

**COLONIAL INTERMEDIATE UNIT 20
MINUTES OF MEETING
August 24, 2016**

The August meeting of the Colonial Intermediate Unit 20 Board of School Directors was held on Wednesday, August 24, 2016 at Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA. President Baird called the meeting to order at 7:36 PM at which time the Pledge of Allegiance was recited.

Members Present:

Dr. Michael Baird, Northampton (President)
Eugene McKeon, Bethlehem (Vice-President) (Present for Executive Session Only)
Kenneth Brewer, Bangor
Robert Huffman, East Stroudsburg
Michelle Price, Easton
Kenneth Butz, Nazareth
Ethan Habrial, Pen Argyl
Daniel Wunder, Pleasant Valley
Sandra Miller, Saucon Valley
Merlyn Clarke, Stroudsburg

Members Absent:

Pam Lufty, Delaware Valley
Dawn Wood, Pocono Mountain
Linda Baskwell, Wilson

Also Present:

Dr. Charlene M. Brennan, Executive Director
Mr. Hans Baltzersen, Assistant to the Executive Director for Management Services
Mr. Christopher Wolfel, Assistant to the Executive Director for Student Services
Mrs. Dawn Hales, Secretary to the Board
Mr. Anthony Pidgeon, Director of Human Resources & Research Services
Mr. Jon Wallitsch, Director of Fiscal Services
Mrs. Jacquelyn Bartek, Director of Special Education
Mr. Christopher Fisher, Interim Administrator
John Freund, III, Solicitor

On motion by Mr. Butz, seconded by Mr. Clarke, and unanimously passed by voice vote, the Board approved the Seating of New Board Member for the Saucon Valley School District.

4. Seating of New Board Member

a) Saucon Valley School District

It is recommended that Sandra Miller be seated as the Colonial Intermediate Unit 20 School Director representing the Saucon Valley School District. Ms. Miller will serve a new two-year term, which will expire June 30, 2018. (**Present / Not Present**)

5. MOTION to Approve Agenda – August 24, 2016

On motion by Mr. Butz, seconded by Ms. Miller, and unanimously passed by voice vote, the Board approved the Agenda as presented with any additions and/or corrections noted.

6. MOTION TO Approve Minutes of Meeting – June 24, 2016

On motion by Mr. McKeon, seconded by Mr. Butz, and passed by voice vote the Board approved the Minutes of the June 24, 2016 meeting as presented.

7. MOTION TO Approve the Report of the Treasurer & Request for Approval of Bills – June 2016

On motion by Mr. Wunder, seconded by Ms. Price, and unanimously passed by voice vote, the Report of the Treasurer for the month of June 2016 was approved and bills ordered paid.

8. MOTION TO Approve the Report of the Treasurer & Request for Approval of Bills – July 2016

On motion by Mr. Brewer, seconded by Ms. Price, and unanimously passed by voice vote, the Report of the Treasurer for the month of July 2016 was approved and bills ordered paid.

Prior to Executive Session, Keely Collins and Jessica Moyer presented on Transgender Issues in Schools relating to students and as well as employees.

9. ANNOUNCEMENT OF EXECUTIVE SESSION

Dr. Baird announced that an Executive Session was held prior to the meeting to discuss personnel, contracts and legal issues. Present were: Dr. Michael Baird, Eugene McKeon, Kenneth Brewer, Robert Huffman, Michelle Price, Kenneth Butz, Ethan Habrial, Daniel Wunder, Sandra Miller, Merlyn Clarke, Dr. Charlene Brennan, Hans Baltzersen, Anthony Pidgeon, Chris Fisher, Chris Wolfel and Atty. Freund.

10. COMMUNICATIONS - There were no communications

11. RECOGNITION OF VISITORS – There were no visitors

12. COMMENTS BY VISITORS (Agenda Items) – None at this time

13. REPORT OF EXECUTIVE DIRECTOR

- Dr. Brennan introduced Jackie Bartek, Director of Special Education. Mrs. Bartek was formerly Supervisor for Pupil Personnel Services
- A Moment of Silence was observed for:
 - Raymond Jonas, Student, Multidisabilities Program, Easton Area SD
 - Makaeya Wheeler, Student, Early Intervention
 - Rosemarie Aiello, Employee, Partial Hospitalization Program
 - John Reichl, Former Supervisor of the Partial Hospitalization Program as well as Supervisor for Nazareth Area SD
 - Stephen Ferraioli, Executive Director of Support Services at Pocono Mountain SD
- Orientation Day was held August 19 at ESU. Staff has grown so much that we had to split into two sessions. IU20 employees approximately 1500 staff and continue to grow.
- Contracts for Hybrid Learning is on the agenda tonight for two districts (Bangor and Stroudsburg), as well as Dellicker Strategies.
- The Twenty was distributed for the month of August
 - a. **The following Capital Improvement was an emergency repair and was completed in July 2016:**
 - Sink Hole Repair (Central Office): It was imperative this work be completed as soon as possible due to the size, location, and risk of further damage to property. The job was awarded to and completed on a time and material basis by *Schmauder Excavating* - \$14,910.00

b. Discussion: 2017 PSBA Officers and Insurance Trust: Slate of Candidates ATTACHMENT 13.b

14. OLD BUSINESS

None at this time

On motion by Mr. McKeon and seconded by Mr. Brewer and unanimously passed by voice vote, the Board approved the following Action Items (on Agenda) as presented with any additions and/or corrections noted:

On motion by Mr. Butz and seconded by Ms. Miller and unanimously passed by voice vote, the Board approved the following Action Items (on Addendum) as presented with any additions and/or corrections noted:

15. **ACTION ITEMS**

1. **Approval – Employment Agreement (Mr. Christopher Wolfel)**

It is recommended the Board approve an Employment Agreement between Colonial Intermediate Unit 20 and Mr. Christopher Wolfel, Assistant to the Executive Director for Student Services, effective July 1, 2016 and ending June 30, 2021. The Contract and benefits (Exhibit A) for Mr. Wolfel are attached.

