
**COLONIAL INTERMEDIATE UNIT 20
MINUTES OF MEETING
September 23, 2015**

The August meeting of the Colonial Intermediate Unit 20 Board of School Directors was held on Wednesday, September 23, 2015 at the Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA. President Baird called the meeting to order at 7:34 PM at which time the Pledge of Allegiance was recited.

Members Present:

Dr. Michael Baird, Northampton (President)
 Ethan Habrial, Pen Argyl
 Cindy Nester, Wilson
 Eileen Featherman, East Stroudsburg
 Eugene McKeon, Bethlehem
 Merlyn Clarke, Stroudsburg
 Annabella Lastowski, Pocono Mountain
 Susan Baxter, Saucon Valley
 Kenneth Butz, Nazareth
 Michelle Price, Easton
Kenneth Brewer, Bangor

Members Absent:

Pam Lufty, Delaware Valley
 Daniel Wunder, Pleasant Valley

Also Present:

Dr. Charlene M. Brennan, Executive Director
 Dr. Mary Beth Bianco, Assistant Executive Director
 Ms. Michelle Koch, Secretary to the Board
 Mr. Anthony Pidgeon, Director of Human Resources & Research Services
 Dr. Janice Cunningham, Director of Resolve Behavioral Health Services
 Mr. Thomas Kalinoski, Director of Technology Systems and Operations
 Mr. Christopher Wolfel, Director of Special Education
 Mr. Hans Baltzersen, Assistant to the Executive Director for Management Services
 Mr. Jon Wallitsch, Director of Fiscal Services
 Ms. Michelle Bozzini, Director of Professional Learning
 Mr. John Freund, Solicitor

4. MOTION to Approve Agenda – September 23, 2015

On motion by Mr. McKeon, seconded by Ken Butz, and unanimously passed by voice vote, the Board approved the Agenda as presented with any additions and/or corrections noted.

5. MOTION TO Approve Minutes of Meeting – August 26, 2015

On motion by Ms. Featherman, seconded by Mr. McKeon, and passed by voice vote the Board approved the Minutes of the August 26, 2015 meeting as presented.

6. MOTION TO Approve the Report of the Treasurer & Request for Approval of Bills – August, 2015

On motion by Mr. Brewer, seconded by Mr. McKeon, and unanimously passed by voice vote, the Report of the Treasurer for the month of August, 2015 was approved and bills ordered paid.

7. ANNOUNCEMENT OF EXECUTIVE SESSION

Dr. Baird announced that an Executive Session was held prior to the meeting to discuss Legal and Personnel matters. Present were: Eileen Featherman, Susan Baxter, Ethan Habrial, Ken Butz, Annabella Lastowski, Michelle Price, Dr. Michael Baird, Merlyn Clarke, Eugene McKeon, Cindy Nester, Dr. Brennan, Dr. Bianco, Mr. Pidgeon, Mr. Baltzersen and Atty. Freund.

Kenneth Brewer was also present.

8. COMMUNICATIONS -

None at this time

9. RECOGNITION OF VISITORS -

Sandra Miller, Circuit Rider; Suzanne Blauvelt, representing the CEA

10. COMMENTS BY VISITORS (Agenda Items)

None at this time

11. REPORT OF EXECUTIVE DIRECTOR

- a. Dr. Brennan introduced Jon Wallitsch, Director of Fiscal Affairs, and Michelle Bozzini, Director of Professional Learning to the Board.
- b. Dr. Brennan reminded the Board of the IU's goal to move toward being paperless, including the Board agenda.
- c. Dr. Brennan re-introduced Sandy Miller, Circuit Rider, who gave a Powerpoint Presentation regarding campaign for Fair Education Funding.

Miscellaneous:

- *The Twenty* was distributed for the month of September

15. OLD BUSINESS -

None at this time

On motion by Mr. Clarke and seconded by Ms. Featherman and unanimously passed by voice vote (with the exception of one NO vote on items #4 by Mr. Habrial), the Board approved the following Action Items (on Agenda) as presented with any additions and/or corrected noted:

On motion by Mr. Habrial and seconded by Ms. Price and unanimously passed by voice vote, the Board approved the following Action Items (on Addendum) as presented with any additions and/or corrected noted :

16. ACTION ITEMS

1. Approval - New Class/Position

It is recommended the Board approve the following new class/positions:

- a. **Associate Teacher (1:1)**, effective August 31, 2015, and will continue until the student moves or no longer needs service, in the Multidisabilities Support program at J.T. Lambert Intermediate School. The East Stroudsburg Area School district has requested CIU20 provide an Associate teacher to meet the needs of an individual student in the classroom and vocational program. **ATTACHMENT 13.1.a**
- b. **Management Assistant for Technology Implementation (Level Vc)**-effective September 24, 2015. This position is needed to expand and enhance technology throughout the Intermediate Unit.

