
**COLONIAL INTERMEDIATE UNIT 20
MINUTES OF MEETING
October 28, 2015**

The October meeting of the Colonial Intermediate Unit 20 Board of School Directors was held on Wednesday, October 28, 2015 at Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA. President Baird called the meeting to order at 7:34 PM at which time the Pledge of Allegiance was recited.

Members Present:

Dr. Michael Baird, Northampton (President)
Eugene McKeon, Bethlehem (Vice-President)
Kenneth Brewer, Bangor
Eileen Featherman, East Stroudsburg
Michelle Price, Easton
Kenneth Butz, Nazareth
Ethan Habrial, Pen Argyl
Daniel Wunder, Pleasant Valley
Annabella Lastowski, Pocono Mountain
Susan Baxter, Saucon Valley
Cindy Nester, Wilson

Members Absent:

Pam Lufty, Delaware Valley
Merlyn Clarke, Stroudsburg

Also Present:

Dr. Charlene M. Brennan, Executive Director
Dr. Mary Beth Bianco, Assistant Executive Director
Mrs. Dawn Hales, Secretary to the Board
Mr. Hans Baltzersen, Assistant to the Executive Director for Management Services
Ms. Michelle Bozzini, Director of Professional Learning
Mr. Thomas Kalinoski, Director of Technology Systems and Operations
Mr. Anthony Pidgeon, Director of Human Resources & Research Services
Mr. Jon Wallitsch, Director of Fiscal Services
Mr. Christopher Wolfel, Director of Special Education
Mr. Donald Spry, Solicitor

4. MOTION to Approve Agenda – October 28, 2015

On motion by Mrs. Lastowski, seconded by Mr. Wunder, and unanimously passed by voice vote, the Board approved the Agenda as presented with any additions and/or corrections noted.

5. MOTION TO Approve Minutes of Meeting – September 23, 2015

On motion by Mr. McKeon, seconded by Mrs. Featherman, and passed by voice vote the Board approved the Minutes of the September 23, 2015 meeting **with the revision being made to reflect the attendance of Mr. Kenneth Brewer (Bangor) being present for both the Board Meeting as well as Executive Session.**

6. MOTION TO Approve the Report of the Treasurer & Request for Approval of Bills – September, 2015

On motion by Mr. Brewer, seconded by Mr. Butz, and unanimously passed by voice vote, the Report of the Treasurer for the month of September, 2015 was approved and bills ordered paid.

7. ANNOUNCEMENT OF EXECUTIVE SESSION

Dr. Baird announced that an Executive Session was held prior to the meeting to discuss Legal matters. Present were: Dr. Michael Baird, Eugene McKeon, Kenneth Brewer, Michelle Price, Eileen Featherman, Kenneth Butz, Daniel Wunder, Ethan Habrial, Annabella Lastowski, Susan Baxter, Cindy Nester, Dr. Charlene Brennan, Dr. Mary Beth Bianco, Anthony Pidgeon, Hans Baltzersen and Atty. Donald Spry

8. COMMUNICATIONS -

None at this time

9. RECOGNITION OF VISITORS –

Ashley Grennan, Teacher, representing the CEA; Kevin Reed, King, Spry, Herman, Freund & Faul; Renee Harris, CIU20 Online Teaching and Learning Consultant