ATTACHMENT 15.1(a) and **ATTACHMENT 15.1(b)**

Attachments were pulled and replaced with a handout. The handout included a name correction and salary. Also added was the Job Description. New Attachment can be found at the back of August 24, 2016 Minutes.

2. **2017 PSBA Officers and Insurance Trust Vote**

It is recommended the Board come to a consensus on each candidate. Mrs. Hales will cast the votes electronically on behalf of the Board.

President-Elect

Michael Faccinetto*

Abstain

Vice President

David Hutchinson*

Abstain

Central At Large (three-year term)

Includes Regions 4, 5, 6, 9, and 12.

No one is running for this seat. According to Article III, Section 4 of PSBA Bylaws, this will be addressed by the 2017 Governing Board when the vacancy officially commences January 1, 2017.

PSBA Insurance Trust Trustees

Member school entities also are asked to vote for open trustee positions on the PSBA Insurance Trust board. There are currently five seats open and five candidates. A member school entity can vote for up to five individuals. PSBA Insurance Trust provides complimentary travel/accident insurance to all school directors from member school entities while on official school board business. As such, all member school entities are considered participants in PSBA Insurance Trust programs and eligible to vote.

Trustees

William S. LaCoff (term ends Dec. 31, 2018)

Kathy K. Swope (term ends Dec. 31, 2019)

Mark B. Miller (term ends Dec. 31, 2019)

Marianne L. Neel (term ends Dec. 31, 2017)

Michael Faccinetto (term ends Dec. 31, 2017)

Abstain

The Board agreed unanimously to vote for Michael Faccinetto as President-Elect; David Hutchinson - Vice President; and the five Trustees listed above. The votes were cast electronically, 8/26/16. Receipt Code: 79TK

3. Approval – First Reading of Policy Manual - Section 000 – Board Procedures

It is recommended the Board approve the first reading of the following policies in **Section 000 – Board Procedures**
ATTACHMENT 15.3

- 000 Board Policy/Procedure/Administrative Regulations
- 001 Name and Classification
- 002 Authority and Powers
- 003 Functions
- 004 Membership
- 005 Organization
- 006 Meetings
- 007 Policy Manual Access
- 008 Organization Units and Structural Relationships
- 011 Board Governance Standards/Code of Conduct

4. Approval – First Reading of Policy Manual - Section 600 – Finances

It is recommended the Board approve the first reading of the following policies in **Section 600 – Finances**
ATTACHMENT 15.4

- 601 Fiscal Objectives
- 602 Budget Planning
- 603 Budget Preparation
- 604 General Operating Budget Adoption
- 604.1 Budget Adoption
- 608 Bank Accounts
- 610 Purchases Subject to Bid/Quotation
- 611 Purchases Budgeted
- 612 Purchases Not Budgeted
- 613 Cooperative Purchasing
- 614 Payroll Authorizations
- 615 Payroll Deductions
- 616 Payment of Bills
- 617 Petty Cash
- 619 Intermediate Unit Audit
- 622 GASB Statement 34
- 625 Procurement Cards/Credit Cards

5. AMENDMENT - School Operation Services Group, Inc. Agreement

It is recommended the Board amend the Agreement with School Operations Services, Inc. to provide interim administrative services, originally approved on April 27, 2016 as follows:

Amend the end date from August 31, 2016 to October 31, 2016. This will increase the total by \$21,844, amending the not to exceed amount from \$45,000 to \$66,844. All other terms and conditions of the Agreement remain the same.

6. Approval – Appointment of Voting Delegate for the PSBA Delegate Assembly Meeting

It is recommended the Board approve the appointment of **Michelle Price** as the voting delegate to represent Colonial Intermediate Unit 20 at the PSBA Delegate Assembly Meeting to be held on Saturday, October 15, 2016. The Delegate Assembly will adopt the official PSBA platform, approve bylaws changes, receive official reports, and learn the results of the PSBA officer elections.

7. Approval – Salary Increase for the Assistant to the Executive Director for Management Services for 2016-2017

It is recommended an increase of 3.55% ~~2.55% (equivalent to Act 93)~~ plus an additional \$2,000 for the Assistant to the Executive Director for Management Services for the 2016-2017 school year.

8. Approval – Allocations

It is recommended the Board approve the following allocations received from the Pennsylvania Department of Education, for the 2016-2017 school year:

IDEA – School Age	\$14,441,100.00
Early Intervention	\$5,799,661.00
IDEA – Preschool	\$1,031,589.00
IDEA – Section 619	\$264,160.00
Title I – Delinquent	\$200,273.00

9. Approval – Schedule of Insurances

It is recommended the Board approve the schedule of insurance as outlined below for the 2016-2017 school year.

	2016-2017	2015-2016	2014-2015	2013-2014
Commercial Package	\$60,279	\$58,025	\$56,760	\$48,679
Commercial Automobile	\$98,495	\$95,985	\$109,298	\$104,316
School Board Legal (E&O)	\$42,744	\$41,967	\$41,219	\$32,483
Commercial Umbrella	\$32,893	\$30,843	\$28,343	\$27,863
Boiler	Included	Included	Included	Included
Privacy & Network Security Liability	\$14,793	\$14,793	N/A	N/A
Workers' Compensation	\$691,520	\$567,113	\$564,327	\$528,276

10. Approval – Capital Improvements

It is recommended the Board approve the following Capital Improvements. Quotes have been solicited and awarded as follows:

- Repainting of all hallways and conference rooms: *Awarded to Repsher and Shook Painting- \$15,240.00*
- New blinds for all windows in Central Office: *Awarded to Jackson's Window Shoppe Inc.- \$12,000.00*
- Sink Hole Repair (Colonial Academy): This work is to be completed as soon as possible: *Awarded to Schmauder Excavating. Due to the unknown scope of damage, repairs will be made on a time and material basis.*

11. Approval – Change in Position:

It is recommended the Board approve the following change in position:

- From Access Billing (Cluster 2H) to Secretary – Medical Billing and Child Accounting (Cluster 2C)** effective August 1, 2016. The duties of the position have been revised and are in line with secretarial positions in Cluster 2C.