~~2. **Approval – Salary Increase for Executive Director**—Item pulled from Agenda until October meeting. It is recommended the Board approve a salary increase for the Executive Director in the amount of _____ for the 2015-2016 school year.~~

3. Approval – Change of Start Date

It is recommended the Board approve the change of start date for Annika Corcoran from August 11, 2015 to August 17, 2015 for Annika Corcoran.

4. Approval – Board Policy Handbook

It is recommended the Board approve the Board Policy Handbook which was presented for review at the August 26, 2015 Board Meeting.

5. Approval – Alternative Education Agreement

It is recommended the Board approve the Alternative Education Agreement in the amount of \$127,500 and the Truancy Agreement in the amount of \$222,977 from the County of Northampton for the 2015-2016 School year. **ATTACHMENTS 13.5**

6. Approval – IDEA Agreements

It is recommended the Board approve the following IDEA agreements

District	Pass Through Funds	Attachment
Bangor Area School District	391,728.99	13.6.a
Bethlehem Area School District	1,930,375.84	13.6.b
Delaware Valley School District	690,022.07	13.6.c
East Stroudsburg Area School District	981,341.69	13.6.d
Easton Area School District	1,094,418.10	13.6.e
Evergreen Community Charter School	12,395.61	13.6.f
Lehigh Valley Academy Regional Charter School	135,318.70	13.6.g
Lehigh Valley Charter High School for the Arts	42,351.65	13.6.h
Lehigh Valley Dual Language Charter School	24,791.21	13.6.i
Nazareth Area School District	443,421.07	13.6.j
Northampton Area School District	691,381.48	13.6.k
Pen Argyl Area School District	177,691.50	13.6.l
Pleasant Valley School District	638,074.02	13.6.m
Pocono Mountain School District	1,615,377.28	13.6.n
Saucon Valley School District	251,191.17	13.6.o
Stroudsburg Area School District	601,728.03	13.6.p
Wilson Area School District	291,575.60	13.6.q

7. Board Acknowledgement – Orientation Day Staff Award Recipients

It is recommended the Board recognize the following staff who were honored at the CIU20 Orientation Day activities on August 17, 2015 for their outstanding performance during the 2014-2015 school year:

Maureen Crawford Award

Heidi Donohue – Principal, Swiftwater Elementary Center School, Pocono Mountain School District

The Maureen Crawford Award is for regular education teacher who has worked collaboratively with special education teachers to promote inclusion in his/her classroom.

Program Partnership Award

Mark E. Davis – Associate Teacher (1:1), Autistic Support, Stroudsburg Middle School

Associate Teachers, Mental Health Workers, Occupational Therapists, Physical Therapists, Truancy Intervention Consultant Specialists, and Psychologists are eligible to be nominated for the Colonial Intermediate Unit 20 Program Partnership Award.

Leadership Award / Margaret M. Kahler Memorial Fund Award

Cindy L Stanton – Teacher, Autistic Support, Northampton High School

Teachers, Speech, Hearing and Vision Therapists, and Mental Health Professionals are eligible to be nominated for the Colonial Intermediate Unit 20 Leadership Award.

The Awards are given to individuals who have demonstrated their abilities to inspire interest and enthusiasm for learning. The awards are for persons who are unique for the positive personal experiences they bring to the classroom, and the impact they have on the students, their families, the school and the community.

Margaret M Kahler Memorial Fund Award

Margaret Kahler was a dedicated associate teacher who provided untiring energy to serve the needs of children for 25 years. Her family gives this award to the recipient of the Leadership Award to be used for special events, materials, equipment or resources not normally available to our children through the IU.

Annie Sullivan Award

Amy L Hettel – Teacher, Life Skills Support, Wind Gap Middle School

The Annie Sullivan Award recognizes a staff member who exemplifies caring involvement with disabled students and who goes above and beyond the duties of the classroom in helping others in the school and community to understand and accept the disabled.

8. Approval – Change of Salary

It is recommended the Board approve the change of salary for Joshua Inman, Teacher in the Extended School Year program from \$34.93 per hour to \$36.45 per hour. The salary was incorrectly noted on the August agenda.

9. Authorization – Revenue Anticipation Note

It is recommended the Board authorize the IU Executive Director to initiate and apply for a Revenue Anticipation Note, pending review by KingSpry, at a time appropriate based on an analysis of Intermediate cash flow and in an amount appropriate, in the case of the Pennsylvania state budget impasse continuing beyond November 1, 2015.

ADDENDUM – ADD**9. Appointment – New Vice-President of Board**

It is recommended the Board appoint Eugene McKeon the new Vice-President of Colonial Intermediate Unit 20 (term ending June 30, 2016)

10. Tenure

It is recommended the Board acknowledge the following individuals who have achieved tenure effective the date listed by their name:

Bloch, Christine	September 6, 2015
Heaney, Hether	September 4, 2015
Ressler, Michell	August 18, 2015
Mengel, Katie	August 15, 2015
Devaney, Amanda	August 14, 2015
McQueen, Jennie	August 14, 2015

11. APPROVAL – Memorandum of Understanding with Professional Employees Association

It is recommended the Board approve the Memorandum of Understanding with the Professional Employees Association regarding the administration of Diastat on an “as need” basis to a student for the 2015-2016 school year. **ATTACHMENT 13.11**

12. APPROVAL – Memorandum of Understanding with Educational Support Personnel Association

It is recommended the Board approve the Memorandum of Understanding with the Educational Support Personnel Association regarding the administration of Diastat on an “as need” basis to a student for the 2015-2016 school year. **ATTACHMENT 13.12**

13. APPROVAL – New Class/Position

a. **Associate Teacher (1:1)**, effective September 17, 2015 and will continue until the student moves or no longer needs services. The Bangor Area School District has requested the Intermediate Unit provide an Associate Teacher to meet the needs of an individual student in the Emotional Support program at Colonial Academy. **ATTACHMENT 13.13.a**

b. **Monitor (6)** effective September 24, 2015. Six monitors are needed the the Transportation Department in Northampton and Monroe Counties. The positions are needed to ensure seafety and order on school vehicles.

14. Approval – Internship

It is recommended the Board approve an internship for Ligia Delorme, an undergraduate student at Marywood University. She is requesting to begin the internship on September 24, 2015 and continue through August 30, 2016. Her supervision will be completed by Ken Smith, Treatment Coordinator in the CIU20 Behavioral Health Rehabilitation Services Program. There is no stipend requested.

On motion by Mr. Brewer and seconded by Mr. Butz and unanimously passed by voice vote, the Board approved the following Action Items, with the exception of one NO vote for item 14.F.9 by Mr. Habrial (on Agenda) as presented with any additions and/or corrected noted:

On motion by Ms. Featherman and seconded by Ms. Price and unanimously passed by voice vote, the Board approved the following Action Items (on Addendum) as presented with any additions and/or corrected noted :

17. PERSONNEL ITEMS

IF NECESSARY, THE REASON FOR SUBMISSION FOR BOARD APPROVAL AFTER THE PREVIOUS BOARD MEETING DATE IS PROVIDED.

A. LEAVES OF ABSENCE None at this time

ADDENDUM ADD: None at this time

B. RESIGNATIONS

It is recommended the Board accept the following Resignations:

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
1	Biechy, Tara	Vehicle bus driver	September 4, 2015	No reason given
2	Dorshimer, Daria	Associate Teacher	September 22, 2015	Other Employment
3	Engler, Caroline	Associate Teacher (1:1)	September 8, 2015	Other Reasons
4	Kane, Michael	Mental Health Worker	August 10, 2015	Other Employment
5	Koberlein, Kristopher	Supervisor of Special Education	November 2, 2015 (being held for 60 days)	Other Employment
6	Marrone, Vanessa	Associate Teacher (1:1)	October 9, 2015	Other Reasons
7	Martin, Katy	Associate Teacher	September 18, 2015	Other Employment
8	McCartney, Laura	TSS	September 9, 2015	Other Employment
9	Meixell-Neith, Rosemarie	Associate Teacher	August 14, 2015	Accepted Teachings position at the IU
10	Nicholas, Cynthia	TSS	September 13, 2015	Other Employment
11	Nguyen, Elizabeth	Mobile Therapist/Behavior Consultant	July 29, 2015	Other Employment
12	Nigrelli, Alexandra	COTA	September 4, 2015	Other Reasons
13	Silva, Lynette	Associate Teacher	September 8, 2015	No reason given

14	Skutnik, Kari	Mental Health Worker	August 31, 2015	Other Reasons
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ADDENDUM ADD:

	Name	Position	Effective Date	Reason
15.	Easterling, Kendra	Associate Teacher	September 16, 2015	Dissatisfaction with wages or conditions / illness or other physical reasons
16.	Maclean, Alexandra	Associate Teacher	October 30, 2015	Other Employment
17.	Ritter, Kimberly	Speech Therapist	January 15, 2016	Retirement

C. JOB STATUS CHANGES

It is recommended the Board approve the following Job Status Changes:

	Name	Assignment	Salary	Effective Date
1.	Koch, Michelle	From Cabinet Secretary (Level VI) to Management Assistant for Technology for Technology Implementation (Level Vc)	September 24, 2015	\$45,518 (Level Vc)

ADDENDUM ADD:

	Name	Assignment	Salary	Effective Date
2.	Shultz, Michal	From Associate Teacher (1:1) to Classroom Associate Teacher (MDS, Pocono Mountain West HS)	Remains the same	August 17, 2015

D. APPOINTMENTS

It is recommended the Board approve the following Appointments:

	Name	Assignment	Salary	Effective Date
1	Abrun, Eileen	Bus Driver/Van Driver/Monitor	\$15.29/\$13.75/\$12.19	September 9, 2015
2	Addington, Carla	Certified Occupational Therapy Assistant (Early Intervention, As assigned)	\$30,927.75 (Step 1)	September 1, 2015
3	Baba, Lauren	Long-Term Substitute Teacher (Early Intervention, Colonial Early Learning Center)	\$50,505 (Step 1, Master's)	August 17, 2015
4	Davidson, Jonathan	Associate Teacher (AS, Saucon Valley High School, SVSD)	\$20,552.75 (Step 1, BS/BA)	August 31, 2015
5	Davis, Ashley	Associate Teacher (AS, Bangor High School, BASD)	\$16,552.75 (Step 1, HS/HQ)	August 31, 2015
6	Easterling, Kendra	Associate Teacher (1:1) (AS, East Stroudsburg High School North, ESASD)	\$20,552.75 (Step 1, BS/BA)	September 9, 2015
7	Lindsay Engle	Associate Teacher (AS, Washington Elementary School, BASD)	\$20,552.75 (Step 1, BS/BA)	August 31, 2015

8	Foreman, Taylor	Associate Teacher (1:1) (AS, Bangor Middle School, BASD)	\$20,552.75 (Step 1, BS/BA)	August 31, 2015
9	Gabriel, Kaitlin	Speech Therapist (Speech and Language Impaired Support – School Age)	\$50,459 (Step 1, Master’s)	September 8, 2015
10	Gallen, John	Mental Health Worker (1:1) (AS, Swiftwater Elementary, PMSD)	\$26,384 (Step 1, Master’s)	August 17, 2015
11	Hill, Krista	Associate Teacher (1:1)(LSS, Colonial IU Office and Faith Lutheran Church, WASD)	\$20,552.75 (Step 1 BS/BA)	August 31, 2015
12	Hudson, Sandy	Associate Teacher (Lehigh Elementary School, NASD)	\$18,052.75 (Step 1 HS48/AS)	August 31, 2015
13	Isaacs, Sonya	Associate Teacher (1:1) (Swiftwater Intermediate School, PMSD)	\$20,552.75 (Step 1 BS/BA)	August 31, 2015
14	Kaplan, Donna	Custodian (Buildings and Grounds, Colonial Early Learning Center)	\$25,708	September 8, 2015
15	Kohberger, Amanda	Mental Health Worker (Palmer Elementary School, EASD)	\$26,900 (Step 1, Bachelor’s Degree plus 15 credits)	September 14, 2015
16	Maglio, Kelly	Certified Occupational Therapy Assistant (Occupational Therapy, DVSD)	\$30,927.75 (Step 1)	September 2, 2015
17	Martin, Marina	Management Assistant for Behavioral Consultant (Resolve, DVSD)	\$46,763 (Level Vb)	August 31, 2015
18	Nauss, Shane	School Psychologist (Pupil Personnel Services, Northampton County)	\$50,459 (Step 1, Master’s)	September 3, 2015
19	Nigrelli, Alexandra	Certified Occupational Therapy Assistant (Northampton County)	\$30,927.75 (Step 1)	September 1, 2015
20	Ott, Mary	Associate Teacher (MDS, Clearview Elementary, BASD)	\$20,552.75 (Step 1, BS/BA)	August 31, 2015
21	Patterson, Lauren	Associate Teacher (AS, Clearview Elementary, BASD)	\$20,552.75 (Step 1, BS/BA)	August 31, 2015
22	Radler, Stephanie	Associate Teacher (AS< Lehigh Elementary School, NASD)	\$20,552.75 (Step 1, BS/BA)	August 31, 2015
23	Simmons, Amie	Associate Teacher (1:1) (AS, Colonial Academy)	\$16,552.75 (Step 1, HS/HQ)	September 15, 2015
24	Strickland, Jerusalem	Associate Teacher (ES, Pocono Mountain East Junior HS, PMSD)	\$18,052.75 (Step 1 HS48/AS)	August 31, 2015
25	Thornton, Nicholas	Mental Health Worker (ES, Bangor Middle School, BASD)	\$26,384 (Step 1 Bachelor’s)	September 17, 2015
26	Townsend, Courtney	Associate Teacher (1:1) (AS, Bangor High School, BASD)	\$20,552.75 (Step 1, BS/BA)	August 31, 2015
27	Viva, Heather	Associate Teacher (AS, Clearview BASD)	\$20,552.75 (Step 1, BS/BA)	August 17, 2015

ADDENDUM ADD:

	Name	Assignment	Salary	Effective Date
28.	DeBono, Desiree	Associate Teacher (AS, Colonial Academy, following PAASD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	August 31, 2015

29.	Gonzalez, Angelin	Associate Teacher (AS, Swiftwater Elementary, PMSD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	September 21, 2015
30.	Greiner, Greg	Mental Health Worker (1:1) (ES, JT Lambert Intermediate, ESASD)	\$26,900 (Step 1 – B15)	October 5, 2015 and will continue until student moves or no longer needs service
31.	Gresham, Glenda	Part-Time Associate Teacher (ESY) (East Stroudsburg HS-South, ESASD)	\$14.32/hour (Cluster 7 – Step 1, BS/BA)	July 1, 2015
32.	Hamm, Rebecca	Associate Teacher (1:1) (AS, Liberty HS, BASD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	September 10, 2015 and will continue until student moves or no longer needs service
33.	Hantz, Karissa	Associate Teacher (1:1) (ES, Easton MS, EASD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	August 31, 2015 and will continue until student moves or no longer needs service
34.	Harding, Tamara	Associate Teacher (AS, Freemansburg Elementary, BASD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	August 31, 2015
35.	Lauchaire, Nancy	Associate Teacher (1:1) (AS, Chipperfield Elementary, SASD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	September 10, 2015 and will continue until student moves or no longer needs service
36.	May, Diane	Associate Teacher (1:1) (AS, East Stroudsburg HS-North, ESASD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	September 15, 2015 and will continue until student moves or no longer needs service
37.	Meyer, Tracey	Part-Time Teacher (ESY) (East Hills MS, BASD)	\$35.65/hour (Step 1, M)	July 1, 2015
38.	Noll, Ian	Associate Teacher (1:1) (ES, Colonial Academy, following PAASD calendar)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	September 16, 2015 and will continue until student moves or no longer needs service
39.	O'Connor, Allison	Part-time Teacher (ESY) (East Hills MS, BASD)	\$35.65/hour (Step 1 – M)	July 7, 2015
40.	Olpp, Bryan	Part-time Printer (Graphic Arts Dept., CIU20 Office)	\$17.00/hour (Cluster 3E)	July 23, 2015
41.	Reinsmith, Christal	Monitor (Transportation, Locations as assigned)	\$12.19/hour	September 22, 2015
42.	Reph, Jonna	Associate Teacher (AS, Farmersville Elementary, BASD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	September 24, 2015
43.	Taylor, Maria	Associate Teacher (ES, Colonial Academy, following PAASD)	\$20,552.75 (Cluster 7, Step 1, BS/BA)	September 16, 2015

44.	Underkoffler, Justin	Mental Health Worker (PHP, Colonial Academy, following PAASD calendar)	\$28,446 (Step 1 – M)	September 21, 2015
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E. SUPPLEMENTAL AGREEMENTS TO CURRENT POSITIONS

	Name	Rate	Service	Effective Dates
1.	Abruzere, Kara	Not to exceed \$500	Mentoring of a New Professional	August 14, 2015 – August 13, 2016
2.	Kinney, Kasey	Not to exceed \$500	Mentoring of a New Professional	August 17, 2015 – August 16, 2016
3.	Kinney, Kasey	Not to exceed \$500	Mentoring of a New Professional	August 17, 2015 – August 16, 2016
4.	McGrath, Bianca	Not to exceed \$500	Mentoring of a New Professional	September 14, 2015 – August 16, 2016
5.	Smith, Sara	Not to exceed \$500	Mentoring of a New Professional	August 11, 2015 – August 10, 2016
6.	Petley-Huynh, Robin	Not to exceed \$500	Mentoring of a New Professional	September 8, 2015 – September 7, 2016
7.	Petley-Huynh, Robin	Not to exceed \$500	Mentoring of a New Professional	August 14, 2015 – August 13, 2016
8.	Schroeder, Danielle	Not to exceed \$500	Mentoring of a New Professional	August 11, 2015 – August 10, 2016
9.	Sirb, Alyssa	Not to exceed \$500	Mentoring of a New Professional	August 14, 2015 – August 13, 2016
10.	Starosta, Kristin	Not to exceed \$500	Mentoring of a New Professional	August 11, 2015 – August 10, 2016
11.	Stillo, Melanie	Not to exceed \$500	Mentoring of a New Professional	September 14, 2015 – August 13, 2015

ADDENDUM ADD:

	Name	Rate	Service	Effective Dates
12.	Chiavaroli, Gayle	Not to exceed \$1000	Administer emergency medical treatment (Diastat) as needed at the request of the Wilson Area School District	2015-2016 School Year
13.	Sassano, Alicia	Not to exceed \$1000	Administer emergency medical treatment (Diastat) as needed at the request of the Wilson Area School District	2015-2016 School Year
14.	Schmidt, Mary	Not to exceed \$1000	Administer emergency medical treatment (Diastat) as needed at the request of the Wilson Area School District	2015-2016 School Year
15.	Schrack, Jane	Not to exceed \$1000	Administer emergency medical treatment (Diastat) as needed at the request of the Wilson Area School District	2015-2016 School Year
16.	Villano, Melanie	Not to exceed \$250	Special Olympic Activities – Tennis	8/31/2015 – 6/30/2016

F. CONTRACTS FOR PAYMENT

It is recommended the Board approve the following Contracts for Payment and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

Attachment	Name	Service	Rate	Effective Dates
F.1	Allentown Art Museum	Will provide a full-day session at the museum for teachers of the arts as part of the IU Wide In Service Day	Not to exceed \$500.00	October 12, 2015
F.2	Daniel Berger	Will mentor and facilitate three-credit continuing professional education courses entitled "National Board Certification Component 1, 2 & 3"	Not to exceed \$12,000.00	October 1, 2015 – May 31, 2016
F.3	Discovery Education	Will provide Discovery Education Streaming, Discovery Education Streaming PLUS and Discovery Education Science services	Shall not exceed \$56,875.30	July 1, 2015- June 30, 2016
		Justification for lateness: Student counts were not finalized until after the contract renewal date		
F.4	East Stroudsburg University Student Activity Association, Inc. – Stony Acres	Will provide their facility so students from Resolve program will be able to experience elements of a high and low ropes course	Not to exceed \$1,100.00	October 1, 2015 – June 30, 2016
F.5	Maxim Healthcare Services, Inc	Will provide an RN or LPN nurse at Colonial Early Learning Center	Shall not exceed \$3,500.00	2015 – 2016 School Year
		Justification for lateness: New nurse position at CELC was offered on 9/4/2015, however a substitute is needed until new employee can begin		
F.6	RCN Business Services	Amendment: Amend original contract to include \$65.75 in taxes per month, for 60 months. New shall not exceed amount is \$78,945.00		
F.7	RX Home Care, Incorporated	Amendment: Amend original contract to include an additional \$5,850.00 to cover the extended absence of the Colonial Academy nurse. New shall not exceed amount is \$10,530.00		
F.8	Jane Schrack	Will provide medical authorization services for the School Based Access Program (SBAP)	Not to exceed \$16,000.00	July 1, 2015- June 30, 2016
		Justification for lateness: A substitute is needed to provide medical authorization until the new nurse can begin at CELC		
F.9	Janet Steiberg	Will present a professional development session during CIU20's Fall Multi-Tiered System of Supports (MTSS), Response to Instruction and Intervention (RtII) and Reading Advisory Council (RAC) Networking Meeting	Not to exceed \$2,155.00	October 29, 2015
F.10	Dr. Mary Ann Swiatek	Will provide a six-hour session during the IU Wide In-Service	Not to exceed \$750.00	October 12, 2015
F.11	Touchstone Theater	Will provide Building Bridges to high school students in Resolve program	Not to exceed \$6,760.00	October 1, 2015 – June 30, 2016
F.12	Touchstone Theater	Will provide computerized music therapy to middle school students in Resolve	Not to exceed \$3,240.00	October 1, 2015 – June 30, 2016
F.13	Nirmal Verma	Will redesign and update CPE Tracker program	Shall not exceed \$64,450.00	October 1, 2015 – June 30, 2016

