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**COLONIAL INTERMEDIATE UNIT 20  
MINUTES OF MEETING  
December 9, 2015**

The December meeting of the Colonial Intermediate Unit 20 Board of School Directors was held on Wednesday, December 9, 2015 at Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA. President Baird called the meeting to order at 7:44 PM at which time the Pledge of Allegiance was recited.

**Members Present:**

Dr. Michael Baird, Northampton (President)  
Kenneth Brewer, Bangor  
Kenneth Butz, Nazareth  
Ethan Habrial, Pen Argyl  
Daniel Wunder, Pleasant Valley  
Susan Baxter, Saucon Valley

**Members Absent:**

Eugene McKeon, Bethlehem (Vice-President)  
Pam Lufty, Delaware Valley  
Michelle Price, Easton  
Merlyn Clarke, Stroudsburg  
VACANCY, East Stroudsburg  
VACANCY, Pocono Mountain  
VACANCY, Wilson

**Also Present:**

Dr. Charlene M. Brennan, Executive Director  
Mrs. Dawn Hales, Secretary to the Board  
Mr. Hans Baltzersen, Assistant to the Executive Director for Management Services  
Dr. Janice Cunningham, Director of Resolve Behavioral Health Services  
Mrs. Michelle Bozzini, Director of Professional Learning  
Mr. Thomas Kalinoski, Director of Technology Systems and Operations  
Mr. Anthony Pidgeon, Director of Human Resources & Research Services  
Mr. Jon Wallitsch, Director of Fiscal Services  
Mr. Christopher Wolfel, Director of Special Education  
John Freund, Solicitor

On motion by Mr. Wunder, seconded by Mr. Brewer, and unanimously passed by voice vote, the Board approved the Seating of a new Board Member representing Pocono Mountain School District and a new Board Member representing East Stroudsburg Area School District.

Item 4.c was removed from the agenda.

**4. Seating of New Board Members**

**a) Pocono Mountain School District**

It is recommended that   Dawn Wood   be seated as the Colonial Intermediate Unit 20 School Director representing the Pocono Mountain School District.   Ms. Wood   will fill the unexpired term of ~~his~~ her predecessor, which will expire June 30, 2016. (Present / ~~Not Present~~)

**b) East Stroudsburg Area School District**

It is recommended that Debbie Kulick be seated as the Colonial Intermediate Unit 20 School Director representing the East Stroudsburg Area School District. Ms. Kulick will fill the unexpired term of ~~his/her~~ predecessor, which will expire June 30, 2016. (~~Present / Not Present~~)

~~c) Wilson Area School District~~

~~It is recommended that \_\_\_\_\_ be seated as the Colonial Intermediate Unit 20 School Director representing the Wilson Area School District. \_\_\_\_\_ will fill the unexpired term of his/her predecessor, which will expire June 30, 2016. (Present / Not Present)~~

5. **MOTION to Approve Agenda – December 9, 2015**

On motion by Mr. Butz, seconded by Mr. Brewer, and unanimously passed by voice vote, the Board approved the Agenda as presented with any additions and/or corrections noted.

6. **MOTION TO Approve Minutes of Meeting – October 28, 2015**

On motion by Mr. Brewer, seconded by Mr. Butz, and passed by voice vote the Board approved the Minutes of the October 28, 2015 meeting as presented.

7. **MOTION TO Approve the Report of the Treasurer & Request for Approval of Bills - October, 2015**

On motion by Mr. Wunder, seconded by Mrs. Baxter, and unanimously passed by voice vote, the Report of the Treasurer for the month of October, 2015 was approved and bills ordered paid.

8. **ANNOUNCEMENT OF EXECUTIVE SESSION**

Dr. Baird announced that an Executive Session was held prior to the meeting to discuss legal matters, personnel issues and negotiations. Present were: Dr. Michael Baird, Kenneth Brewer, Kenneth Butz, Daniel Wunder, Ethan Habrial, Dawn Wood, Susan Baxter, Dr. Charlene Brennan, Anthony Pidgeon, Hans Baltzersen and Atty. Freund.