10. COMMENTS BY VISITORS (Agenda Items)

None at this time

11. REPORT OF EXECUTIVE DIRECTOR

- Kevin Reed attended the meeting to explain and discuss the need for a Revenue Anticipation Note, allowing the intermediate unit to draw money from the bank as needed, due to the absence of a State budget. Many school districts have already begun this process. The Note would be in the amount of \$12.8M and the proposal is from Lafayette Ambassador Bank. The board must decide whether to accept a fixed rate or a variable rate option. The proposal also includes a bank fee of \$5,900 and a separate bond counsel fee from King, Spry. In 2009, the last time a RAN was considered, the bond counsel fee was \$3,500. After discussion, the consensus was to accept the variable rate with a 1.79% cap and a combined “not to exceed” amount of \$12,400 for the bank and bond counsel fees. Funds will most likely be needed by December. A Revenue Anticipation Note must be paid back within the same fiscal year.
- Renee Harris is attending this meeting to present the new Colonial Virtual Program to the Board. This program is in partnership with Montgomery County Intermediate Unit. Ms. Harris, throughout the year, has been out to the intermediate unit’s districts to present this information. A flyer detailing the benefits of this program, along with contact information was distributed. Students remain district students and participate in extra-curricular activities. IU20 works as a partner with your district, functioning as a liaison. IU20 would handle enrollment, provide percentage grades to schools, customize, analyze tools/resources and help deliver state testing. Cyber education cost information is included in the handout. There is no membership or annual fees. The intermediate unit is currently working with Easton SD on their Cyber Academy. The IU is managing their program, working to return students from other cyber programs. Ms. Harris is meeting with teachers and getting them trained to teach online. The plan is to start the program and transition it back Easton. There is a 3-year plan in place.
- Dr. Brennan brought attention to the list of contract rates on the agenda. This is an effort to become more efficient. Many times there are duplicate contracts for different districts. This should result in a much smaller agenda by approving rates ahead of time. This will begin in December.
- Dr. Brennan thanked the following Board members for their service: Cindy Nester, Annabella Lastowski, and Eileen Featherman. They will not be returning in December.

- Dr. Brennan welcomed Dawn Hales back after a medical leave of absence. She has been back for just over a month; Chris Wolfel and his wife recently welcomed a new baby and Dr. Bianco became a grandmother.
- Dr. Brennan shared a breakout of Intermediate Unit 20's sick leave rebates.

Miscellaneous:

- *The Twenty* was distributed for the month of October

12. OLD BUSINESS

None at this time

On motion by Mrs. Lastowski and seconded by Mrs. Baxter and unanimously passed by voice vote, the Board approved the following Action Items (on Agenda) as presented with any additions and/or corrections noted:

On motion by Mr. Brewer and seconded by Mrs. Lastowski and unanimously passed by voice vote, the Board approved the following Action Items (on Addendum) as presented with any additions and/or corrections noted:

13. ACTION ITEMS

1. Acknowledgement – Completion of Induction

It is recommended the Board acknowledge the following individuals who have completed the CIU 20 Induction Program (Pennsylvania Code, Title 22, Chapter 49.16), during the 2015-2016 school year, effective the date listed:

Taticia Becht	September 23, 2015	Kirsten Bickert	September 23, 2015
Colleen Seitz	September 23, 2015		

2. Approval – Salary Increase for Executive Director

It is recommended the Board approve a ____% salary increase for the Executive Director, effective July 1, 2015.

The Board approved a 2% salary increase.

3. Approval – Solicitation to Bid

It is recommended the Board authorize permission for the solicitation of bids for Paper and Janitorial Supplies through the Northampton/Monroe/Pike County Joint Purchasing Board for the 2016-2017 school year.

4. Approval – Solicitation to Bid

It is recommended the Board authorize permission for the solicitation of bids for Fuel Oil through the Northampton/Monroe/Pike County Joint Purchasing Board for the 2016-2017 school year.

It is also recommended the Board accept and approve the vendor(s) for fuel oil for the 2016-2017 school year as to be recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit 20 Board of Directors at the December 2015 regularly scheduled meeting.

5. Approval – New Class / Position

It is recommended the Board approve the following new class / positions:

- a. **Coordinator of Special Education (Level IV)** effective October 29, 2015, due to a reorganization of responsibilities and duties in the Resolve Program, this position will ensure adequate support to the management of the Emotional Support and Alternative Education Programs.

6. Approval – Early Intervention Contract

It is recommended the Board approve the Early Intervention Contract No. 15-1046 in the amount of \$4,800 from the County of Northampton for the 2015-2016 school year. **ATTACHMENT 13.6**

7. Approval – Board Secretary

It is recommended the Board reinstate Mrs. Dawn Hales as the Board Secretary effective October 1, 2015.

ADDENDUM – ADD**8. Approval – Employment Agreement**

It is recommended the Board approve an Employment Agreement between Colonial Intermediate Unit 20 and Mr. Hans Baltzersen, Assistant to the Executive Director for Management Services, effective July 1, 2015. The benefits (Exhibit A) and contract (Exhibit B) for Mr. Baltzersen are attached.