12. Approval – New Class/Positions

It is recommended the Board approve the following new class / positions:

- Teacher (1) and Associate Teacher (3)** effective August 18, 2016. Easton Area SD has requested the Intermediate Unit create this classroom due to an increase in students coming from Early Intervention and transfers into the district. (AS, Shawnee Elementary, EASD)

- b. **Teacher (1) and Associate Teacher (3)** effective August 18, 2016. Bethlehem Area SD has requested the Intermediate Unit create this classroom due to an increase in students coming from Early Intervention and transfers into the district. (AS, Farmersville Elementary, BASD)
 - c. **Teacher (1) and Associate Teacher (3)** effective August 18, 2016. Easton Area SD has requested the Intermediate Unit create this classroom due to an increase in students coming from Early Intervention and transfers into the district. (AS, Palmer Elementary, EASD). Budget Amendment is Attached [ATTACHMENT 15.12.c](#)
 - d. **Monitor (3)** effective August 9, 2016. These positions are needed to provide additional support for students on the buses and vans. (Transportation, Northampton/Monroe Counties)
 - e. **Speech Therapist** effective August 18, 2016. This position is needed due to the increase in the number of new classes, requests for services, and number of new students being added to our existing classrooms. (Speech & Language Impaired - School Age, Buildings as assigned, PMSD) Budget Amendment is Attached [ATTACHMENT 15.12.e](#)
 - f. **Associate Teacher (1:1)** effective August 18, 2016 and will continue until student moves or no longer needs service. Easton Area SD has requested the Intermediate Unit provide an AT to meet the needs of an individual student who has exceeded the supports available within the classroom setting. (AS, Forks Elementary, EASD) Budget Amendment is Attached [ATTACHMENT 15.12.f](#)
 - g. **Associate Teacher (1:1)** effective August 18, 2016 and will continue until student moves or no longer needs service. East Stroudsburg Area SD has requested the Intermediate Unit provide an AT to work with an individual student due to the student's needs and IEP. (Therapeutic ES, JT Lambert Intermediate, ESASD) Budget Amendment is Attached [ATTACHMENT 15.12.g](#)
 - h. **Associate Teacher** effective August 18, 2016. Northampton Area SD required that an AT be able to provide services to students within the Itinerant classroom and in the regular education classrooms, as well as work with District PCA's. (Itinerant Classroom/Special Education, Moore Elementary, Northampton Area SD) Budget Amendment is Attached [ATTACHMENT 15.12.h](#)
 - i. **Itinerant Autistic Support Teacher** effective August 18, 2016. New position is needed to address the needs of students with Autism in the Pocono Mountain HS- East (AS, PMHS-East, PMSD) Budget Amendment is Attached [ATTACHMENT 15.12.i](#)
 - j. **Mental Health Worker** effective August 18, 2016. This position is necessary to provide students in this class with the mental health component/support. (LSS, Pen Argyl HS, PAASD) Budget Amendment is Attached [ATTACHMENT 15.12.j](#)
 - k. **Associate Teacher** effective August 18, 2016. This position is needed to support the Itinerant Autistic Support Teacher and the students of the Pocono Mountain HS - East (AS, PMHS-East, PMSD) Budget Amendment is Attached [ATTACHMENT 15.12.k](#)
- 13. Approval – Early Intervention Services Contract (County of Northampton)**
It is recommended the Board approve the Early Intervention Service Contract in the amount of \$4,800.00 with the County of Northampton Department of Human Services Mental Health/Early Intervention/Developmental Programs Division for the term of July 1, 2016 through June 30, 2017. [ATTACHMENT 15.13](#)
- 14. Approval – Early Intervention Services Contract (Carbon-Monroe-Pike Counties)**
It is recommended the Board approve the Early Intervention Service Contract with Carbon-Monroe-Pike Mental Health and Developmental Services for the term of July 1, 2016 through June 30, 2017. [ATTACHMENT 15.14](#)
- 15. Board Acknowledgement – Completion of Induction**

It is recommended the Board acknowledge the following individuals who have completed the CIU20 Induction Program (PA Code, Title 22, Chapter 49.16), during the 2016-2017 school year:

Jessica Brown	August 24, 2016	Krista Leonarczyk	August 24, 2016
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16. Approval – Special Education Contracts

It is recommended the Board approve the following 2016-2017 Special Education Contracts:

ATTACHMENT 15.16

<u>School District</u>	<u>Special Education Contracts</u>
Bangor Area School District	\$ 850,409.00
Bethlehem Area School District	4,711,462.00
Delaware Valley School District	265,262.00
East Stroudsburg Area School District	3,861,773.00
Easton Area School District	5,685,139.00
Nazareth Area School District	989,674.00
Northampton Area School District	1,805,157.00
Pen Argyl Area School District	679,149.00
Pleasant Valley School District	1,544,466.00
Pocono Mountain School District	4,286,356.00
Saucon Valley School District	580,193.00
Stroudsburg Area School District	2,114,952.00
Wilson Area School District	797,907.00

17. Approval – IDEA Agreements

It is recommended the Board approve the following IDEA Agreements:

ATTACHMENT 15.17

<u>School District</u>	<u>Pass Through Funds</u>
Bangor Area School District	\$ 412,114.54
Bethlehem Area School District	1,963,983.33
Delaware Valley School District	715,948.20
East Stroudsburg Area School District	1,049,604.21
Easton Area School District	1,091,459.59
Evergreen Community Charter School	10,286.61
Lehigh Valley Academy Regional Charter School	155,327.84
Lehigh Valley Charter High School for the Arts	39,089.13
Lehigh Valley Dual Language Charter School	32,917.16
Nazareth Area School District	448,335.54
Northampton Area School District	705,907.13
Pen Argyl Area School District	241,473.36
Pleasant Valley School District	627,830.74
Pocono Mountain School District	1,621,091.17
Saucon Valley School District	266,425.61
Stroudsburg Area School District	650,368.25
Wilson Area School District	293,792.59

