

**COLONIAL INTERMEDIATE UNIT 20
MINUTES OF MEETING
April 27, 2016**

The April meeting of the Colonial Intermediate Unit 20 Board of School Directors was held on Wednesday, April 27, 2016 at Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA. President Baird called the meeting to order at 7:42 PM at which time the Pledge of Allegiance was recited.

Members Present:

Dr. Michael Baird, Northampton (President)
Eugene McKeon, Bethlehem (Vice-President)
Kenneth Brewer, Bangor
VACANCY, East Stroudsburg
Michelle Price, Easton
Kenneth Butz, Nazareth
Ethan Habrial, Pen Argyl
Daniel Wunder, Pleasant Valley
Dawn Wood, Pocono Mountain
Susan Baxter, Saucon Valley
Merlyn Clarke, Stroudsburg
Linda Baskwell, Wilson

Members Absent:

Pam Lufty, Delaware Valley

Also Present:

Dr. Charlene M. Brennan, Executive Director
Mr. Hans Baltzersen, Assistant to the Executive Director for Management Services
Mrs. Dawn Hales, Secretary to the Board
Mrs. Michelle Bozzini, Director of Curriculum and Instruction Services
Dr. Janice Cunningham, Director of Resolve Behavioral Health Services
Mr. Thomas Kalinoski, Director of Technology Systems and Operations
Mr. Anthony Pidgeon, Director of Human Resources & Research Services
Mr. Jon Wallitsch, Director of Fiscal Services
Mr. Christopher Wolfel, Director of Special Education
John F. Freund, III, Solicitor

On motion by Mr. McKeon and seconded by Mr. Wunder and unanimously passed by voice vote, the Board approved the Seating of New Board Member for the East Stroudsburg Area SD.

3.a Seating of New Board Member

East Stroudsburg Area School District

It is recommended that Mr. Robert Huffman be seated as the Colonial Intermediate Unit 20 School Director representing the East Stroudsburg Area School District. Mr. Huffman will fill the unexpired term of his predecessor, which will expire June 30, 2016. **(Present / ~~Not Present~~)**

(Note: ESASD has also nominated Mr. Huffman for election for a new three year term: July 1, 2016 – June 30, 2019)

4. MOTION to Approve Agenda – April 27, 2016

On motion by Mr. Wunder, seconded by Mr. McKeon, and unanimously passed by voice vote, the Board approved the Agenda as presented with any additions and/or corrections noted.

5. MOTION TO Approve Minutes of Meeting – March 23, 2016

On motion by Mr. Brewer, seconded by Mr. Butz, and passed by voice vote the Board approved the Minutes of the March 23, 2016 meeting as presented.

6. MOTION TO Approve the Report of the Treasurer & Request for Approval of Bills – March 2016

On motion by Ms. Wood, seconded by Mr. Butz, and unanimously passed by voice vote, the Report of the Treasurer for the month of March 2016 was approved and bills ordered paid.

7. ANNOUNCEMENT OF EXECUTIVE SESSION

Dr. Baird announced that an Executive Session was held prior to the meeting to discuss legal and personnel issues. Present were: Dr. Michael Baird, Eugene McKeon, Kenneth Brewer, Robert Huffman, Michelle Price, Kenneth Butz, Ethan Habrial, Daniel Wunder, Dawn Wood, Susan Baxter, Merlyn Clarke, Linda Baskwell (arrived at 7:30 pm), Dr. Charlene Brennan, Hans Baltzersen, Anthony Pidgeon, and Atty. Freund.

8. COMMUNICATIONS

- a. Thank You from PV – Cheryl Caines, Supervisor of Special Education - ATTACHMENT 8.a.
- b. Student Artwork - Spring 2016 Art Contest - ATTACHMENT 8.b.

9. RECOGNITION OF VISITORS – Mr. Kevin Aul, Transportation Supervisor and his wife, Joanna.

10. COMMENTS BY VISITORS (Agenda Items) – None at this time

11. REPORT OF EXECUTIVE DIRECTOR

• ~~Mr. Zachary Pearce, PSBA Update~~

- **Mr. Kevin Aul – Transportation Update and Initiatives** – Mr. Aul provided an update of the Transportation department which included:
 - Student Counts
 - Budget update
 - Vehicle Purchases
 - Routing and Fleet Maintenance Software
 - District Assistance
 - Various Other Initiatives
- **Summary of Approval – CIU20 General Operating Budget 2016-2017 – ATTACHMENT 11.c**
Dr. Brennan thanked everyone for their support.
- **Basic Financial Statements and Auditor’s Report – June 30, 2015 – ATTACHMENT 11.d**
Due to time constraints, this item will be discussed at the May 2016 meeting.
- **2016–2017 Budgets for Review: SUMMARY** – Mr. Hans Baltzersen reviewed the budgets. Board members were encouraged to contact Mr. Baltzersen if anyone needs clarification or has questions.