ATTACHMENT 13.8(A) and **ATTACHMENT 13.8(B)**

9. Approval – 2015-2016 Contract Rates

It is recommended the Board approve the Colonial Intermediate Unit 20 2015-2016 Revenue Generating and Payment Rates:

**Colonial Intermediate Unit 20
2015-2016 Contract Rates**

<u>Revenue Generating Services</u>	Hourly Rate	
	In-District	Out of District
Audiology In-Service	\$ 48.27	\$ 56.96
Behavioral Support	\$ 54.95	\$ 64.85
Homebound Services	\$ 47.20	\$ 55.70
Interpreting Services	\$ 33.46	\$ 39.48
Job Coaching/Transitioning One on One	\$ 46.80	\$ 55.22
Job Coaching/Transitioning Group	\$ 32.76	\$ 38.66
Psychological Evaluations	\$ 262.91	\$ 310.24
Psychological Evaluations - No Shows or Cancellations	\$ 105.16	\$ 124.09
Transition Assessment	\$ 53.63	\$ 63.28

Revenue Generating One on One Services

Description	Daily Rate
Associate Teacher	\$ 210.91
Associate Specialist	\$ 241.51
Mental Health Worker	\$ 249.91

Rates for Payment

Description	Payment Rate
Discovery Education Streaming Service	\$.85 per year per student
Discovery Education Streaming Plus Service	\$1.25 per year per student

10. Motion to Approve the Revenue Anticipation Note Resolution – Series of 2015

In consideration of the proposals received by Lafayette Ambassador Bank for the Intermediate Unit's Revenue Anticipation Note, Series of 2015, which consists of a variable rate proposal of 40% of the National Prime Rate with a rate cap of 1.79% and a fixed rate proposal of 1.48%; upon the recommendation of the Intermediate Unit's financial advisor, Public Financial Management Inc., the administration requests a motion to approve the Revenue Anticipation Note Resolution and accept the variable rate proposal of Lafayette Ambassador Bank.

To the extent that the Board wishes to pursue the fixed rate proposal, the administration requests a Motion to approve the Revenue Anticipation Note Resolution with an amendment setting the interest rate provisions to the fixed rate amount of 1.48% and to accept the fixed rate proposal of Lafayette Ambassador Bank.

ATTACHMENT 13.10

The Board agrees to accept the variable rate option with a rate cap of 1.79% and a "shall not exceed" amount of \$12,400 in combined bank and bond counsel fees.

On motion by Mr. McKeon and seconded by Ms. Price and unanimously passed by voice vote, the Board approved the following Action Items (on Agenda) with the exception of one NO vote for item 14.F.12 by Mr. Habrial, as presented with any additions and/or corrections noted:

On motion by Ms. Featherman and seconded by Mr. Habrial and unanimously passed by voice vote, the Board approved the following Action Items (on Addendum) as presented with any additions and/or corrections noted :

14. PERSONNEL ITEMS

IF NECESSARY, THE REASON FOR SUBMISSION FOR BOARD APPROVAL AFTER THE PREVIOUS BOARD MEETING DATE IS PROVIDED.

A. LEAVES OF ABSENCE

It is recommended the Board approve the following Leaves of Absence (without pay and benefits unless otherwise noted):

None at this time

ADDENDUM – ADD:**1. Paige Zinis (Associate Teacher) – Parental Leave of Absence**

Start Date – August 22, 2015

Return Date – Beginning of the 2016-2017 school year

B. RESIGNATIONS

It is recommended the Board accept the following Resignations:

	Name	Position	Effective Date	Reason
1	Kristine Delmas	Associate Teacher	October 22, 2015	Other Employment
2	Theodore Mitchell	Custodian	October 8, 2015	Other Reasons
3	Britney Williams	Associate Teacher	October 23, 2015	Other Employment

ADDENDUM – ADD:

4	Kristine Delmas	Associate Teacher	Revise date on Agenda from October 22, 2015 to October 30, 2015	Other Employment
5	Ashley Eckhart	TSS	October 13, 2015	Other Reasons
6	Kaitlin Gabriel	Speech Therapist	December 14, 2015	Other Employment
7	Donna George	Associate Teacher	December 31, 2015	Retirement
8	Stephanie Lutjens	Mental Health Worker	November 13, 2015	Other Employment
9	Vanessa Marrone	Associate Teacher	Revise date (previously approved September 2015) from October 9, 2015 to October 8, 2015	Other Reasons
10	Tracey Monaghan	Associate Teacher	October 2, 2015	To accept a LTS Teaching position with IU20
11	Bethany Palmeter	Teacher	December 31, 2015	Family or Domestic Reasons
12	Patricia Radenhausen	Associate Teacher	October 30, 2015	Other Employment
13	Kellie Russell	Associate Teacher	October 20, 2015	To accept a FT Teaching position with IU20
14	Nancy Ryan	Associate Teacher	August 14, 2015	To accept a FT Teaching position with IU20
15	Pamela Shay	P50/TSS	September 23, 2015	No Reason Given
16	Pamela Sierra	P50/Mobile Therapist	October 5, 2015	Other Employment
10	Courtney Townsend	Associate Teacher	November 4, 2015	Other Employment

C. JOB STATUS CHANGES

It is recommended the Board approve the following Job Status Changes:

	Name	Assignment	Salary	Effective
1	Christine Godshalk	From Associate Teacher (1:1) to Full-time Classroom Associate Teacher (AS, Five Points Elementary, Bangor Area SD)	Remains the same	August 17, 2015

ADDENDUM – ADD:

2	James Weller	From Van Driver/Monitor to Bus Driver/Van Driver/Monitor (Transportation, Locations as Assigned)	\$15.29/\$13.75/\$12.19 per hour	September 18, 2015
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D. APPOINTMENTS

It is recommended the Board approve the following Appointments:

	Name	Assignment	Salary	Effective Date
1	Linda Adams	Van Driver/Monitor (Transportation, Locations as assigned)	\$13.75/\$12.19 per hour	August 27, 2015
2	Donna Adamson	Full-time Associate Teacher (AS, Farmersville Elementary, BASD)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	October 13, 2015
3	Sheila Beltz	Monitor (Transportation, Locations as assigned)	\$12.19/hour	September 30, 2015
4	Kirsten Bickert	Full-time (TPE) School Nurse (EI, Colonial Early Learning Center, located in BASD)	\$49,394 (Step 1 - B24)	September 29, 2015
5	Brittany Brogan	Full-time Associate Teacher (1:1) (AS, Bangor Middle, Bangor Area SD)	\$16,552.75 (Cluster 7, Step 1 - HS/HQ)	September 28, 2015 and will continue until student moves or no longer needs service
6	Ryan Capobianco	Full-time Mental Health Worker (ES, Easton HS, EASD)	\$26,384 (Step 1, BS/BA)	October 16, 2015 (PRC)
7	Anthony Casciano	Full-time Associate Teacher (1:1) (PHP, Colonial Academy, following PAASD calendar)	\$18,052.75 (Cluster 7, Step 1 - HS48/AS)	October 19, 2015 and will continue until student moves or no longer needs service
8	Susan Dougherty	Monitor (Transportation, Locations as assigned)	\$12.19/hour	August 26, 2015
9	Christie Faust	Full-time Associate Teacher (1:1) (PHP, Colonial Academy, follows PAASD calendar)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	October 13, 2015 and will continue until student moves or no longer needs service
10	Gregory Gabrielli	Full-time Associate Teacher (PHP, Colonial Academy, following PAASD calendar)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	October 15, 2015
11	Andrew Gier	Full-time Associate Teacher (AS, Colonial Early Learning Center, located in Bethlehem Area SD)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	November 2, 2015
12	Kathy Guerin	Van Driver/Monitor (Transportation, Locations as assigned)	\$13.75/\$12.19/hour	September 9, 2015
13	Christine Hannig	Full-time Associate Teacher (AS, Swiftwater Elementary, PMSD)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	September 23, 2015
14	Nancy Lauchaire	Full-time Associate Teacher (1:1) (AS, Chipperfield Elementary, SASD)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	September 10, 2015 and will continue until student moves or no longer needs service