9. **COMMUNICATIONS -**

ATTACHMENT 9.a. Excellent Workshop! – Dr. Mary Beth Gustafson, PMSD

ATTACHMENT 9.b. Kudos and Thank You! – Dr. Mary Beth Gustafson, PMSD

ATTACHMENT 9.c. Staff Help – Mr. Ronald Roth, CIT

Dr. Brennan also reminded the board members about the CIU20 Flight Team that will assist our districts in any tragic event, at any time and at no cost.

10. **RECOGNITION OF VISITORS –**

Bonnie Yezzo, Beth Braithwaite and Paula Toborowski, all Hearing Support and representing PSEA.

11. **COMMENTS BY VISITORS (Agenda Items)**

None at this time

12. **REPORT OF EXECUTIVE DIRECTOR**

- A clip was shown from WFMZ-TV 69 News. Highlighted was a group of students from Intermediate Unit 20's Hearing Support classrooms visiting Santa at the Lehigh Valley Mall. What makes this Santa special is that he communicates to the students through sign language. Ms. Braithwaite shared that she was the first "signing Santa" 28 years ago.

- Dr. Brennan will share the 2016-2017 General Operating Budget next month when there are more board members present.
- The Twenty has returned to its original format. Dr. Brennan told Ms. Wood that she is provided copies of The Twenty to be used as part of her Board Report for Pocono Mountain.
- Dr. Brennan thanked the following Board members for their service: Cindy Nester, Annabella Lastowski, and Eileen Featherman. They will not be returning in December.
- Mr. Kenneth Butz was congratulated by all on the recent renaming of the Bushkill Elementary School to the Kenneth N. Butz, Jr. Elementary School.

*(The following is Courtesy of Nazareth Area School District website)*



### KENNETH N. BUTZ, JR. ELEMENTARY SCHOOL

At the Board Meeting of November 23, 2015, the Nazareth Area School District Board of Directors approved a resolution to rename the Bushkill Elementary School to the Kenneth N. Butz, Jr. Elementary School, in honor of his selfless dedication to the Nazareth Area School District as an employee, and then as a School Board Member. Mr. Butz started his career in the Nazareth Area School District in 1968, and continues to volunteer his time as a School Board Member and as an active volunteer with the Science Center behind the school building.

#### Miscellaneous:

- *The Twenty* was distributed for the month of December

### 13. OLD BUSINESS

None at this time

On motion by Mr. Butz and seconded by Mr. Brewer and unanimously passed by voice vote, the Board approved the following Action Items (on Agenda) as presented with any additions and/or corrections noted:

On motion by Mr. Brewer and seconded by Mr. Habrial and unanimously passed by voice vote, the Board approved the following Action Items (on Addendum) as presented with any additions and/or corrections noted:

### 14. ACTION ITEMS

#### 1. Acknowledgement – Completion of Induction

It is recommended the Board acknowledge the following individuals who have completed the CIU 20 Induction Program (Pennsylvania Code, Title 22, Chapter 49.16), during the 2015-2016 school year, effective the date listed:

<b>Ariel Hartman</b>	November 2, 2015	<b>Sean Wilson</b>	December 9, 2015
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**2. Approval – Internship**

It is recommended the Board approve an internship for Vianca Rivera, an undergraduate student at the Pennsylvania State University. She is requesting to begin the internship on January 12, 2016 and continue through May 20, 2016. Her supervision will be completed by Dennis Mills, Treatment Coordinator at Colonial Academy/Resolve Behavioral Health Services. There is no stipend requested.

