

COLONIAL INTERMEDIATE UNIT 20

POSITION DESCRIPTION*

TITLE:	Training and Consulting Staff
QUALIFICATIONS:	Valid Pennsylvania Instructional or Educational Specialist Certificate; five years teaching or related experience; experience in creating and implementing programs/services; outstanding oral and written communication skills; experience in providing staff development to varied audiences preferred.
REPORTS TO:	Director of Curriculum
LOCATION:	Colonial Intermediate Unit 20 Central Office
JOB GOAL:	Provide professional development training and technical assistance to support local school districts, charter schools and CIU 20 in meeting the requirements of NCLB and IDEA to improve teaching and learning for all students

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Provide training and technical assistance for LEAs, agencies and parents involved in statewide special education initiatives, or as required by federal and state regulations, or to meet local needs, in the form of guided practice and evaluation of interventions.
2. Facilitate training and technical assistance in the area of curriculum adaptations, Progress Monitoring, PA Academic Standards, PSSA/PASA, Assessment Anchors, and meeting the requirements of AYP under NCLB.
3. Assist school districts and agencies in developing expertise related to inclusionary practices in school-age programs utilizing standards-based instruction and effective practices, to accommodate students with special needs and students with diverse backgrounds.
4. Facilitate training and technical assistance for LEAs by integrating research-based strategies into practice.
5. Participate in PDE sponsored training sessions and planning meetings; implement and disseminate related materials and information.
6. Demonstrate a working knowledge of the Individuals with Disabilities Act, No Child Left Behind Act, Chapters 4,14,15,16 of the School Code and an understanding of how these impact the provision of special education services.
7. Perform other job-related duties as required or assigned by the Director of Curriculum in conjunction with the Assistant Director of Curriculum.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform any other job related duties requested by their supervisor.

TERMS OF EMPLOYMENT:

1. Salary and work year to be established by the Board.
2. In accordance with state and federal law, reasonable accommodations will be considered upon request.

*Current as of 9/2/2004