18. Approval – Truancy Intervention Program Contract (County of Northampton)

It is recommended the Board approve the Truancy Intervention Program Contract in the amount of \$231,943 with the County of Northampton for the term of July 1, 2016 through June 30, 2017 **ATTACHMENT 15.18**

19. Approval – Group Counseling/Support Group, Individual Counseling and Life Skills Education Service Contract (County of Northampton)

It is recommended the Board approve the Group Counseling/Support Group, Individual Counseling and Life Skills Education Service Contract in the amount of \$133,675 with the County of Northampton for the term of July 1, 2016 through June 30, 2017 **ATTACHMENT 15.19**

ADDENDUM - ADD**20. Approval – New Class/Positions**

It is recommended the Board approve the following new class / positions:

- a. **Monitor** effective August 9, 2016. IEP's of several students require a Monitor on this run. (Transportation, Colonial Academy Run)
- b. **Associate Teacher** effective August 18, 2016. This AS classroom is classified as an elementary school 3-5 grade. There are only 2 ATs in the classroom. Our AS classroom model has 3 associate teachers (AS, Nazareth Intermediate, Nazareth Area SD) Budget Amendment is attached **ATTACHMENT 15.20.b**
- c. **Associate Teacher** effective August 18, 2016. This AS classroom is classified as an elementary school 3-5 grade. There are only 2 ATs in the classroom. Our AS classroom model has 3 associate teachers (AS, Nazareth Intermediate, Nazareth Area SD) Budget Amendment is attached (AS, Chipperfield Elementary, Stroudsburg Area SD). Budget Amendment is Attached **ATTACHMENT 15.20.c**

ADDENDUM - ADDED AT MEETING

- d. **Teacher (1), Mental Health Worker (1), Associate Teacher (1)** effective August 18, 2016. This classroom is needed due to increase in referrals to our Therapeutic Emotional Support program. (TES, Governor Wolf Elementary, BASD) Budget Amendment is attached **ATTACHMENT 15.20.d**

21. Approval – 2016-2017 Contract Rates

It is recommended the Board approve these additional Colonial Intermediate Unit 20 2016-2017 Service and Payment Rates as outlined on the attached 2016-2017 Contract Rates Sheet **ATTACHMENT 15.21**

On motion by Ms. Miller and seconded by Mr. McKeon and unanimously passed by voice vote, the Board approved the following Personnel Items (on Agenda) as presented with any additions and/or corrections noted:

On motion by Mr. Brewer and seconded by Mr. Habrial and unanimously passed by voice vote, the Board approved the following Personnel Items (on Addendum) as presented with any additions and/or corrections noted:

16. PERSONNEL ITEMS

IF NECESSARY, THE REASON FOR SUBMISSION FOR BOARD APPROVAL AFTER THE PREVIOUS BOARD MEETING DATE IS PROVIDED.

A. LEAVES OF ABSENCE

It is recommended the Board approve the following Leaves of Absence (without pay and benefits unless otherwise noted):

1. Amanda Hero – Parental Leave

Start Date: August 30, 2016

Return Date: January, 2017

ADDENDUM - ADD

2. Arian Moyle – Parental Leave

Start Date: August 19, 2016

Return Date: January, 2017

B. RESIGNATIONS

It is recommended the Board accept the following Resignations:

	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Reason</u>
1	Laura Balmer	Speech Language Pathologist	July 13, 2016	Dissatisfaction with wages or conditions & Family or domestic reasons
2	Linda Benjamin	Vehicle Bus Driver	August 8, 2016	Moving from the Area
3	Kimberly Bowers	Secretary	August 1, 2016	Retirement
4	Ronald Bruder	Associate Teacher	August 1, 2016	Retirement
5	Ryan Capobianco	Mental Health Worker	August 17, 2016	Mental Health Worker
6	Dario Chavez	Teacher	June 8, 2016	Other Employment
7	Austin Cramer	Associate Teacher	August 17, 2016	Dissatisfaction with wages or conditions
8	Jonathan Davidson	Associate Teacher	August 2, 2016	Other employment
9	Christie Faust	Associate Teacher	August 17, 2016	Other reasons – To accept a MHW position with IU20
10	Matthew Fisher	Mental Health Worker	August 17, 2016	Other employment
11	Kelsey Gallagher	Speech Therapist	July 8, 2016	Other reasons
12	Mary Gilbo	Speech Therapist	August 17, 2016	Other employment
13	Angelin Gonzalez	Associate Teacher	July 29, 2016	Other employment
14	Holly Hendershot	Speech Therapist	August 17, 2016	Other employment
15	Suzanne Holup	Associate Teacher	August 15, 2016	Other reasons
16	Melissa Koehler	Teacher	August 18, 2016	Other employment
17	Susan Kleinle	Associate Teacher	August 15, 2016	Other employment
18	Patricia Kleintop	Associate Teacher	August 1, 2016	Retirement
19	Matthew Krauss	ACCESS Coordinator	June 24, 2016	Other employment
20	Valerie Madea	Mental Health Treatment Specialist	July 18, 2016	Illness or other physical reasons
21	Kelly Maglio	COTA	July 25, 2016	Other employment
22	Jacqueline Manjone	Associate Teacher	August 15, 2016	Moving from the area
23	Bonnie Meyer	Associate Teacher	August 15, 2016	Retirement
24	Laurie Plotsko	Mental Health Treatment Specialist	August 8, 2016	Other employment
25	Kaitlyn Shuster	Associate Specialist	August 14, 2016	Other employment

26	Reema Tajdar	Associate Teacher	August 17, 2016	Other reasons
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ADDENDUM – ADD:

27	Linda Adams	Van Driver	August 8, 2016	No reason given
28	April Chalfant	Transition Coach	August 18, 2016	To accept Teaching position with IU20
29	Bridget Collins	Associate Teacher	August 18, 2016	To accept Teaching position with IU20
30	Andrew Fernandez	Mental Health Worker	August 15, 2016	Other employment
31	Joann Gantt	Monitor	August 18, 2016	No reason given
32	Beth Green	Associate Teacher	August 18, 2016	Other employment
33	Heather Heaney	Reading Specialist	August 17, 2016	Other employment
34	Krista Hill	Associate Teacher	August 17, 2016	Other employment
35	Laura Hoffert	Associate Teacher (1:1)	August 18, 2016	To accept MHW position with IU20
36	Martha Kiesling	Associate Teacher	August 17, 2016	Other employment
37	Anthony Martino	Associate Teacher	August 17, 2016	To accept MHW position with IU20
38	Leslie Omdalen	Associate Teacher	August 15, 2016	Other employment
39	Sarah O'Neill	Associate Teacher (1:1)	August 19, 2016	Other reasons
40	Lauren Paterson	Associate Teacher	August 18, 2016	Other employment
41	Thomas Polinski	Associate Teacher	August 17, 2016	Retirement / Moving from the area
42	Laura Riffas	Monitor	June 8, 2016	Family or domestic reasons
43	Brittany Riker	Associate Teacher	August 17, 2016	To accept Teaching position with IU20
44	Kristin Starosta	Training and Consulting Staff	September 2, 2016	Other employment
45	Nicholas Strebig	Mental Health Worker	August 18, 2016	Other reasons / Accepted Teaching position within the IU
46	Danielle Zifra	Associate Teacher	August 16, 2016	Family or domestic reasons

C. JOB STATUS CHANGES

It is recommended the Board approve the following Job Status Changes:

	<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
1	Brittany Brogan	From Associate Teacher (1:1) to Full-time Classroom Associate (AS, East Hills Middle, BASD)	Remains the same	August 19, 2016
2	Anthony Casciano	From Associate Teacher (1:1) to Full-time Classroom Associate Teacher (ES, Colonial Academy, following PAASD calendar)	Remains the same	August 19, 2016
3	Dennis Causey	From Monitor (1:1) to Monitor (Transportation, Locations as assigned)	Remains the same	August 9, 2016
4	Regina Denaro	From Monitor (1:1) to Monitor (Transportation, Locations as assigned)	Remains the same	August 9, 2016
5	Alyssa Koehler	From Full-time Mental Health Worker to Mental Health Treatment Specialist (PHP, Colonial Academy, following PAASD calendar)	\$50,985 (Step 1 – M)	August 19, 2016
6	Maria Perez	From Associate Teacher (1:1) to Full-time Classroom Associate (AS, East Stroudsburg HS North, ESASD)	Remains the same	August 19, 2016
7	Eileen Quinones	From Full-time Mental Health Worker to Mental Health Treatment Specialist (PHP, JM Hill Elementary, ESASD)	\$50,985 (Step 1 M)	August 19, 2016

8	Lorie Rehrig	From Full-time Associate Teacher (1:1) to Classroom Associate Teacher (PS, PVE, PVSD)	Remains the same	August 19, 2016
9	Cindy Searles	From Monitor (1:1) to Monitor (Transportation, Locations as assigned)	Remains the same	August 9, 2016
10	William Trauger	From Van Driver/Monitor to Bus Driver/Van Driver/Monitor (Transportation, Locations as assigned)	2016-2017 Hourly Rates (2015-2016 Rates: \$15.29/\$13.75/\$12.19 per hour)	July 15, 2016

ADDENDUM – ADD:

11	Mark Davis	From Associate Teacher (1:1) to Full-time Classroom Associate (LSS, Swiftwater Intermediate, PMSD)	Remains the same	August 19, 2016
12	Kory Kutzler	From Coordinator of Special Education (Level IV) to Supervisor of Special Education (Level III) (PHP, CIU20 Office)	\$87,500 (Level III)	August 25, 2016

D. APPOINTMENTS

It is recommended the Board approve the following Appointments:

	Name	Assignment	Salary	Effective Date
1	Joanna Aul	Full-time Associate Teacher (LS, George Wolf Elementary, Northampton Area SD)	\$18,083.63 (Cluster 7, Step 1 – HS48/AS)	August 18, 2016
2	Bonnie Autenrieth	Full-time TPE School Psychologist (Resolve, Partial Hospitalization & Therapeutic Emotional Support, CIU20 Office)	\$52,050 (Step 1, M30)	August 18, 2016
3	Shannon Baker	Full-time TPE Speech Therapist (Speech & Language Impaired Support – School Age, as assigned, BASD)	\$50,985 (Step 1 –M)	August 19, 2016 (PRC)
4	Ashley Bennett	Full-time TPE Speech Therapist (Speech & Language Impaired Support – School Age, as assigned, Wilson Area SD)	\$50,985 (Step 1 –M)	August 18, 2016
5	Kelsey Dickey	Full-time TPE Teacher (Visually Impaired Support, as assigned, EASD, Nazareth Area SD and PAASD)	\$48,856 (Step 1 – BS/BA)	August 18, 2016
6	Christie Faust	Full-time Mental Health Worker (PHP, Colonial Academy, following PAASD)	\$26,503 (Step 1 – BS/BA)	August 18, 2016
7	Nicole Fedor	Full-time Associate Teacher (AS, Forks Elementary, EASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016
8	Crystal Fry	Full-time Associate Teacher (ES, Bangor Middle, Bangor Area SD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016
9	Corinne Gannon	Full-time Certified Occupational Therapy Assistant (OT – School Age, as assigned, Pike County)	\$30,958.63 (Cluster 6)	August 18, 2016 (PRC)
10	Anastasia Giacomopoulos	Full-time Associate Teacher (Bangor HS, Bangor Area SD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016
11	Brittany Glen	Full-time TPE Speech Therapist (Speech & Language Impaired Support – EI, CIU20 Office)	\$50,985 (Step 1 – M)	July 11, 2016