**3. Approval – Transportation Vehicles to Scrap**

It is recommended the Board authorize the IU Transportation Department to scrap the following vehicle currently located on the Transportation lot:

Vehicle Number	Make	Description	Year	VIN Number
#103	Thomas	Bus	2001	4UZAAWAL41CH65787

**4. Approval – SRO Agreement – Bushkill Township**

It is recommended the Board approve the SRO Agreement with Bushkill Township for the 2015-2016 school year at Colonial Academy. **ATTACHMENT 14.4**

**5. Approval – IU13 Agreement – KtO Innovation Incentive Awards Project**

It is recommended the Board approve the agreement between Colonial Intermediate Unit 20 and the Lancaster-Lebanon Intermediate Unit 13 for the 2016 KtO Innovation Incentive Awards Project in the amount of \$56,250. This agreement is in effect from November 12, 2015 through December 31, 2016. **ATTACHMENT 14.5**

**ADDENDUM – ADD**

**6. Approval – Award of Bid – Fuel Oil**

Bids submitted by the Northampton/Monroe/Pike County Joint Purchasing Board have been properly solicited, received, and tabulated for Fuel Oil for the 2016-2017 school year. The CIU20 participating districts recommend the Colonial Intermediate Unit Board of Directors awarded to the lowest responsible bidders meeting specifications. A copy of the bid tabulation will be provided at the meeting.

**7. Approval – Local Wellness Policy / National School Lunch Program**

It is recommended the Board approve the Local Wellness Policy as required by the National School Lunch Program. **ATTACHMENT 14.7**

**8. Approval – Change in Positions**

It is recommended the Board approve the following change in positions:

- a. From Treatment Coordinator for Partial Hospitalization (Level IV) to Supervisor for Outpatient and Partial Hospitalization Programs (Level III) effective December 10, 2015. Due to the elimination of the

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Level IV position in the Outpatient Program, this change in position is needed to ensure appropriate supervision of the program. CIU20 Central Office.

- b. **From Wraparound Facilitator (Cluster 9) to Management Assistant for Outpatient Services (Level V(b)) effective** December 10, 2015. This change in position is needed due to the restructuring of the management of the Outpatient Program. CIU20 Central Office.

#### 9. Approval – New Positions

It is recommended the Board approve the following new positions:

- a. **Associate Teacher (1:1)** effective October 22, 2015 and will continue until student moves or no longer needs service. The Stroudsburg Area SD has requested the Intermediate Unit provide an Associate Teacher to meet the needs of an individual student. (AS, Chipperfield Elementary, SASD) Budget Amendment is attached. ATTACHMENT 14.9.a
- b. **Associate Teacher (1:1)** effective November 16, 2015 and will continue until student moves or no longer needs service. The East Stroudsburg Area SD has requested the Intermediate Unit provide an Associate Teacher to meet the needs of an individual student. (AS, Stroudsburg Middle, SASD) Budget Amendment is attached. ATTACHMENT 14.9.b
- c. **Associate Teacher (1:1)** effective December 1, 2015 and will continue until student moves or no longer needs service. The East Stroudsburg Area SD has requested the Intermediate Unit provide an Associate Teacher to meet the needs of an individual student. (ES, East Stroudsburg Elementary, ESASD) Budget Amendment is attached. ATTACHMENT 14.9.c
- d. **Associate Teacher (1:1)** effective November 19, 2015 and will continue until student moves or no longer needs service. The Northampton Area SD has requested the Intermediate Unit provide an Associate Teacher to meet the needs of an individual student. (LSS, Avona Elementary, Wilson Area SD) Budget Amendment is attached. ATTACHMENT 14.9.d
- e. **Associate Teacher (1:1)** effective October 23, 2015 and will continue until student moves or no longer needs service. The East Stroudsburg Area SD has requested the Intermediate Unit provide an Associate Teacher to meet the needs of an individual student. (PHP, JM Hill Elementary, ESASD) Budget Amendment is attached. ATTACHMENT 14.9.e
- f. **Mental Health Worker (1:1)** effective December 7, 2015 and will continue until student moves or no longer needs service. The East Stroudsburg Area SD has requested the Intermediate Unit provide an Mental Health Worker to meet the needs of an individual student in their Itinerant Emotional Support Program. (District-operated Itinerant ES, JT Lambert Intermediate, ESASD) Budget Amendment is attached. ATTACHMENT 14.9.f
- g. **Associate Teacher (1:1)** effective December 3, 2015 and will continue until student moves or no longer needs service. The Pen Argyl Area SD has requested the Intermediate Unit provide an Associate Teacher to meet the needs of an individual student. (LSS, Wind Gap Middle School, PAASD) Budget Amendment is attached. ATTACHMENT 14.9.g