15	James Litts	Full-time Associate Teacher (1:1) (PHP, Colonial Academy, following PAASD)	\$20,552.75 (Cluster 7, Step 1 – BS/BA)	October 19, 2015 and will continue until student moves or no longer needs service
16	Maria Perez	Full-time Associate Teacher (1:1) (AS, East Stroudsburg HS-North, ESASD)	\$16,552.75 (Cluster 7, Step 1 – HS/HQ)	October 2, 2015 and will continue until student moves or no longer needs service
17	Hester Rivera	Van Driver/Monitor (Transportation, Locations as assigned)	\$13.75/\$12.19/hour	October 2, 2015
18	Krystal Rivera	Full-time Associate Teacher (MDS, Pocono Mountain West HS, PMSD)	\$18,052.75 (Cluster 7, Step 1 – HS48/AS)	October 5, 2015
19	Stephanie Rogers	Full-time Certified Occupational Therapy Assistant (School Age OT, Northampton County, Locations as assigned)	\$30,927.75 (Cluster 6, Step 1)	October 14, 2015
20	Kellie Russell	Full-time (TPE) Teacher (AS, Freemansburg Elementary, BASD)	\$48,330 (Step 1 – BS/BA)	October 21, 2015
21	Jennifer Shockency	Van Driver/Monitor (Transportation, Locations as assigned)	\$13.75/\$12.19/hour	October 6, 2015
22	Pamela Sierra	Full-time Mental Health Worker (LSS, Stroudsburg HS, SASD)	\$28,446 (Step 1, M)	October 14, 2015
23	Sherrifa Thompson	Monitor (Transportation, Locations as assigned)	\$12.19/hour	October 5, 2015
24	Todd Van Nortwick	Full-time (PE) Supervisor of Auxiliary Services and Professional Learning (CIU20 Office)	\$89,682.00 (Level III)	TBD pending release from present school district and (PRC)
25	Jessica Williamson	Full-time Associate Teacher (1:1) (AS, Pocono Mountain West HS, PMSD)	\$20,552.75 (Cluster 7, Step 1 – BS/BA)	October 8, 2015 and will continue until student moves or no longer needs service

ADDENDUM - ADD:

26	Marisa Balzafiore	Full-time Associate Teacher (AS, Marvine Elementary, BASD)	\$20,552.75 (Cluster 7, Step 1 – BS/BA)	October 19, 2015
27	Lee Koehler	Bus Driver/Van Driver/Monitor (Transportation, Locations as assigned)	\$15.29/\$13.75/\$12.19 per hour	August 10, 2015
28	Tracey Monaghan	Long-term Substitute Teacher (PS, Pleasant Valley Elementary, PVSD)	\$48,330 (Step 1 – BS/BA)	October 5, 2015
29	John Rapp	Van Driver/Monitor (Transportation, Locations as assigned)	\$13.75/\$12.19 per hour	August 26, 2015
30	Silvia Suero-Rodriguez	Full-time Mental Health Worker (ES, Pleasant Valley High School, PVSD)	\$26,384 (Step 1 – BS/BA)	September 15, 2015
31	Kimberly Rowe	Van Driver/Monitor (Transportation, Locations as assigned)	\$13.75/\$12.19 per hour	October 26, 2015
32	William Traugher	Van Driver/Monitor (Transportation, Locations as assigned)	\$13.75/\$12.19 per hour	August 26, 2015
33	Carol Welch	Full-time Associate Teacher (1:1) (PHP, Colonial Academy, following PAASD)	\$20,552.75 (Cluster 7, Step 1 – BS/BA)	October 21, 2015 and will continue until student moves or no longer needs service

34	James Weller	Van Driver/Monitor (Transportation, Locations as assigned)	\$13.75/\$12.19 per hour	August 10, 2015
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E. SUPPLEMENTAL AGREEMENTS TO CURRENT POSITIONS

	Name	Rate	Service	Effective Dates
1	Andrea Fuller (School Nurse)	Not to exceed \$500	Mentoring of a new professional (Kirsten Bickert)	September 29, 2015 – September 28, 2016
2	Janine Page (Teacher)	Contractual Homebound rate. Not to exceed 20 hours per week, plus mileage	Provide homebound instruction to a Bethlehem Area SD student	August 31, 2015 - June 30, 2016
3	Susan Pellegrino (Teacher)	Not to exceed \$500	Mentoring of a new professional (Kellie Russell)	October 21, 2015 – October 20, 2016

ADDENDUM - ADD:

4	Elizabeth Kantzaridis (Program Specialist)	Not to exceed \$500 (prorated)	Mentoring of a new professional (Tracey Monaghan)	October 5, 2015 – January 3, 2016
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F. CONTRACTS FOR PAYMENT

It is recommended the Board approve the following Contracts for Payment and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

Attachment	Name	Service	Rate	Effective Dates
F.1	Chester County Intermediate Unit 24	Will provide judges, event coordinator and equipment to conduct CIU20's Regional Pennsylvania Academic Competition	Not to exceed \$4,100	March 18, 2016 (Snow Date: March 23, 2016)
F.2	CPE Associates	Will conduct (11) three-credit online Continuing Professional Education Courses as outlined in attached contract (A-K)	As outlined in contract. Not to exceed \$66,000	January 12, 2016 - June 10, 2016
F.3	Discovery Education	Will provide Discovery Education Streaming, Discovery Education Streaming PLUS and Discovery Education Science services	Not to exceed \$61,409.35	July 1, 2015 – June 30, 2016
F.4	Ms. Lisa Facciponti	Will provide eight sessions of an interactive music program to students in the following programs: Dual Diagnosis, Autistic PHP, AS, and Life Skills at Colonial Academy	\$85/hour, for 40 hours. Not to exceed \$3,400	November 1, 2015 - June 30, 2016
F.5	Ms. Lisa Facciponti	Will provide weekly storytelling sessions.	\$200/day, for 25 days. Not to exceed \$5,000	November 1, 2015 - June 15, 2016
F.6	Maxim Healthcare Services, Inc.	Amendment: To provide an RN or LPN in the absence of the full-time nurse at Colonial Academy, originally approved on May 27, 2015. Amend the contract to include an additional \$9,900. New shall not exceed amount is \$13,200.		
F.7	North Star Adventure at Dutch Springs	Will allow students in the Resolve programs to experience Low Elements, High Elements, and Sky Challenge courses	\$400/day, for 4 days. Not to exceed \$1,600	November 1, 2015 - June 30, 2016

F.8	North Summit Climbing Gym	Students of the PHP, ES, LSS and Alt. Ed. Programs will be given the opportunity to participate in indoor rock climbing	As outlined in contract. Not to exceed \$7,000	November 1, 2015 - June 30, 2015
F.9	Ms. Karen Pasquel	Will mentor and facilitate three-credit continuing professional education courses, "National Board Certification Component 1, 2 & 3"	As outlined in contract. Not to exceed \$12,000	September 1, 2015 - May 31, 2016
F.10	ProShred Security	Amendment: To provide shredding of confidential documents. Originally approved October 29, 2014 and amended January 28, 2015. Amend contract to include an additional \$1,500 and an additional location of CELC at a fee of \$60/month. New shall not exceed amount is \$7,900		
F.11	Pennsylvania School Boards Association	Will provide Dr. Janet McNally for the presentation, "Developing Trust - Superintendent/Board Relationships and Effects on Staff and Students" at the CIU20 and CLIU21 Joint Superintendent's Meeting	Not to exceed \$600, plus travel expenses.	October 23, 2015
F.12	Dr. Paul Riccomini	Will provide four days of on-site professional development opportunities as outlined in contract	\$3,000/day, for four days. Not to exceed \$12,000	September 28, 2015, October 22, 2015, December 9, 2015 and December 10, 2015
Mr. Habrial voted "no"				
F.13	Schoology, Inc.	Will work with CIU20 in supporting Bethlehem Area SD in providing a digital learning environment	As outlined in contract. Not to exceed \$108,600	November 1, 2015 - October 31, 2018
F.14	Erica Stone	Will provide daily transportation to Scranton School for the Deaf and Hard of Hearing	\$87.97/day. Not to exceed \$6,773.69	August 24, 2015 - December 31, 2015
F.15	Dr. Martha Turnberg	Dr. Turnberg and staff will provide psychiatric services to the sites of the Partial Hospitalization Program	\$150/hour. Not to exceed \$352,200	November 1, 2015 - June 30, 2016
F.16	Dr. Jessica Wenton	Will conduct two online three-credit continuing professional education courses, "Foundations of Online Learning in K-12 Environments" and "Assessing Students in K-12 Online Learning Environments"	\$200/person, up to 30 participants per course. Not to exceed \$12,000	October 19, 2015 - December 12, 2015
F.17	Dr. Melissa Whitman	Will conduct an online three-credit continuing professional education course, "Instructional Design for Effective Learning"	\$200/person, up to 30 participants. Not to exceed \$6,000	October 19, 2015 - December 12, 2015
F.18	Dr. Angelo Senese	Will provide Strategic Planning, evaluation and analysis of student programs at Colonial Academy	Not to exceed \$10,000 plus mileage	October 29, 2015 - June 30, 2016

ADDENDUM – ADD:

F.19	East Penn School District	Will provide Applied Behavior Analytic (ABA) services to students in the East Penn SD	\$64.85/hour, for 200 hours. Not to exceed \$12,970	October 29, 2015 to the end of the 2015-2016 school year
F.20	Schmauder Excavating, Inc.	Will provide snow removal at the Colonial Intermediate Unit 20 Central Office Building, Colonial Academy and Transportation Building	As outlined in contract	November 1, 2015 - November 1, 2016

G. REVENUE GENERATING CONTRACTS FOR SERVICE

It is recommended the Board approve the following Revenue Generating Contracts for Service and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

Attachment	Name	Service	Rate	Effective Dates
G.1	Bethlehem Area SD	CIU20 will provide the Bethlehem Area SD with Schoology, a digital learning environment	As outlined in contract. Not to exceed \$119,600	November 1, 2015 - October 31, 2018
G.2	Bethlehem Area SD	CIU20 will provide homebound instruction for a student who attends the BASD	\$47.20/hour, plus mileage	August 31, 2015 - June 30, 2015
G.3	Carbon-Monroe-Pike Mental Health and Developmental Services, Inc.	In collaboration with CIU20 Early Intervention staff, will provide evaluations to children in Monroe County	Not to exceed \$5,000	October 1, 2015 - June 30, 2016
G.4	Capital Area IU15	Will provide funding for an Instructional Coach Mentor as part of the PA Institute of Instructional Coaching (PIIC)	\$500/day, for 70 days. Not to exceed \$35,000	July 1, 2015 - June 30, 2016
G.5	East Stroudsburg Area SD	CIU20 will provide Discovery Education Streaming to East Stroudsburg Area SD	\$0.40/student, for 6,922 students. Not to exceed \$2,768.80	July 1, 2015 - June 30, 2016
G.6	East Stroudsburg Area SD	CIU20 will provide an associate teacher for direct, one-on-one services at: J.M. Hill Elementary School - PHP	Not to exceed \$31,214.68	October 7, 2015 - end of the 2015-16 school year
G.7	Holy Family School	CIU20 will provide Discovery Education Streaming	\$0.85/student, for 283 students. Not to exceed \$240.55	July 1, 2015 - June 30, 2016
G.8	Monsignor McHugh Elementary School	CIU20 will provide Discovery Education Streaming	\$0.85/student, for 193 students. Not to exceed \$164.05	July 1, 2015 - June 30, 2016
G.9	Notre Dame of Bethlehem School	CIU20 will provide Discovery Education Streaming	\$0.85/student, for 402 students. Not to exceed \$341.70	July 1, 2015 - June 30, 2016
G.10	Our Lady of Angels Academy	CIU20 will provide Discovery Education Streaming	\$0.85/student, for 112 students. Not to exceed \$95.20	July 1, 2015 - June 30, 2016
G.11	Our Lady of Perpetual Help	CIU20 will provide Discovery Education Streaming	\$1.25/student, for 285 students. Not to exceed \$356.25	July 1, 2015 - June 30, 2016
G.12	Pocono Mountain SD	CIU20 will provide Dr. Donna Hopstetter to provide training on the Augmentative and Alternative Communication (AAC) process	\$80.46/hour, for 7 hours. Not to exceed \$563.22	October 12, 2015
G.13	Saucon Valley SD	CIU20 will provide Job Coaching services for a student in the SVSD, including transportation	\$32.76/hour, for 575 hours. Not to exceed 18,837.00	October 13, 2015 - end of the 2015-2016 school year
G.14	St. Joseph Regional Academy	CIU20 will provide Discovery Education Streaming	\$1.25/student, for 143 students. Not to exceed \$178.75	July 1, 2015 - June 30, 2016

G.15	St. Michael the Archangel	CIU20 will provide Discovery Education Streaming	\$1.25/student, for 311 students. Not to exceed \$388.75	July 1, 2015 - June 30, 2016
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ADDENDUM – ADD

G.16	Bangor Area SD	CIU20 will provide an associate teacher for direct, one-on-one services at: Colonial Academy – Emotional Support	Shall not exceed \$24,887.38	October 29, 2016 – end of 2015-2016 school year
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H. SUBSTITUTE LISTS

It is recommended the Board approve placement of the following individuals on the Substitute Lists indicated as per the effective dates as noted:

1. Substitute Teachers

Sonia Haines-Henely	September 23, 2015		
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ADDENDUM – ADD:

Patricia Barila	October 22, 2015		Danielle Cloward	October 22, 2015
Kristie Connell	October 22, 2015		Phaedra Fuchs	October 22, 2015
Mary Genao	October 22, 2015		Jean Kisilewicz	October 22, 2015
Darla Messenlehner	October 22, 2015		Margaret Meyers	October 22, 2015
Farhana Nasirullah	October 22, 2015		Katie Peluszak	October 22, 2015
Kristin Richards	October 22, 2015		Ellen Saylor	October 22, 2015
Christine Sequino	October 22, 2015		Jennifer Shunk	October 22, 2015
Lisa Rose	October 23, 2015			

2. Substitute Associate Teachers

Sonia Haines-Henely	September 23, 2015		
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ADDENDUM – ADD:

Patricia Barila	October 22, 2015		Danielle Cloward	October 22, 2015
Kristie Connell	October 22, 2015		Phaedra Fuchs	October 22, 2015
Mary Genao	October 22, 2015		Jean Kisilewicz	October 22, 2015
Darla Messenlehner	October 22, 2015		Margaret Meyers	October 22, 2015
Farhana Nasirullah	October 22, 2015		Katie Peluszak	October 22, 2015
Kristin Richards	October 22, 2015		Ellen Saylor	October 22, 2015
Christine Sequino	October 22, 2015		Jennifer Shunk	October 22, 2015
Lisa Rose	October 23, 2015			

3. Substitute Transportation

None at this time		
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4. Substitute Mental Health Treatment Specialists

None at this time		
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5. Substitute Custodian

None at this time		
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I. PROVIDER 50 LISTS

It is recommended the following individuals be placed on the Provider 50 List in the areas and on the effective dates listed:

a. **Behavior Specialist/Consultant – Master’s**

Nicole Calabrese – October 13, 2015	
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b. **Mobile Therapist**

Nicole Calabrese – October 13, 2015	
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c. **Therapeutic Staff Support**

Krista Hill – October 2, 2015	Deborah Lucosky – October 2, 2015
Brian LaBar – October 2, 2015	Nicole Calabrese – October 13, 2015
Christie Faust – October 13, 2015	

d. **Therapeutic Staff Support Aide**

None at this time	
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ADDENDUM – ADD:

Lisa Rose – October 26, 2015	
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J. MOBILE THERAPIST - OUTPATIENT PROGRAM

It is recommended the following individuals be placed on the Mobile Therapist - Outpatient Program List as per the effective dates listed:

None at this time	
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K. INTENSIVE IN-HOME SERVICES

It is recommended the following individuals be placed on the Intensive In-Home Services List in the areas and on the effective dates listed:

a. **Behavior Analyst**

None at this time				
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b. **Behavioral Technician**

None at this time				
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15. **NEW BUSINESS** – None at this time

16. **COMMENTS FROM VISITORS (Courtesy of the Floor)** – None at this time

17. **MOTION TO ADJOURN** - There being no further business, the meeting adjourned at 9:02 p.m. on motion by Mrs. Featherman and seconded by Mrs. Lastowski.

The next meeting of the Colonial Intermediate Unit 20 Board of Directors is scheduled for Wednesday, December 9, 2015, beginning at 7:30 p.m.

Respectfully Submitted,
Dawn M. Hales Secretary to the Board