions. If you answer “Yes” to any question, you must list **all** offenses, and for each conviction provide date of conviction and disposition, regardless of the date of location of occurrence. Conviction of a criminal offense is **not** a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

**Criminal Offense** includes felonies, misdemeanors, summary offenses, and convictions resulting from a plea of “nolo contendere” (no contest).

**Conviction** is an adjudication of guilt and includes determinations before a court, a district justice, or a magistrate, which results in a fine, sentence, or probation.

You may omit: **minor** traffic violations, offenses committed before your 18<sup>th</sup> birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition program.

Were you ever convicted of a criminal offense?  Yes  No

Are you currently under charges for a criminal offense?  Yes  No

Have you ever forfeited bond or collateral in connection with a criminal offense?  Yes  No

Within the last ten years, have you been fired from any job for any reason?  Yes  No

Within the last ten years, have you quit a job after being notified that you would be fired?  Yes  No

Have you ever been professionally disciplined in any state?  Yes  No

Professional discipline means the annulment, revocation, or suspension of your Teaching certification or having received a letter of reprimand from an agency, Board or commission of state government, such as the Pennsylvania Professional Standards and Practices Commission.

Are you subject to any visa or immigration status, which would prevent lawful employment?  Yes  No

Note: If you answered “YES” to any of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on that sheet and include your social security number.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**COLONIAL INTERMEDIATE UNIT 20**  
*A Regional Service Agency*

It is requested that you respond, *in your handwriting*, to the following question. Please limit your response to this side of the paper and sign and date where indicated.

*The Intermediate Unit is a “regional service agency.” What do you believe are the top three (3) roles an IU needs to fulfill for its districts and the other entities it serves give the primary curriculum/school improvement priorities currently set by our Pennsylvania Department of Education?*

Signature and Date \_\_\_\_\_