- 1) Special Education - \$31,716,645 ATTACHMENT 11.e.1
- 2) Colonial Academy - \$8,874,909 ATTACHMENT 11.e.2
- 3) Special Services Partial Hospitalization - \$8,175,931 ATTACHMENT 11.e.3
- 4) Transportation - \$6,237,800 ATTACHMENT 11.e.4
- 5) Resolve Emotional Support - \$5,023,924 ATTACHMENT 11.e.5

- **2016–2017 Budgets for Review: Breakdown by Object Code**

- 1) Special Education ATTACHMENT 11.f.1
- 2) Colonial Academy ATTACHMENT 11.f.2
- 3) Special Services Partial Hospitalization ATTACHMENT 11.f.3
- 4) Transportation ATTACHMENT 11.f.4
- 5) Resolve Emotional Support ATTACHMENT 11.f.5

ADDENDUM – ADD:

- **Updated Summary of Approval – CIU20 General Operating Budget 2016-2017 - ATTACHMENT 11.c** – Pen Argyl and Northampton were added

Miscellaneous:

- *The Twenty* was distributed for the month of April

12. OLD BUSINESS

None at this time

On motion by Mr. Habrial and seconded by Mr. Brewer and unanimously passed by voice vote, the Board approved the following Action Items (on Agenda) as presented with any additions and/or corrections noted:

Motion was made to Deny 13.2 Grievance 2016-01 and Deny 13.9 Request for Professional Leave

On motion by Mr. Habrial and seconded by Mr. McKeon and unanimously passed by voice vote, the Board approved the following Action Items (on Addendum) as presented with any additions and/or corrections noted:

13. ACTION ITEMS

1. Appointment of Nominating Committee

It is recommended the Board appoint a Nominating Committee to present a Slate of Officers for President and Vice-President of the CIU 20 Board to serve one year, beginning July 1, 2016 through June 30, 2017. The committee shall provide a report to the Board at the May 25, 2016 meeting.

Mr. Butz and Mr. Wunder were selected to sit on the Nominating Committee. They will present their Slate of Officers at the May meeting.

2. Grievance No. 2016-01

It is recommended the Board DENY CIU20 Educational Association Grievance number 2016-01 at Board Level. (Documents presented in Executive Session)

3. Approval – Chrin Hauling, Inc. – Extension of Contract

It is recommended the Board approve a two year extension on our service contract for waste and recycling services with Chrin Hauling, Inc. All terms and conditions of our present service contract will remain the same including the annual cost of \$10,394.00

4. Award of Bid – Technology Van Purchase

Quotes have been properly solicited from three PA State Contract Vendors for the purpose of a van for the Technology Department. The lowest quote from Whitmoyer Auto Group was accepted in the amount of \$19,982.25

5. Approval – Fund Balance Designation

As per the Fund Balance Policy, it is recommended that the Board approve the following designation:

Committed Fund Balance:

- An additional \$750,000.00 for Capital Improvements

6. Approval – New Class/Positions

It is recommended the Board approve the following new class / position:

- Associate Teacher (1:1)**, effective April 8, 2016 and will continue until student moves or no longer needs service. The East Stroudsburg Area SD request is based on data collected regarding 1:1 support. PHP, Clear Run Intermediate, Pocono Mountain SD. Budget Amendment is attached. **ATTACHMENT 13.6.a**

7. Approval – PEMA Reimbursement

It is recommended the Board approve a reimbursement from PEMA for seventy five percent (75%) of our snow removal costs incurred during the blizzard of January 2016 which totaled \$8,398.03. Pennsylvania was approved for Federal Aid and Colonial IU20 meets the criteria for reimbursement of snow removal costs. **ATTACHMENT 13.7**

8. Recognition – Tenure

The following individuals have achieved tenure effective the date listed by their name:

Megan Trinchere	April 22, 2016
Thomas Kalinoski	March 1, 2016
Helen Cuiffo	January 23, 2016
Declan Thompson	January 2, 2016

9. Request for Professional Leave

It is recommended the Board ~~APPROVE~~ / **DENY** Mr. Richard Weber's request for a Leave of Absence for Professional Development for the first and second semesters of the 2016-2017 school year.

ADDENDUM – ADD**10. Approval – Settlement Agreement and Release**

It is recommended the Board approve the Settlement Agreement and Release between the Colonial Intermediate Unit 20 Early Intervention Program and G.V. in the amount of \$5,217.92 subject to execution of the agreement by the parents of G.V.

11. Approval – School Operation Services Group, Inc. Agreement

It is recommended the Board approve the Agreement with School Operations Services, Inc. for interim administrative services from April 27, 2016 through August 31, 2016, at a rate of \$508 per day (\$254 per half day) not to exceed a total of \$45,000. The terms and conditions of the Agreement are attached.

ATTACHMENT 13.11

On motion by Mr. McKeon and seconded by Mr. Clarke and unanimously passed by voice vote, the Board approved the following Personnel Items (on Agenda) as presented with any additions and/or corrections noted:

Contract Item 14.G.3 was pulled at the request of Greenwich Township SD and Mr. Habrial voted “no” on Contract Item 14.F.16

On motion by Mr. Butz and seconded by Mr. Habrial and unanimously passed by voice vote, the Board approved the following Personnel Items (on Addendum) as presented with any additions and/or corrections noted:

14. PERSONNEL ITEMS

IF NECESSARY, THE REASON FOR SUBMISSION FOR BOARD APPROVAL AFTER THE PREVIOUS BOARD MEETING DATE IS PROVIDED.

A. LEAVES OF ABSENCE

It is recommended the Board approve the following Leaves of Absence (without pay and benefits unless otherwise noted):

None at this time

B. RESIGNATIONS

It is recommended the Board accept the following Resignations:

	Name	Position	Effective Date	Reason
1	Christopher Baumann	Mental Health Worker	April 18, 2016	Other Employment
2	Daniel Drago	Resolve School Based Outpatient Therapist	April 6, 2016	Other Employment
3	Gregory Gabrielli	Associate Teacher	March 30, 2016	To accept a MHW position with CIU20
4	Michelle Girogione	Associate Teacher (1:1)	April 11, 2016	To accept a MHW position with CIU20
5	Karissa Hantz	Associate Teacher	March 29, 2016	Other Employment
6	Sarah Kehl	Special Education Teacher	March 29, 2016	Other Employment
7	Mary Krayeski	Associate Teacher	April 11, 2016	Accepted a LTS position with CIU20
8	Penny Myers	Associate Teacher	April 7, 2016	No Reason Given
9	Paula Rollins	Teacher of Visually Impaired	April 29, 2016	Other Employment

10	Maria Taylor	Associate Teacher	April 8, 2016	Other Employment
11	Kristin Weaver	Special Education Teacher	April 8, 2016	Other Employment / Family or Domestic Reasons

ADDENDUM – ADD:

12	Kelly Argirakis	Speech Therapist	April 8, 2016	Dissatisfaction with wages or conditions
13	Linette Martino	COTA	April 15, 2016	Dissatisfaction with wages or conditions

C. JOB STATUS CHANGES

It is recommended the Board approve the following Job Status Changes:

	Name	Assignment	Salary	Effective
1	Taylor Foreman	From Associate Teacher (1:1) to Full-time Classroom Associate Teacher (PHP, Colonial Academy, following PAASD calendar)	Remains the same	April 11, 2016
2	Sherin Philip	From Long-term Substitute to Full-time Associate Teacher (1:1) (LSS, Swiftwater Intermediate, PMSD)	\$20,552.75 (Cluster 7, Step 1 – BS/BA)	March 21, 2016 and will continue until student moves or no longer needs service

D. APPOINTMENTS

It is recommended the Board approve the following Appointments:

	Name	Assignment	Salary	Effective Date
1	Patti Bower	Full-time (TPE) Teacher (PHP, Liberty HS, BASD)	\$48,330 (Step 1 - BS/BA)	March 30, 2016
2	Kim Chatha	Long-term Substitute Management Assistant for Clinical Support Services (PHP, CIU20 Office)	\$46,763 [Level V(b)]	April 11, 2016
3	Cindy Foxe	Full-time Associate Teacher (1:1) (AS, Liberty HS, BASD)	\$18,052.75 (Cluster 7, Step 1 – HS48/AS)	April 11, 2016 and will continue until student moves or no longer needs service
4	Gregory Gabrielli	Full-time Mental Health Worker (Alt. Ed., Colonial Academy, following PAASD calendar)	\$27,415 (Step 1 – BS24)	March 31, 2016
5	Michelle Giorgione	Full-time Mental Health Worker (PHP, Farmersville Elementary, BASD)	\$26,384 (Step 1 – BS/BA)	April 12, 2016
6	Rebecca Hamm	Part-time Teacher (ESY, site to be determined, BASD)	\$34.28/hour (Step 1 – M)	June 23, 2016
7	Wayne Jones	Full-time Associate Teacher (ES, Clear Run Intermediate, PMSD)	\$20,552.75 (Cluster 7, Step 1 – BS/BA)	March 31, 2016
8	Mary Krayeski	Long-term Substitute Teacher (AS, Moore Elementary, Northampton Area SD)	\$50,459 (Step 1 – M)	April 12, 2016
9	Sandra McMenimen	Full-time Associate Teacher (1:1) (AS, Freedom HS, BASD)	\$20,552.75 (Cluster 7, Step 1 – BS/BA)	April 11, 2016 and will continue until student moves or

				no longer needs service
10	Carol Nixon	Full-time Management Assistant for Transportation (Transportation Office, Wind Gap)	\$45,518 [Level V(c)]	April 18, 2016
11	Taylor Prodes	Long-term Substitute Teacher (Alt. Ed., Northampton County Juvenile Detention Center, EASD)	\$48,862 (Step 1 - B15)	April 5, 2016
12	Courtney Rasely	Full-time Associate Teacher (1:1) (AS, Autistic Support, Pocono Mountain West HS)	\$18,052.75 (Cluster 7, Step 1 - HS48/AS)	April 4, 2016 and will continue until student moves or no longer needs service

ADDENDUM - ADD:

13	Kim Chatha	Long-term Substitute Mental Health Treatment Specialist (PHP, JM Hill Elementary, ESASD)	\$50,459 (Step 1 - M)	January 5, 2016
14	Kaitlyn Doddy	Full-time TPE Teacher (PHP, Broughal MS, BASD)	\$48,330 (Step 1 - BS/BA)	April 11, 2016
15	Patrice Flamish	Van Driver/Monitor	\$13.75/\$12.19 per hour	May 2, 2016
16	Justine Horvath	Full-time Associate Teacher (1:1) (AS, Swiftwater Elementary, PMSD)	\$20,552.75 (Cluster 7, Step 1 - BS/BA)	April 18, 2016 and will continue until student moves or no longer needs service
17	Hector Pagan	Full-time Custodian/Maintenance (Buildings and Grounds, CIU Office)	\$25,708, plus \$2,500 fiscal year stipend for maintenance duties)	May 9, 2016
18	Maria-Kristy Sfetsas	Full-time Associate Teacher (1:1) (AS, Pocono Mountain West Jr. HS, PMSD)	\$18,052.75 (Cluster 7, Step 1 - HS48/AS)	May 3, 2016 and will continue until student moves or no longer needs service

E. SUPPLEMENTAL AGREEMENTS TO CURRENT POSITIONS:

It is recommended the Board approve the following Supplemental Agreements to Current Positions:

	Name	Rate	Service	Effective Dates
1	Gregory Kapp (Teacher)	Not to exceed \$500	Mentoring of a new professional (Patti Bower)	March 30, 2016 - March 29, 2017
2	Douglas Bartek (Teacher)	Not to exceed \$500	Mentoring of a new professional (Taylor Prodes)	April 5, 2016 - April 4, 2017
3	Courtney Fenner (TaC)	Contractual per diem rate. Not to exceed 5 days	To support professional development in our member districts as per initiative areas	May 27, 2016 - August 18, 2016
4	Sherry Hartman (TaC)			
5	Amanda Helman (TaC)			
6	Donna Lloyd (TaC)			
7	Debra Matz (TaC)			

8	Melissa Petrilak (TaC)			
9	Michell Ressler (TaC)			
10	Emily Sharp (TaC)			
11	Joana Spinelli-Salemme (TaC)			
12	Kristin Starosta (TaC)			
13	Sherry Hartman (TaC)	Not to exceed \$250	Will present three sessions at the Title I Literacy Symposium (with Debbie Matz)	June 15, 2016
14	Debra Matz (TaC)	Not to exceed \$250	Will present three sessions at the Title I Literacy Symposium (with Sherry Hartman)	June 15, 2016
15	Amanda Helman (TaC)	Not to exceed \$500	Will present the session, "Strategic Instruction" at the Title I Literacy Symposium	June 15, 2016
16	Emily Sharp (TaC)	Not to exceed \$500	Will present three sessions at the Title I Literacy Symposium	June 15, 2016
17	Lorna Hendricks (Blind or Visually Impaired Support)	Contractual hourly rate. Not to exceed 75 hours	Material preparation for blind and visually impaired students as per their IEP	July 1, 2016 – August 18, 2016
18	Helen Capparell (Speech Therapist)	Contractual Hourly rate. Not to exceed 100 hours, plus mileage.	To provide Speech Therapy during Extended School Year	June 23, 2016 – August 18, 2016
19	Megan Gearhart (Speech Therapist)			
20	Krista Leonarczyk (Speech Therapist)			
21	Kristin Messeck (Speech Therapist)			
22	Christine Prohaska (Speech Therapist)			
23	Colleen Seitz (Speech Therapist)			
24	Cara Sepcoski (Speech Therapist)			
25	Nicole Skibbee (Speech Therapist)			
26	Dianna Dury (S&L Therapist)	Contractual hourly rate. Not to exceed 8 hours	To provide Speech makeup sessions to students that are not receiving services due to 2 therapist openings and 2 on leave (They will make up sessions on their EI break)	April 25, 2016 – April 29, 2016
27	Nadya Marchak (S&L Therapist)	Contractual hourly rate. Not to exceed 5 hours		
28	Pamela Patton (S&L Therapist)	Contractual hourly rate. Not to exceed 8 hours		

ADDENDUM – ADD

	Name	Rate	Service	Effective Dates
29	Amanda Devaney (Speech Therapist)	Contractual hourly rate, not to exceed 60 hours	To provide Speech Services after school hours and on EI breaks	April 28, 2016 – September 1, 2016
30	Dario Chavez (Teacher)	Contractual Hourly rate, not to exceed 60 hours	To manage food service for Summer PHP and TES ESY at Colonial Academy	June 28, 2016 – August 4, 2016

The following staff to receive their contractual hourly rate (unless specified otherwise), not to exceed 67 hours, for working the Extended School Year Program, effective June 23, 2016 through July 21, 2016:

	Name	Current Position	ESY Position	Salary or Wage
31	Brittany Riker	AT	Teacher	\$34.28
32	Crisangel Cabreja	Associate Specialist	AT	\$13.94
33	Delores Chalmers	Substitute	AT	\$15.01
34	Amy Cortright	Associate Specialist	AT	\$15.01
35	William Oatman	Substitute	AT	\$15.01
36	Sarah Smith	Teacher	AT	\$14.58
37	Tim Cuevas	Teacher	Teacher	Contractual Hourly Rate
38	Janine Page	Teacher	Teacher	Contractual Hourly Rate
39	Emily Gething	Teacher	Teacher	Contractual Hourly Rate
40	Michelle Storm	Teacher	Teacher	Contractual Hourly Rate
41	Kathryn Giovannini	Teacher	Teacher	Contractual Hourly Rate
42	Nancy Ryan	Teacher	Teacher	Contractual Hourly Rate
43	Patti Bower	Teacher	Teacher	Contractual Hourly Rate
44	Stephen Huth	MHW	MHW	Contractual Hourly Rate
45	Latasha Anthony	AT	AT	Contractual Hourly Rate
46	Logan Carl-Snyder	Substitute	AT	\$15.01
47	Desire DeBono	AT	AT	Contractual Hourly Rate
48	Tabitha Dillard	AT	AT	Contractual Hourly Rate
49	Iro Gaddy	AT	AT	Contractual Hourly Rate
50	Stephanie Hartman	AT	AT	Contractual Hourly Rate
51	Kristina Iovino	AT	AT	Contractual Hourly Rate
52	Kathryn Malachowsky	AT	AT	Contractual Hourly Rate
53	Richard Orr	AT	AT	Contractual Hourly Rate
54	Robyn Overholt	AT	AT	Contractual Hourly Rate
55	Kaitlyn Shuster	AT	AT	Contractual Hourly Rate
56	Jeanne	AT	AT	Contractual Hourly Rate

	Southard			
57	Reema Tajdar	AT	AT	Contractual Hourly Rate
58	Juliann Billock	AT	AT	Contractual Hourly Rate
59	Edward Fermin	AT	AT	Contractual Hourly Rate
60	Katie Fontanille	AT	AT	Contractual Hourly Rate
61	Carolyn Hahn	AT	AT	Contractual Hourly Rate
62	Barbara Levan	AT	AT	Contractual Hourly Rate
63	Glen Pembleton	AT	AT	Contractual Hourly Rate
64	Courtney Rasley	AT	AT	Contractual Hourly Rate
65	Kristie Saveri	AT	AT	Contractual Hourly Rate
66	Regan Whitesell	AT	AT	Contractual Hourly Rate
67	Eleanore Yamrus	AT	AT	Contractual Hourly Rate

The following staff to receive their contractual hourly rate (unless specified otherwise), not to exceed 196 hours, to provide support during the Northampton County Juvenile Justice Summer Program, effective June 17, 2016 through August 4, 2016:

68	Thomas Ede	Teacher	Teacher	Contractual Hourly Rate
69	Peter Thomas	Teacher	Teacher	Contractual Hourly Rate
70	Richard Baur	Teacher	Teacher	Contractual Hourly Rate
71	Benjamin Reph	Teacher	Teacher	Contractual Hourly Rate

The following staff to receive their contractual hourly rate (unless specified otherwise), not to exceed 91 hours, to provide support during the Therapeutic Emotional Support Summer Program, effective June 27, 2016 through August 4, 2016:

	<u>Name</u>	<u>Current Position</u>	<u>TES Summer Position</u>	<u>Salary or Wage</u>
72	Daria Foley	Teacher	Teacher	Contractual Hourly Rate
73	Samantha Siegfried	Teacher	Teacher	Contractual Hourly Rate
74	Ashley Eckhart	Teacher	Teacher	Contractual Hourly Rate
75	Samantha Molle	AT	Teacher	\$35.07
76	April Connolly	AT	Teacher	\$34.46
77	Amy Kossyk	AT	Teacher	\$34.28
78	Laura Peterka	Program Specialist	Teacher	\$41.94
79	Ashlee Grennan	Teacher	Teacher	Contractual Hourly Rate
80	Julie Bisci	PT BHRS	MHTS	\$36.58
81	Danielle Garcia	MHW	MHW	Contractual Hourly Rate
82	Erika Kauth	MHW	MHW	Contractual Hourly Rate
83	Nicholas Strebig	MHW	MHW	Contractual Hourly Rate
84	Jessica Schmauyder	MHW	MHW	Contractual Hourly Rate
85	Patricia Shane	MHW	MHW	Contractual Hourly Rate
86	Stephen Huth	MHW	MHW	Contractual Hourly Rate
87	Tevin Gibson	MHW	MHW	Contractual Hourly Rate

88	Ryan Capobianco	MHW	MHW	Contractual Hourly Rate
89	Amanda Avvento	AT	AT	Contractual Hourly Rate
90	Jessica Gerberich	AT	AT	Contractual Hourly Rate
91	Connie O'Neill	AT	AT	Contractual Hourly Rate
92	Sara O'Neill	AT	AT	Contractual Hourly Rate
93	Mariah Oyer	AT	AT	Contractual Hourly Rate
94	Cori Turner	AT	AT	Contractual Hourly Rate
The following staff to receive their contractual hourly rate (unless specified otherwise), to provide services during the Summer Partial Hospitalization Program (SPHP) , effective June 28, 2016 through August 4, 2016				
	Name	Current Position	SPHP Position	Salary or Wage
95	Nicole Calabrese	PT OP & BHRS Therapist	MHTS	\$35.79
96	Charlotte Cary-Boothe	MHTS	MHTS	Contractual Hourly Rate
97	Jody Gilvary	MHTS	MHTS	Contractual Hourly Rate
98	Carla Henry	MHTS	MHTS	Contractual Hourly Rate
99	Joseph Kohm	MHTS	MHTS	Contractual Hourly Rate
100	Weston Mousley	MHTS	MHTS	Contractual Hourly Rate
101	Laurie Plotsko	MHTS	MHTS	Contractual Hourly Rate
102	Jennifer Welsh	PT OP Therapist	MHTS	\$35.79
103	Andrea Fuller	Nurse	Nurse	Contractual Hourly Rate
104	Timothy Glick	Teacher	Teacher	Contractual Hourly Rate
105	Megan Iudicello	Teacher	Teacher	Contractual Hourly Rate
106	Joseph Blazick	Teacher	MHW	\$21.24
107	Virginia Carangelo	MHW	MHW	Contractual Hourly Rate
108	Yvonne Carter	MHW	MHW	Contractual Hourly Rate
109	Melanie Carty	Teacher	MHW	\$20.76
110	Caitlin Corrigan	MHW	MHW	Contractual Hourly Rate
111	Christopher Craig	MHW	MHW	Contractual Hourly Rate
112	Crystale Getz	Teacher	MHW	\$20.28
113	Roberta Ohl	MHW	MHW	Contractual Hourly Rate
114	Mark Seremula	MHW	MHW	Contractual Hourly Rate
115	Steve Shaneberger	Truancy Specialist	MHW	\$19.77
116	Michael Stambaugh	Teacher	MHW	\$20.76
117	Meghan Trinchere	Teacher	MHW	\$20.76
118	Greg Witt	MHW	MHW	Contractual Hourly Rate
119	Alfred Youtz	MHW	MHW	Contractual Hourly Rate
120	Eric Yuknek	Truancy Specialist	MHW	\$18.81
121	Melinda Heller	AT	AT	Contractual Hourly Rate
122	Laura Hoffert	AT	AT	Contractual Hourly Rate

123	Michelle Marino	AT	AT	Contractual Hourly Rate
124	Marlene Ruscigno	Transition Coach	AT	\$20.57
125	Deborah Woods	AT	AT	Contractual Hourly Rate
The following staff to receive their contractual hourly rate (unless specified otherwise), for working the Extended School Year Program and to provide services for students as specified in their IEPs, effective June 23, 2016 through August 12, 2016				
	Name	Current Position	ESY Position	Salary or Wage
126	Natalie Phillips	COTA	COTA	not to exceed 80 hours at Contractual Rate
127	Kelly Reiss	COTA	COTA	not to exceed 80 hours at Contractual Rate
128	Lisa Asay	COTA	COTA	not to exceed 60 hours at Contractual Rate
129	Amy Henry	OTR	OTR	not to exceed 80 hours at the Contractual Rate
130	Adrienne Levey	PT	PT	not to exceed 5 hours at Contractual Rate
131	Natalie Phillips	COTA	COTA	not to exceed 80 hours at Contractual Rate

F. CONTRACTS FOR PAYMENT

It is recommended the Board approve the following Contracts for Payment and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

Attachment	Name	Service	Rate	Effective Dates
F.1	A Mindful Insight Education and Consulting	Will conduct a three-credit continuing professional education course, "The Emotionally Intelligent Classroom: Elementary"	\$200/person, for up to 30 participants. Not to exceed \$6,000	July 1, 2016 – August 12, 2016
F.2	Mr. Randy Atiyeh	Will provide driver education training to participating school districts	\$25/hour. Not to exceed \$6,500	July 1, 2016 – June 30, 2017
F.3	Mr. Glen Brown	Will provide driver education training to participating school districts	\$27/hour. Not to exceed \$10,000	July 1, 2016 – June 30, 2017
F.4	Mr. Matthew Brown	Will provide driver education training to participating school districts	\$27/hour. Not to exceed \$6,500	July 1, 2016 – June 30, 2017
F.5	Clark Service & Parts	Will provide maintenance on kitchen equipment at Colonial Academy	Not to exceed \$1,715	April 28, 2016 – April 27, 2017
F.6	East Stroudsburg University	Will provide space for staff development for professional employees and support staff of CIU20	Not to exceed \$3,800	August 19, 2016 – August 26, 2016
F.7	Fraser Advanced Information Systems	Amendment: to provide efficient printing equipment to CIU20, originally approved on March 23, 2016 is amended as follows: Amend the lease to include folding capabilities to the black and white copier. This will increase the monthly rate from \$2,728.23 to \$2,910.23, for 38 months. Not to exceed \$110,588.74, plus \$.00389 per click for black and white copies and \$.0425 per click for color copies		
F.8	Mr. Michael Grasso	Will provide driver education training to participating school districts	\$27/hour. Not to exceed \$21,600	July 1, 2016 – June 30, 2017

F.9	Heinemann	Will provide Mr. Carl Anderson to serve as the keynote speaker and present three breakout sessions at the 2016 Annual Reading Symposium	Not to exceed \$3,850	June 15, 2016
F.10	Historic Hotel Bethlehem	Will serve as the location for the 43 rd annual Summer Administrative Workshop	Not to exceed \$28,000	July 25, 2016 – July 28, 2016
F.11	Laughing at My Nightmare, Inc.	Mr. Shane Burcaw will present the keynote address at the CIU20 Orientation Day	\$3,000 plus expenses. Not to exceed \$3,200	August 19, 2016
F.12	Mr. Martin Lewis	Will provide driver education training to participating school districts	\$27/hour. Not to exceed \$8,000	July 1, 2016 – June 30, 2017
F.13	Loving Care Agency/Epic Health Services	Will provide mandated school based nursing services for CIU20 ESY at East Stroudsburg HS South – and East Hills MS and Freedom HS (ESASD & BASD)	\$58/hour, for 201 hours. Not to exceed \$11,658	June 23, 2016 – July 21, 2016
F.14	Chris McCaffrey Consulting, LLC	Will present two breakout sessions, “Using Digital Tools for Formative Assessment” and “Theories for Supporting Flipped/Benign Learning in the Classroom” at SAW	Not to exceed \$1,000	July 28, 2016
F.15	Carol McGrane	Will conduct three online three-credit CPE courses as outlined in contract	\$200/person, for up to 20 participants. Not to exceed \$4,000/course. Contract not to exceed \$12,000	June 1, 2016 – August 31, 2016
F.16	Dr. Beverly Moskowitz	Will present a breakout session for occupational therapists during CIU20’s Orientation Week	Not to exceed \$3,100	August 26, 2016
Mr. Habrial voted “no”				
F.17	Karen Osmun	Will provide Speech & Language support services	\$65/hour, for 241 hours. Not to exceed \$15,665	April 11, 2016 – June 10, 2016
F.18	Amy Pidgeon	Will provide Occupational Therapy services to students in the ESY Program	\$33.79/hour, for 104 hours. Not to exceed \$3,514.16	June 23, 2016 – August 12, 2016
F.19	RCN Telecom Services, LLC	Will provide 100M point to point of WAN connectivity to St. Jane Frances de Chantal School	\$625, plus taxes and fees per month. Not to exceed \$39,500	July 1, 2016 – June 30, 2021
F.20	Leo Schnalzer, Jr.	Will provide driver education training to participating school districts	\$27/hour. Not to exceed \$8,000	July 1, 2016 – June 30, 2017
F.21	Dr. Graciela Slesaransky-Poe	Will present a breakout session, “Supporting Transgender and Gender Non-Conforming Students” at SAW	\$850, plus expenses. Not to exceed \$1,000	July 28, 2016
F.22	Dr. Beth Rajan Sockman	Will conduct four online three-credit CPE courses as outlined in contract	\$200/person, for up to 30 participants. Not	June 1, 2016 – August 31, 2016

			to exceed \$6,000/course	
F.23	Erica Szwast	Will provide Physical Therapy services to students in the ESY program	\$59.39/hour, for 140 hours. Not to exceed \$8,314.60, plus mileage	June 23, 2016 – August 12, 2016
F.24	Mary Tafel	Will provide Speech & Language Support services	\$75/hour, for 420 hours. Not to exceed \$31,500	April 14, 2016 – June 10, 2016
F.25	Dr. Jessica Wenton	Will conduct four online three-credit CPE courses as outlined in contract	\$200/person, for up to 30 participants. Not to exceed \$6,000/course	June 1, 2016 – August 31, 2016
F.26	Melissa Whitman	Will conduct four online three-credit CPE courses as outlined in contract	\$200/person, for up to 30 participants. Not to exceed \$6,000/course. Contract not to exceed \$24,000	June 1, 2016 – August 31, 2016
F.27	Zito Media Communications, LLC	Will provide phone service to Lehigh Valley Academy Regional Charter School	\$1,075.93/month (with fees) Not to exceed \$66,005.80	July 1, 2016 – June 30, 2021

G. REVENUE GENERATING CONTRACTS FOR SERVICE

It is recommended the Board approve the following Revenue Generating Contracts for Service and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

Attachment	Name	Service	Rate	Effective Dates
G.1	East Stroudsburg Area SD	Colonial Virtual Program (CVP) will provide online services to East Stroudsburg Area SD. Summer School Implementation Training will include an On-site Professional Development Day	Not to exceed \$2,500	April 1, 2016 – June 30, 2016
G.2	East Stroudsburg Area SD	CIU20 will provide One Virtual Classroom and Web Administrator Site License, access to all MS and HS courses, through the Colonial Virtual Program (CVP) and Licenses, Tutoring and other services as outlined in contract	Not to exceed \$75,995	July 1, 2016 – June 30, 2017
G.3	Greenwich Township SD	CIU20 will provide Partial Hospitalization Program services to a student from the Greenwich Twp. SD	\$237/day, for 35 days. Not to exceed \$8,316	April 20, 2016 – June 8, 2016
Item was pulled at the request of Greenwich Township SD				
G.4	Lehigh Valley Dual Language School	CIU20 will provide technical service for wireless internet as requested	\$85/hour. Not to exceed \$10,000	April 5, 2016 – June 30, 2017
G.5	St. Jane Frances de Chantal School	CIU20 will provide technology services as outlined in attached contract	\$100/month, plus Implantation fee. Not to exceed \$9,400	July 1, 2016 – June 30, 2021

G.6	St. Jane Frances de Chantal School	CIU20 will provide Google Apps Implementation as outlined in attached contract	Not to exceed \$3,000	July 1, 2016 – June 30, 2017
G.7	St. Jane Frances de Chantal School	CIU20 will provide 100M internet, hosted firewall with threat prevention and content filtering	\$1,507.16/month, for 60 month. Not to exceed \$90,429.60	July 1, 2016 – June 30, 2021

H. SUBSTITUTE LISTS

It is recommended the Board approve placement of the following individuals on the Substitute Lists indicated as per the effective dates as noted:

1. Substitute Teachers

Kaitlyn Doddy	March 29, 2016	Jennifer Eibeck	April 8, 2016
Ariel Hartman	June 27, 2016		

ADDENDUM

Ingrid Gonzalez	April 21, 2016	Tamara Etienne-Daniel	April 21, 2016
Odaliz Malave Rodriguez	April 21, 2016		

2. Substitute Associate Teachers

Kaitlyn Doddy	March 29, 2016	Jennifer Eibeck	April 8, 2016
Ariel Hartman	June 27, 2016	Maria Taylor	April 9, 2016
Carol Hahn	June 9, 2016		

ADDENDUM

Ingrid Gonzalez	April 21, 2016	Tamara Etienne-Daniel	April 21, 2016
Odaliz Malave Rodriguez	April 21, 2016		

3. Substitute Transportation

None at this time		
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4. Substitute Mental Health Treatment Specialists

None at this time		
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5. Substitute Custodian

None at this time		
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I. PROVIDER 50 LISTS

It is recommended the following individuals be placed on the Provider 50 List in the areas and on the effective dates listed:

a. Behavior Specialist/Consultant – Master’s

Melissa Owens – April 5, 2016	
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b. Mobile Therapist

None at this time	
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c. Therapeutic Staff Support

Melissa Owens – April 5, 2016	Sherry Pepper – April 18, 2016
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d. Therapeutic Staff Support Aide

None at this time	
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J. MOBILE THERAPIST - OUTPATIENT PROGRAM

It is recommended the following individuals be placed on the Mobile Therapist - Outpatient Program List as per the effective dates listed:

None at this time	
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K. INTENSIVE IN-HOME SERVICES

It is recommended the following individuals be placed on the Intensive In-Home Services List in the areas and on the effective dates listed:

a. Behavior Analyst

None at this time	
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a. Behavioral Technician

None at this time	
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15. NEW BUSINESS –

- Dr. Brennan announced that Susan Baxter will be leaving the board after many years. Her last meeting will be June 2016.
- Dr. Baird mentioned the need of retaining speech and language staff.

16. COMMENTS FROM VISITORS (Courtesy of the Floor) – None at this time**17. MOTION TO ADJOURN** - There being no further business, the meeting adjourned at 9:24 p.m. on motion by Ms. Price and seconded by Mr. Brewer.

The next meeting of the Colonial Intermediate Unit 20 Board of Directors is scheduled for Wednesday, May 25, 2016, beginning at 7:30 p.m.

Respectfully Submitted,

Dawn M. Hales Secretary to the Board