F.14	Weller Health Education Center	Will conduct two three-hour sessions entitled: "Heroin: How did I get here: at the annual IU Wide In-service	Shall not exceed \$900.00	October 12, 2015
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ADDENDUM ADD

Attachment	Name	Service	Rate	Effective Dates
F.15	Lehigh Valley Center for Independent Living	Will provide sign language interpreting services to a deaf Luzerne County student at Northampton County Juvenile Detention Center	Shall not exceed \$18,150.00	September 24, 2015 – November 18, 2015
F.16	Smith, Lindsey	Will assist in managing the PDE Keystone to Opportunity (Striving Readers) Comprehensive Literacy Project	Shall not exceed \$17,550.00	October 1, 2015 – September 30, 2016

G. REVENUE GENERATING CONTRACTS FOR SERVICE

It is recommended the Board approve the following Revenue Generating Contracts for Service and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

Attachment	Name	Service	Rate	Effective Dates
G.1	Bethlehem Area School District	Amendment: Increase the original contract to change the Associate Teacher to an Associate specialist for an increased fee of \$5,508.00. The new Shall Not Exceed amount will be \$81,436.00		
G.2	East Stroudsburg Area School District	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools. CIU20 will also provide Parent Involvement Opportunities for parents of Title I students and Professional Development for classroom teachers of Title I students	Shall not exceed \$10,488.59	2015 – 2016 School year
		Justification for lateness: The contract for Title I was received in our office on 9/3/2015		
G.3	East Stroudsburg Area School District	CIU20 will provide an associate teacher for direct, one-on-one services at each of the following locations: Colonial Academy in the PHP program and J.T. Lambert Intermediate School in the MDS program	Shall not exceed \$75,928.00	2015 – 2016 School year
		Justification for lateness: The contract was received from ESASD on 8/25/2015		
G.4	Easton Area School District	CIU20 will provide Applied Behavior Analytic services to students in the Easton Area School District	Not to exceed \$5,495.00	September 24, 2015 – June 30, 2016
G.5	Easton Area School District	CIU20 will provide counseling services to a student of the EASD enrolled in the CIU20 Life Skills Support program	Shall not exceed \$3,950.00	September 24, 2015 through the end of the 2015-2016 school year
G.6	Lehigh Valley Academy Regional Charter School	CIU20 will provide United Streaming through Discovery Education to Lehigh Valley Academy Regional Charter School	Not to exceed \$1,445.00	July 1, 2015- June 30, 2016
		Justification for lateness: A student count was not finalized until after the contract renewal date		
G.7	Lehigh Valley Academy	CIU20 will provide one-on-one Job Coaching services for a student who attends Lehigh Valley	Not to exceed 17,316.00	September 24, 2015 through the

	Regional Charter School	Academy Regional Charter School		end of the 2015-2016 school year
G.8	Nazareth Area School District	CIU20 will provide an associate teacher for direct, one-on-one services at Colonial Academy in the Autistic Partial Hospitalization program	Shall not exceed \$37,964.00	2015 – 2016 School Year
		Justification for lateness: Delay in supervisor/district communication requesting the 1:1 for the student		
G.9	Nazareth Area School District	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools. CIU20 will also provide Parent Involvement Opportunities for parents of Title I students and Professional Development for classroom teachers of Title I students	Shall not exceed \$5,220.98	2015 – 2016 School year
		Justification for lateness: The contract for Title I was received in our office on 8/21/2015, approval to move ahead with copies was received on 9/2/2015		
G.10	Northampton Area School District	CIU20 will provide an associate teacher for direct, one-on-one services at Colonial Academy in the Partial Hospitalization/Dual Diagnosis program	Not to exceed \$37,964.00	2015 – 2016 School year
		Justification for lateness: Delay in supervisor/district communication requesting the 1:1 for the student		
G.11	Northampton Area School District	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools. CIU20 will also provide Parent Involvement Opportunities for parents of Title I students	Shall not exceed \$18,833.81	2015 – 2016 School year
		Justification for lateness: The contract was received on 9/1/2015		
G.12	Pen Argyl Area School District	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools. CIU20 will also provide Parent Involvement Opportunities for parents of Title I students	Shall not exceed \$6,548.61	2015 – 2016 School year
		Justification for lateness: The contract was received on 8/24/2015		
G.13	Pleasant Valley School District	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools	Shall not exceed \$6,430.68	September 1, 2015 – June 1, 2016
		Justification for lateness: The contract was received on 9/2/2015		
G.14	Pocono Mountain School District	PMSD will reimburse CIU20 for United Streaming video service through Discovery Education	Not to exceed \$3,902.68	July 1, 2015- June 30, 2016
		Justification for lateness: A student count was not finalized until after the contract renewal date		
G.15	Pocono Mountain School District	CIU20 will provide homebound instruction for a student who attends the PMSD	\$47.20 per hour, plus mileage as per CIU20 reimbursement for travel policy	September 15, 2015 – June 30, 2016
		Justification for lateness: The request from PMSD was received on 9/8/2015		
G.16	Saucon Valley School District	CIU20 will provide small group Job Coaching services for two students in the SVSD	Not to exceed \$39,312.00	October 1, 2015 through the end of the 2015-2016 school year
G.17	Saucon Valley School District	CIU20 will provide Behavioral Support services to students in the SVSD	Shall not exceed \$27,475.00	September 24, 2015 through the

				end of the 2015-2016 school year
G.18	Stroudsburg Area School District	Amendment: Increase the original contract to change the Associate Teacher to an Associate specialist for an increased fee of \$5,508.00. The new Shall Not Exceed amount will be \$43,472.00		
G.19	WLVT-39	PMSD will reimburse CIU20 for United Streaming video service through Discovery Education	Shall not exceed \$24,746.15	2015 – 2016 School year
		Justification for lateness: Student counts were not finalized until after the contract renewal date		

ADDENDUM – ADD

Attachment	Name	Service	Rate	Effective Dates
G.21	ELWYN	CIU20 will provide speech services for a student that is attending a daycare in our catchment area	Shall not exceed \$3,448.80	October 1, 2015 – September 30, 2016
G.22	Pocono Mountain School District	Amendment: Increase the number of licenses from 8 to 9. Contracts shall not exceed \$2,828.70		
G.23	Saucon Valley School District	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools. We will also provide Professional Development for classroom teacher of Title I students and Parent Involvement Opportunities for parents of Title I students	Shall not exceed \$7,723.29	September 15, 2015 – September 15, 2016

H. SUBSTITUTE LISTS

It is recommended the Board approve placement of the following individuals on the Substitute Lists indicated as per the effective dates as noted:

1. **Substitute Teachers**
None at this time
2. **Substitute Associate Teachers**
None at this time
3. **Substitute Transportation**
None at this time
4. **Substitute Mental Health Treatment Specialists**
None at this time
5. **Substitute Custodian**
None at this time

ADDENDUM – ADD

1. **Substitute Teacher**
None at this time
2. **Substitute Associate Teacher**

Gresham, Glenda	September 21, 2015		Caroline Engler	September 21, 2015
Mariano, Marissa	September 24, 2015 (PRC)		Schubert, Karen	September 24, 2015 (PRC)

3. **Substitute Transportation**
None at this time
4. **Substitute Mental Health Treatment Specialist**
None at this time
5. **Substitute Mobile Therapist – Outpatient Program**
None at this time

I. **PROVIDER 50 LISTS**

It is recommended the following individuals be placed on the Provider 50 List in the areas and on the effective dates listed:

- a. **Behavior Specialist/Consultant – Master’s**
None at this time
- b. **Mobile Therapist**
None at this time
- c. **Therapeutic Staff Support**
None at this time
- d. **Therapeutic Staff Support Aide**
None at this time

ADDENDUM ADD – None at this time

J. **MOBILE THERAPIST - OUTPATIENT PROGRAM**

It is recommended the following individuals be placed on the Mobile Therapist - Outpatient Program List as per the effective dates listed:

None at this time

ADDENDUM ADD -

None at this time

K. **INTENSIVE IN-HOME SERVICES**

It is recommended the following individuals be placed on the Intensive In-Home Services List in the areas and on the effective dates listed:

- a. **Behavior Analyst** – None at this time
- b. **Behavioral Technician** – None at this time

18. **NEW BUSINESS** –

Dr. Baird asked when the Consortium bids for fuel are done.

Mr. Clarke asked why we don't use Board Docs for our Agendas, and Dr. Brennan replied that it was cost prohibitive.

Mr. Butz talked about sitting on the Health Trust Board and warned Board Members to make sure their employees understand their coverage.

19. **COMMENTS FROM VISITORS (Courtesy of the Floor)** – None at this time

20. **MOTION TO ADJOURN** - There being no further business, the meeting adjourned at 8:29 p.m. on motion by Ms. Lastowski, and seconded by Ms. Featherman.

The next meeting of the Colonial Intermediate Unit 20 Board of Directors is scheduled for Wednesday, October 28, 2015, beginning at 7:30 p.m.

Respectfully Submitted,

Michelle L. Kach, Secretary to the Board