h. **(2) Bus Drivers and (2) Monitors** effective December 10, 2015. The Northampton Area SD has requested the Intermediate Unit provide two bus runs for the students in the Autistic Support classes at Lehigh and Siegfried Elementary Schools. (There is no Budget Amendment)

**10. Approval – Change Order to Complete Septic System Repairs at Colonial Academy**

It is recommended the Board Change Order #1 in the amount of \$4,361. The Memorandum detailing the Change Order for repairs to the septic system at Colonial Academy is attached. **ATTACHMENT 14.10**

**11. Approval – Tenure**

It is recommended the Board acknowledge the following individuals who have achieved tenure effective the date listed:

<b>Michelle Lavelle</b> – November 5, 2015	<b>Annette Zettlemoyer</b> – November 5, 2015
<b>Dani Whitehead</b> – November 1, 2015	

**12. Approval – Renewal Lease Addendum with Bethlehem Area School District**

It is recommended the Board approve the Renewal Lease Addendum with Bethlehem Area SD, to lease the former SPARK building for the Early Intervention Program. This agreement will be in effect from January 1, 2016 to June 30, 2020, and shall not exceed \$596,250. **ATTACHMENT 14.12**

**13. Approval – Agreement with Tuscarora Intermediate Unit 11**

It is recommended the Board approve the agreement between Colonial Intermediate Unit 20 and Tuscarora Intermediate Unit 11 for the Bureau of Early Intervention Services – Results Grant in the amount of \$10,104.70. This agreement is in effect from September 1, 2015 through June 30, 2016. **ATTACHMENT 14.13**

**14. Approval – Rescind Resignation**

It is recommended the Board rescind the resignation of Kaitlin Gabriel, which was approved at the October, 2015 board meeting. Her termination date was to be December 14, 2015.

**15. Terminations**

It is recommended the Board approve the terminations and Resolutions of:

- a. Employee #053007 - effective December 9, 2015
- b. Employee #002232 – effective December 9, 2015
- c. Employee #006912 – effective December 9, 2015

On motion by Mr. Butz and seconded by Mrs. Baxter and unanimously passed by voice vote, the Board approved the following Personnel Items (on Agenda) with the exception of one NO vote for item 15.F.1 by Mr. Habrial, as presented with any additions and/or corrections noted:

On motion by Mr. Habrial and seconded by Mr. Wunder and unanimously passed by voice vote, the Board approved the following Personnel Items (on Addendum) as presented with any additions and/or corrections noted :

**15. PERSONNEL ITEMS**

IF NECESSARY, THE REASON FOR SUBMISSION FOR BOARD APPROVAL AFTER THE

**PREVIOUS BOARD MEETING DATE IS PROVIDED.****A. LEAVES OF ABSENCE**

It is recommended the Board approve the following Leaves of Absence (without pay and benefits unless otherwise noted):

**1. Marcie Beidleman (Teacher) – Parental Leave of Absence**

Start Date – December 13, 2015

Return Date – January, 2017

**B. RESIGNATIONS**

It is recommended the Board accept the following Resignations:

	<b>Name</b>	<b>Position</b>	<b>Effective Date</b>	<b>Reason</b>
1	Kristy Caamano	Treatment Coordinator	January 16, 2016	Other Employment
2	Annika Corcoran	Associate Teacher (1:1)	November 23, 2015	To accept long term substitute teaching position with IU20
3	Kathryn Higgins	Teacher	January 8, 2016	Other Employment
4	Nancy Hofmann	Speech Therapist	February 11, 2016	Retirement
5	Sarah Jacob	Teacher	January 8, 2016	Family or domestic reasons
6	Jennifer King	Associate Teacher	January 5, 2016	No reason given
7	Samantha Marra	Associate Teacher	December 11, 2015	Other Employment
8	Stephanie Martin	Associate Teacher	November 25, 2015	No reason given
9	Mary Ott	Associate Teacher	October 28, 2015	Transportation Problems
10	Shawn Ruppert	Associate Teacher	December 1, 2015	To accept another position with IU20

**ADDENDUM – ADD:**

11	William Elliott	Transportation Bus Driver	December 31, 2015	Retirement
12	Linda Fiorot	Transportation Bus Driver	November 24, 2015	Dissatisfaction with wages or conditions. Other Reasons
13	Sonya Isaacs	Associate Teacher (1:1)	December 11, 2015	Dissatisfaction with wages or conditions.

**C. JOB STATUS CHANGES**

It is recommended the Board approve the following Job Status Changes:

	<b>Name</b>	<b>Assignment</b>	<b>Salary</b>	<b>Effective</b>
1	Diane May	From Associate Teacher (1:1) to Full-time Classroom Associate Teacher (AS – Swiftwater Elementary, PMSD)	Remains the same	November 11, 2015
2	Leslie Omdalen	From Associate Teacher (1:1) to Full-time Classroom Associate Teacher (AS, Liberty HS, BASD)	Remains the same	October 28, 2015
3	Rachel Owings	From Associate Teacher (1:1) to Full-time Classroom Associate Teacher (LSS, PA High School, PAASD)	Remains the same	November 2, 2015

**ADDENDUM – ADD:**

4	Nicole Baker	From Treatment Coordinator for Partial Hospitalization Programs (Level IV) to Supervisor of Outpatient and Partial Hospitalization Programs (Level III) (CIU20 Office)	\$86,741 (Level III)	December 10, 2015
5	Brandon Mihalko	From Wraparound Facilitator (Cluster 9 [12 months]) to Management Assistant for Outpatient Program (Level V(b)) (CIU20 Office)	\$46,783 (Level V(b))	December 10, 2015
6	Debora Mancuso	From Long-term Substitute to Full-time Mental Health Treatment Specialist (PHP, Asa Packer Elementary, BASD)	Remains the same	January 4, 2016

**D. APPOINTMENTS**

It is recommended the Board approve the following Appointments:

	<b>Name</b>	<b>Assignment</b>	<b>Salary</b>	<b>Effective Date</b>
1	Donovan Adamson	Guaranteed Daily Substitute Bus Driver/Van Driver/Monitor (Transportation, Locations as Assigned)	\$15.29/\$13.75/\$12.19 per hour	August 26, 2015 for the 2015-2016 school year
2	Donovan Adamson	Bus Driver/Van Driver/Monitor (Transportation, Locations as Assigned)	\$15.29/\$13.75/\$12.19 per hour	November 2, 2015
3	Tonka Baric	Full-time Associate Teacher (AS – Clear Run Elementary, PMSD)	\$20,552.75 (Cluster 7, Step 1 – BS/BA)	November 4, 2015
4	Patricia Barila	Full-time Associate Teacher (1:1) (ES – Colonial Academy, following PAASD calendar)	\$20,552.75 (Cluster 7, Step 1 – BS/Ba)	November 9, 2015 and will continue until student moves or no longer needs service
5	Annika Corcoran	Long-term Substitute Teacher (PHP – Broughal Middle, BASD)	\$48,330 (Step 1, BS/BA)	November 24, 2015
6	Linda Fiorot	Bus Driver/Van Driver/Monitor (Transportation, Locations as assigned)	\$15.29/\$13.75/\$12.19 per hour	November 16, 2015
7	Brenda Fox	Monitor (Transportation, Locations as assigned)	\$12.19/hour	November 2, 2015 (PRC)
8	Raymond LaBarre	Full-time Custodian (Buildings & Grounds, Colonial Academy)	\$25,708	November 9, 2015
9	Amal Mohamed	Monitor (Transportation, Locations as Assigned)	\$12.19/hour	November 12, 2015
10	Tracey Monaghan	Long-term Substitute Teacher	<b>Amendment:</b> originally approved on October 28, 2015 is amended as follows: Amend start date from October 5, 2015 to September 28, 2015	
11	Miranda Nau	Monitor (Transportation, Locations as Assigned)	\$12.19/hour	November 13, 2015
12	Lisa Rose	Long-term Substitute Teacher (PHP -	\$48,330 (Step 1 – BS/BA)	November 9, 2015



		Clear Run Intermediate, PMSD)		
13	Shawn Ruppert	Full-time Associate Teacher (AS - Nazareth Intermediate, NASD)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	November 6, 2015
14	D'Shauna Welch	Full-time Associate Teacher (1:1) (PHP - JM Hill Elementary, ESASD)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	November 16, 2015 and will continue until student moves or no longer needs service
15	Anita Williams	Monitor (Transportation, Locations as Assigned)	\$12.19/hour	November 16, 2015 (PRC)

**ADDENDUM - ADD:**

16	Kyle Bauma nn	Full-time Associate Teacher (1:1) (AS, Colonial Early Learning Center, BASD)	\$16,552.75 (Cluster 7, Step 1 - HS/HQ)	December 2, 2015 and will continue until student moves or no longer needs service
17	Amy Kossyk	Full-time Associate Teacher (ES, Northampton Middle, Northampton Area SD)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	December 7, 2015
18	Debora Mancuso	Long-term Substitute Mental Health Treatment Specialist (PHP, Asa Packer Elementary, BASD)	\$50,459 (Step 1, Master's)	October 13, 2015
19	Irma Medina-Rodriguez	Full-time Associate Teacher (AS, Clearview Elementary, BASD)	\$16,552.75 (Cluster 7, Step 1 - HS/HQ)	December 11, 2015
20	Tracey Monaghan	Full-time TPE Teacher (MDS, JT Lambert Intermediate, ESASD)	\$48,330 (Step 1 - BS/BA)	January 4, 2016
21	Shawn Ruppert	Long-term Substitute Teacher (AS, Nazareth Intermediate, NASD)	\$48,330 (Step 1 - BS/BA)	December 2, 2015

**E. SUPPLEMENTAL AGREEMENTS TO CURRENT POSITIONS**

	Name	Rate	Service	Effective Dates
1	Elizabeth Kantzaridis (Program Specialist)	Amendment: Previously approved at October 2015 Board Meeting. Amend the Start date from October 5, 2015 to September 28, 2015 Amend the End date from January 3, 2016 to December 18, 2015		
2	Kory Kutzler (Program Specialist)	Not to exceed \$500	Mentoring of a new professional (Lisa Rose)	November 9, 2015 to November 8, 2016
3	Kory Kutzler (Program Specialist)	Not to exceed \$500	Mentoring of a new professional (Annika Corcoran)	November 24, 2015 to November 23, 2016
4	Dani Whitehead (Teacher)	Contractual Homebound rate. Not to exceed 10 hours per week, plus mileage	Provide homebound instruction to a Easton Area SD student	November 11, 2015 to June 30, 2016

**ADDENDUM - ADD:**

5	Ingrid Adams (Teacher)	Not to exceed \$500	Mentoring of a new professional (Shawn Ruppert)	December 2, 2015 - December 1, 2016
6	Elizabeth	Not to exceed \$500	Mentoring of a new professional	January 4, 2016 - October 4,

	Kantzaridis (Program Specialist)	(prorated)	(Tracey Monaghan)	2016 (continuation of mentoring period that was approved October, 2015)
7	Michelle Favorito (Speech Therapist)	Contractual hourly rate for as many hours requested by district, plus mileage	Northampton Area SD is requesting Speech and Language services for a home-bound student	December 1, 2015 – June 3, 2016

#### F. CONTRACTS FOR PAYMENT

It is recommended the Board approve the following Contracts for Payment and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

Attachment	Name	Service	Rate	Effective Dates
F.1	ALICE Training Institute	<b>Amendment:</b> to provide a 2-day Active Shooter Training Seminar for area school district personnel by certified ALICE (Alert, Lockdown, Inform, Counter, Evacuate) trainers originally approved on May 27, 2015 is amended as follows: Amend contract to include a rescheduling fee of \$1,500, revise the end date of service to be June 30, 2016 and delete the following paragraph: “Should circumstances occur beyond the control of the IU/Contractor, such as low enrollment, inclement weather, which prevents the service from taking place, the IU will not be obligated to pay the Contractor.” This contract shall not exceed \$15,000 and will be in effect from July 1, 2015 to June 30, 2016		
	<b>Mr. Habrial voted No</b>			
F.2	Lehigh Valley Center for Independent Living	<b>Amendment:</b> to provide sign language interpreting services to a deaf Luzerne County student at Northampton County Juvenile Detention Center, originally approved on September 23, 2015, is amended as follows: Amend contract extending the termination date to June 30, 2016 and increasing the hourly fee as of January 1, 2016 to \$64.00 This contract will be in effect from September 24, 2015 through June 30, 2016. Contract shall not exceed \$98,746.00. This is an increase of \$80,596.00		
F.3	Dr. Mary Ann Swiatek	Will provide a six-hour session during the 2016 Gifted Networking Meeting	Not to exceed \$750, plus mileage	February 5, 2016. Snow date: February 19, 2016

#### **ADDENDUM – ADD:**

F.4	King, Spry, Herman, Freund & Faul, LLC	Ms. Erin Gilsbach will provide training for CIU20 administrators on conducting sound investigations	Not to exceed \$500	January 19, 2016
F.5	Lancaster-Lebanon IU13	IU13 will provide a two day training entitled “McGrath – Lead with SUCCEED Training”	\$400 per participant. Not to exceed \$12,000	December 14 & 15, 2015
F.6	Manpower	Will provide temporary clerical support services for the Transportation Department in the capacity of a Secretary	\$21/hour, for 245 hours. Not to exceed \$5,145	November 23, 2015 – January 15, 2016
F.7	Schoology, Inc.	Will work with CIU20 in supporting Bangor Area SD in providing a digital learning environment that promotes learning, communication and collaboration inside and outside the classroom	Not to exceed \$29,900	July 1, 2016 – June 30, 2019

#### G. REVENUE GENERATING CONTRACTS FOR SERVICE

It is recommended the Board approve the following Revenue Generating Contracts for Service and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

Attachment	Name	Service	Rate	Effective Dates
G.1	Capital Area IU15	CIU20 will perform Regional Math Design Collaborative (RMDC) Services	Shall not exceed \$10,000.00	September 29, 2015 through June 30, 2016
G.2	Commonwealth Connections Academy	CIU20 will provide assistive technology facilitation for students who attend Commonwealth Connections Academy	\$120/hour. The total amount of contract will be based on number of hours requested	December 10, 2015 through end of the 2015-2016 school year
G.3	Wilson Area SD	In collaboration with Transperfect, CIU20 will provide remote interpreting services to students and staff at the Wilson Area SD	\$20/month, for 7 ½ months. Not to exceed \$150, plus a fee of \$1.30 per minute for interpreting services	November 16, 2015 through June 30, 2016

#### ADDENDUM – ADD

G.4	Bangor Area SD	CIU20 will provide the Bangor Area SD with Schoology, a digital learning environment that promotes learning, communication and collaboration inside and outside the classroom	Not to exceed \$32,900	July 1, 2016 – June 30, 2019
G.5	Bethlehem Area SD	CIU20 Training and Consulting (TaC) Staff will provide Leadership Literacy Training at Lincoln Elementary School in the BASD	\$900/day, for up to 50 days. Not to exceed \$45,000	January 4, 2016 – May 24, 2016
G.6	East Stroudsburg Area SD	CIU20 will provide Literacy Coaching to assist with school readiness goals.	\$900/day, for up to 16 days. Not to exceed \$14,400	January 4, 2016 – May 24, 2016

#### H. SUBSTITUTE LISTS

It is recommended the Board approve placement of the following individuals on the Substitute Lists indicated as per the effective dates as noted:

##### 1. Substitute Teachers

Daniel Impeciati	November 3, 2015	Jazmin Riquelme	November 3, 2015
Joanne Strunk-Walsh	November 3, 2015	Jennifer Suwalski	November 3, 2015
Darlene Black-Webb	November 3, 2015	Lani Goins	November 9, 2015
Donna Posivak	November 19, 2015	Jennifer King	November 19, 2015
Lisa Colasurdo	November 19, 2015	Marisa Cornish	November 19, 2015

#### ADDENDUM – ADD:

Deborah Battis	December 14, 2015	Tereick Hayles	December 14, 2015
Kevin McNamee	December 14, 2015	Jared Tafel	December 14, 2015

##### 2. Substitute Associate Teachers

Daniel Impeciati	November 3, 2015	Jazmin Riquelme	November 3, 2015
Joanne Strunk-Walsh	November 3, 2015	Jennifer Suwalski	November 3, 2015
Darlene Black-Webb	November 3, 2015	Alexandra MacLean	October 30, 2015

Lani Goins	November 9, 2015		Lisa Colasurdo	November 19, 2015
Marisa Cornish	November 19, 2015			

**ADDENDUM – ADD:**

Deborah Battis	December 14, 2015		Kevin McNamee	December 14, 2015
Jared Tafel	December 14, 2015			

**3. Substitute Transportation**

None at this time			
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**4. Substitute Mental Health Treatment Specialists**

None at this time			
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**5. Substitute Custodian**

None at this time			
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**I. PROVIDER 50 LISTS**

It is recommended the following individuals be placed on the Provider 50 List in the areas and on the effective dates listed:

**a. Therapeutic Staff Support**

Casey Gillespie – November 25, 2015	
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ADD

**a. Behavior Specialist/Consultant – Master’s**

Bruce Tinor – December 11, 2015	
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**b. Therapeutic Staff Support**

Khayola Duviella-Jiggetts – December 11, 2015	Bruce Tinor – December 11, 2015
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**J. MOBILE THERAPIST - OUTPATIENT PROGRAM**

It is recommended the following individuals be placed on the Mobile Therapist - Outpatient Program List as per the effective dates listed:

Amy Esch – November 12, 2015	Suzanne Blauvelt – November 25, 2015
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**K. INTENSIVE IN-HOME SERVICES**

It is recommended the following individuals be placed on the Intensive In-Home Services List in the areas and on the effective dates listed:

None at this time			
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**16. NEW BUSINESS** – Dr. Brennan introduced her staff to Ms. Wood. She thanked everyone for coming and wished all a very happy holiday season.

**17. COMMENTS FROM VISITORS (Courtesy of the Floor)** – None at this time

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**18. MOTION TO ADJOURN** - There being no further business, the meeting adjourned at 8:15 p.m. on motion by Mr. Wunder and seconded by Mr. Brewer.

The next meeting of the Colonial Intermediate Unit 20 Board of Directors is scheduled for Wednesday, January 27, 2016, beginning at 7:30 p.m.

Respectfully Submitted,

*Dawn M. Hales* Secretary to the Board