12	Rebecca Hamm	Full-time TPE Teacher (AS, Palmer Elementary, EASD)	\$48,856 (Step 1 – BS/BA)	August 18, 2016
13	Jessica Hudnall	Full-time Certified Occupational Therapy Assistant (OT – School Age, as assigned, Bangor Area SD)	\$30,958.63 (Cluster 6)	August 18, 2016
14	Jennifer Jones	Full-time TPE Speech Therapist (Speech & Language Impaired Support – School Age, as assigned, BASD & EASD)	\$50,985 (Step 1 - M)	August 18, 2016
15	Michelle Luckenbach	Bus Driver/Van Driver/Monitor (Transportation, as assigned)	2016-2017 Hourly Rates (2015-16 Rates: \$15.29/\$13.75/\$12.19 per hour)	August 9, 2016
16	Amanda Mahorsky	Full-time Mental Health Worker (ES, Governor Wolf Elementary, BASD)	\$26,503 (Step 1 – BS/BA)	August 18, 2016
17	Anthony Martino	Full-time Mental Health Worker (PHP, Broughal Middle, BASD)	\$26,503 (Step 1 – BS/BA)	August 18, 2016
18	Stacey McKee	Full-time TPE Teacher (PHP, JM Hill Elementary, ESASD)	\$48,856 (Step – BS/BA)	August 18, 2016
19	Kelly McNamee	Full-time Associate Teacher (AS, Kenneth N. Butz, Jr. Elementary, Nazareth Area SD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016 (PRC)
20	Amanda Najpauer	Full-time Associate Teacher (ES, Governor Wolf Elementary, BASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016 (PRC)
21	Lauren Pellington	Full-time Teacher (ES, Bangor HS, Bangor Area SD)	\$50,985 (Step 1 - M)	August 18, 2016
22	Ashley Persing	Full-time TPE Speech Therapist (Speech & Language Impaired Support – School Age, As assigned, Northampton Area SD)	\$50,985 (Step 1 – M)	August 18, 2016 (PRC)
23	Gina Phillips	Full-time TPE Speech Therapist (Speech & Language Impaired Support – EI, Colonial Early Learning Center)	\$50,985 (Step 1 - M)	July 14, 2016
24	Vianca Rivera Colon	Full-time Associate Teacher (1:1) (ES, Colonial Academy, following PAASD calendar)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016 and will continue until student moves or no longer needs service
25	Jeffrey Santo	Full-time TPE Teacher (ES, Bangor MS, Bangor Area SD)	\$52,050 (Step 1 – M30)	August 18, 2016
26	Jessica Simcisko	Full-time TPE Teacher (Visually Impaired Support, As assigned, DVSD and ESASD)	\$49,388 (Step 1 – B15)	August 19, 2016
27	Jeanne Stahlecker	Full-time TPE Teacher (Visually Impaired Support, As assigned, PVSD and PMSD)	\$49,920 (Step 1 – B24)	August 18, 2016
28	Kimberly Vagie	Full-time Associate Teacher (1:1) (ES, Chipperfield Elementary, Stroudsburg Area SD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016 and will continue until student moves or no longer needs service
29	Grant Whary	Full-time Mental Health Worker (PHP, Broughal MS, Bethlehem Area SD)	\$26,503 (Step 1 – BS/BA)	August 18, 2016
30	Aralee Williams	Full-time TPE Speech Therapist (Speech & Language Impaired Support – School Age, As assigned, PAASD and PMSD)	\$50,985 (Step 1 – M)	August 18, 2016 (PRC)

31	Kristen Lilly (AT, EI)	REVISED: Approved at June 2016 Meeting with a start date of August 18, 2016. Revise start date to July 22, 2016 due to the needs of the Summer EI Program.
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ADDENDUM - ADD:

32	Christopher Albright	Full-time Associate Teacher (1:1) (AS, Easton MS, EASD)	\$18,083.63 (Cluster 7, Step 1 – HS48/AS)	August 23, 2016 and will continue until student moves or no longer needs service
33	Farhana Begum	Full-time Associate Teacher (1:1) (AS, Easton HS, EASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016 and will continue until student moves or no longer needs service
34	Raquel Burns	Full-time TPE Training and Consulting Staff (Curriculum, CIU20 Office)	\$52,583 (Step 1 – M45)	September 12, 2016
35	Jill Bush	Full-time Certified Occupational Therapy Assistant (OT-School Age, As assigned, PMSD)	\$30,958.63 (Cluster 6, Step 1)	August 18, 2016 (PRC)
36	Jacqueline Capwell	Monitor (Transportation, Northampton Area SD)	2016-2017 Hourly Rate (2015-2016 Rate: \$12.19/hour)	August 29, 2016
37	April Chalfant	Full-time TPE Teacher (PH, Stroudsburg Jr. HS, Stroudsburg Area SD)	\$50,985 (Step 1 – M)	August 18, 2016
38	Bridget Collins	Full-time TPE Teacher (AS, Farmersville Elementary, BASD)	\$48,856 (Step 1 – BS/BA)	August 18, 2016
39	Michael DeAngelo	Full-time Supervisor of Pupil Services (Special Education – Pupil Services, CIU20 Office)	\$87,500 (Level III)	TBD pending release from present school district
40	Stacy Dietz	Monitor (Transportation, Locations as assigned)	2016-2017 Hourly Rate (2015-2016 Rate: \$12.19/hour)	August 29, 2016
41	Chelsey Frazier	Full-time Associate Teacher (1:1) (ES, East Stroudsburg Elementary, ESASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 19, 2016 and will continue until student moves or no longer needs service
42	Joann Gantt	Monitor (Transportation, Locations as assigned)	2016-2017 Hourly Rate (2015-2016 Rate: \$12.19/hour)	August 29, 2016 (PRC)
43	Daniel Gardner	Full-time TPE Teacher (ES, East Stroudsburg Elementary, ESASD)	\$48,856 (Step 1 – BS/BA)	August 18 23, 2016
44	Marisa Griffith	Full-time Associate Teacher (ES, Easton Middle, EASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016
45	Janell Hockin	Full-time Associate Teacher (AS, Shawnee Elementary, EASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 22, 2016
46	Leah Hoff	Full-time Associate Teacher (AS, Siegfried Elementary, Northampton Area SD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016
47	Laura Hoffert	Full-time Mental Health Worker (ES, Colonial Academy, following PAASD calendar)	\$26,503 (Step 1 – BS/BA)	August 19, 2016
48	Kelly Jonke	Full-time Associate Teacher (AS, Palmer Elementary, EASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 22, 2016

49	Darwin Manriquez	Full-time Associate Teacher (PHP, Colonial Academy, following PAASD calendar)	\$18,083.63 (Cluster 7, Step 1 – HS48/AS)	August 18, 2016
50	Erica McDonnell	Full-time TPE Teacher (AS, Shawnee Elementary, EASD)	\$48,856 (Step 1 – BS/BA)	August 22, 2016
51	Melissa McQuade	Full-time TPE Reading Specialist (Programs as Assigned, Colonial Academy, following PAASD calendar)	\$49,388 (Step 1 – B15)	August 18, 2016 (PRC)
52	Jessica Mowrey	Full-time Associate Teacher (AS, Forks Elementary, EASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016
53	William Oatman	Full-time Associate Teacher (AS, Liberty HS, BASD)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	September 1, 2016
54	Kelly Paxton	Full-time TPE Teacher (ES, Governor Wolf Elementary, BASD)	\$50,985 (Step 1 – M)	August 18, 2016
55	Brittany Riker	Full-time TPE Teacher (LSS, Forks Elementary, EASD)	\$48,856 (Step 1 – BS/BA)	August 18, 2016
56	Eileen Sales	Full-time Transition Coach (Transition, Northampton County)	\$22,583 (Cluster 7, Step 1 – BS/BA)	August 30, 2016 (PRC)
57	Nicholas Strebis	Full-time TPE Teacher (Vocational Education – Culinary Arts, Colonial Academy, following PAASD calendar)	\$48,856 (Step 1 – BS/BA)	August 18, 2016
58	Michelle Storm	Full-time TPE Teacher (LSS, Stroudsburg Intermediate/Elementary, Stroudsburg Area SD)	2014-2015 (Step 1 – BS/BA)	January 22, 2015
		Justification for Lateness: Oversight. New processes have been implemented to avoid this error in the future.		
59	Megan Wolfe	Full-time Mental Health Worker (ES, Northampton MS, Northampton Area SD)	\$26,503 (Step 1 – BS/BA)	August 25, 2016 (PRC)
60	Martina Zaragoza	Full-time Associate Teacher (PHP, Colonial Academy, following PAASD calendar)	\$20,583.63 (Cluster 7, Step 1 – BS/BA)	August 18, 2016
61	Rachel Zarayko	Full-time Mental Health Worker (PHP, Colonial Academy, following PAASD calendar)	\$28,565 (Step 1 – M)	August 23, 2016

E. SUPPLEMENTAL AGREEMENTS TO CURRENT POSITIONS:

It is recommended the Board approve the following Supplemental Agreements to Current Positions:

	Name	Rate	Service	Effective Dates
1	Kara Abuzere (Speech Therapist)	Not to exceed \$500	Mentoring of a new professional (Shannon Baker)	August 19, 2016 – August 18, 2017
2	Deb Brett (Teacher)	Not to exceed \$500	Mentoring of a new professional (Erica Guarnieri)	August 19, 2016 – March 28, 2017
3	Karen Bukoski (Speech Therapist)	Not to exceed \$500	Mentoring of a new professional (Aralee Williams)	August 18, 2016 – August 17, 2017
4	Amanda Devaney (Speech Therapist)	Not to exceed \$500	Mentoring of a new professional (Jennifer Jones)	August 18, 2016 – August 17, 2017

5	Jennifer Domcheck (Teacher)	Not to exceed \$500	Mentoring of a new professional (Jeffrey Santos)	August 18, 2016 – August 17, 2017
6	Ashlee Grennan (Teacher)	Not to exceed \$500	Mentoring of a new professional (Kelly Paxton)	August 18, 2016 – August 17, 2017
7	Jenny Happel (Teacher)	Not to exceed \$500	Mentoring of a new professional (Lauren Pellington)	August 18, 2016 – August 17, 2017
8	Michelle Lavelle (Speech Therapist)	Not to exceed \$500	Mentoring of a new professional (Ashley Persing)	August 18, 2016 – August 17, 2017
9	Courtney Parry (Vision Teacher)	Not to exceed \$500	Mentoring of a new professional (Jeanne Stahlecker)	August 18, 2016 – August 17, 2017
10	Polly Scofield (Teacher)	Not to exceed \$500	Mentoring of a new professional (Bridget Collins)	August 18, 2016 – August 17, 2017
11	Gretchen Titmas (Vision Teacher)	Not to exceed \$500	Mentoring of a new professional (Kelsey Dickey)	August 18, 2016 – August 17, 2017
12	Greg Lehman (Bus Driver)	Apportionment of 400 pooled CDL training hours @\$20.00 per hour, to be determined based on training needs	CDL Training	July 5, 2016 – June 30, 2017
13	Donovan Adamson (Bus Driver)			
14	Kim Rowe (Bus Driver)			
15	Karen Bukoski (Speech Therapist)	Contractual 2015-2016 Curriculum Rate. Not to exceed 5 Days	To revise and develop curriculum materials and program guidelines	July 5, 2016 – August 17, 2016
16	Allyssa Sirb (Speech Therapist)			
17	Paula Toborowski (Hearing Therapist)			
18	Bonnie Yezzo (Hearing Therapist)			
19	Courtney Parry (Vision Therapist)			
20	Gretchen Titmas (Vision Therapist)			
21	Kimberly McCall (Teacher)	Contractual hourly rate. Not to exceed 6 hours	To provide interpreting services for a BASD Kindergarten student during assessment times.	July 13, 2016 – August 19, 2016
22	Douglas Bartek (Head Teacher)	Not to exceed \$1,200	Additional pay due to being Head Teacher at the Northampton County Juvenile Detention Center	August 19, 2016 – June 16, 2017
23	Caroline Engler (Associate Teacher)	\$18.81/hour. Not to exceed 45 hours	To work as a MHW during ESY	July 6, 2016 – July 21, 2016
24	Elizabeth Martin (MHW)	Contractual Hourly Rate. Not to exceed 67 hours	To work as a MHW during ESY	June 23, 2016 – July 21, 2016
25	Adelis Agosto (Substitute)	\$14.58/hour. Not to exceed 67 hours	To work as an AT during ESY	June 23, 2016 – July 21, 2016
26	Doreen Lwanga (Substitute)	\$14.58/hour. Not to exceed 67 hours	To work as an AT during ESY	June 23, 2016 – July 21, 2016

27	Jazmin Riquelme (Substitute)	\$14.58/hour. Not to exceed 67 hours	To work as an AT during ESY	June 23, 2016 – July 21, 2016
28	Maxieen Pryce (Substitute)	\$14.58/hour. Not to exceed 48 hours	To work as an AT during ESY	July 5, 2016 – July 21, 2016

ADDENDUM – ADD

29	Sue Medar Onuschak (Teacher)	Not to exceed \$500	Mentoring of a new professional (Stacey McKee)	August 18, 2016 – August 17, 2017
30	Amanda Sechrist (Teacher)	Not to exceed \$7,500	Special Olympics manager to plan, schedule and coordinate Special Olympic events and programs	August 29, 2016 – June 30, 2017
31	Rachel Van Allen (Teacher)	Not to exceed \$250	Volunteering their time to Special Olympics after work hours	August 29, 2016 – June 30, 2017
32	Janine Page (Teacher)			
33	Janelle Pemberton (Access Billing Coordinator)			
34	Amy Hettel (Teacher)			
35	Richard Kropp (Physical Therapist)			
36	Kory Kutzler (Supervisor)			
37	Jana Frankenfield (Teacher)			
38	Renee Heckman (Secretary)			
39	Reik Faust (MHW)			
40	Pam Youngkin (APE Teacher)			
41	Melanie Villano (APE Teacher)			
42	Gretchen Titmas (Vision Teacher)	Not to exceed \$500	Mentoring of a new professional (Jessica Simcisko)	August 19, 2016 – August 18, 2017
43	Amanda Devaney (Speech Therapist)	Not to exceed \$500	Mentoring of a new professional (Ashley Bennett)	August 18, 2016 – August 17, 2017
44	Katelin Hursh (Teacher)	Not to exceed \$500	Mentoring of a new professional (Brittany Riker)	August 18, 2016 – August 17, 2017
45	Daria Foley (Teacher)	Not to exceed \$500	Mentoring of a new professional (Daniel Gardner)	August 23, 2016 – August 22, 2017
46	Heather Grabowski (Teacher)	Not to exceed \$500	Mentoring of a new professional (Erica McDonnell)	August 22, 2016 – August 21, 2017
47	Jacqueline Weaver (Teacher)	Not to exceed \$500	Mentoring of a new professional (Melissa McQuade)	August 18, 2016 – August 17, 2017

F. CONTRACTS FOR PAYMENT

It is recommended the Board approve the following Contracts for Payment and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

<u>Attachment</u>	<u>Name</u>	<u>Service</u>	<u>Rate</u>	<u>Effective Dates</u>
F.1	A Mindful Insight Education and Consulting	Will present two breakout sessions, "Regulate, Relate and Reason: Mindfulness in the Classroom" at the Annual IU Wide In-Service Day.	Not to exceed \$500 plus expenses. Not to exceed \$575	October 10, 2016
F.2	Children's Home of Easton	Will provide transportation for Special Education Students to the Colonial Academy.	\$40.43 per student per day	2016-2017 School Year
F.3	DeSales University	Provide the location for the 2016 Math Symposium	Not to exceed \$5,860	October 25, 2016
F.4	East Stroudsburg University Lehigh Valley Center	Will provide meeting space for training of the CIU 20 Counselors for Chapter 339	\$160/day, for 4 days. Not to exceed \$640	September 2016 – March 2017
F.5	Faith Lutheran Church	Will provide an educational/domestic setting for Life Skills students in Northampton County	\$1,100 per month. Not to exceed \$13,200	September 1, 2016 – August 31, 2017
F.6	Suzanne Hastie	Will provide breakout session, "A Vocabulary of Movement" at the Annual IU Wide In-Service Day.	\$375, plus expenses. Not to exceed \$475	October 10, 2016
F.7	Allison Hubbs	Will provide occupational therapy services for school age students	\$51.72/hour, for 67 hours. Not to exceed \$3,465.24	June 23, 2016 – August 4, 2016
F.8	Jennings Transportation	Will provide transportation for students from local school districts to and from Camp Hill as outlined in contract	Not to exceed \$46,020	August 24, 2016 – June 30, 2017
F.9	Leader Services	Renewal of IEPWriter Software, Child Accounting Module, Children Count, PIMS Module, StaR Module and the 504 Module as outlined in contract	Not to exceed \$28,222	July 1, 2016 – June 30, 2017
F.10	Shanthi Project	Will provide mindfulness and yoga training to staff members in the PHP to incorporate into their classrooms	\$75/hour, for 4 hours. Not to exceed \$300	September 27, 2016 – September 28, 2016
Mr. Habrial voted "No"				
F.11	Dr. Graciela Slesaransky-Poe	Will present two breakout sessions "Supporting Transgender and Gender Non-Conforming Students" at the Annual IU Wide In-Service Day	\$1,250, plus expenses. Not to exceed \$1,550	October 10, 2016
Mr. Habrial voted "No"				
F.12	Cynthia Taylor	Will provide Psychological Evaluations for the Behavioral Health Rehabilitation Services (Provider 50) Program	\$57/hour, for 1,000. Not to exceed \$57,000	September 1, 2016 – August 31, 2017
F.13	Therapy Source, