

NONPUBLIC SCHOOL SERVICES

Position Description

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| TITLE: | REMEDIAL TEACHER |
| QUALIFICATIONS: | Certification as a Reading Specialist for reading remediation grades K-12 Certification in Elementary Education for math remediation Grades K-6 |
| LOCATION: | Any Location within the Intermediate Unit |
| JOB GOAL: | To provide teaching and consulting services necessary to maintain the effective functioning of the Act 89/ Title I remedial program at the elementary level in the nonpublic schools. |

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. To identify students eligible for the program by means of standardized school administered test scores, previous placement in the Act 89/Title I program, and classroom teacher/principal recommendation.
2. To formally assess the needs of each student by benchmark testing that will confirm final selection of students for the program.
3. To use additional formal and informal measures, as indicated by data on hand, to define specific content and skills that require remediation.
4. To provide each student with a data driven individual prescription with stated goal (s) and objectives that scaffold into lessons that will result in meaningful progress or achievement of the goal (s)
5. To plan and implement remedial reading and mathematics programs which will provide targeted individualized instruction, based on program diagnostic data in a positive learning environment that will result in making meaningful progress or reach classroom placement level

Reading

- Phonemic awareness instruction
- Phonics instruction
- Vocabulary instruction
- Fluency instruction
- Comprehension instruction
- Study skills instruction

Mathematics

- Computational skills and processes
 - Mathematical concepts
 - Mathematical application skills
6. To record and maintain appropriate records related to the Auxiliary (Nonpublic School) Services program.
 7. To assist in the selection and use of instructional materials and equipment.
 8. To assist in the preparation of forms, letters, etc., applicable to the Act 89 program and disseminate information relative to the Act 89 Reading and Mathematics program
 9. To communicate with the regular classroom teacher, administrator and parents regarding the scheduling, attendance, and progress (academic and behavioral) of students in their program.
 10. To assist the supervisor/director in related functions involving the Auxiliary Services of Colonial Intermediate Unit 20.
 11. To function as a member of one of the three staff committees, (reading, mathematics, technology) and complete curriculum work under the direction of the committee chairman
 12. To participate as a member/consultant of the Instructional Support Team at each assigned school.
 13. When assigned, provide Title I instruction to eligible students following Title I regulations and directives and respond to requests from coordinators of contracting school districts with information and data concerning the students served.

OTHER MAJOR DUTIES AND RESPONSIBILITIES:

1. Function as a member of the IU wide Instruction Support Team training Process.
2. Promote a positive image of the Intermediate Unit and the nonpublic Schools.
3. Demonstrate the willingness to assist other employes with their work.
4. Stay current in all aspects of the practice of teaching remedial reading and mathematics.
5. Demonstrate proficiency in the use of all technology applications and skills incorporated in the professional duties of the Auxiliary Services Program.

This job description in no way states or implies that these are the only duties performed by the employe occupying this position. Employes will be required to follow any other job related instructions and to perform any other job related duties requested by their supervisor.

TERMS OF EMPLOYMENT:

1. Salary and work year to be established by the Board.

In accordance with State and Federal Law, reasonable accommodations will be considered upon employe request.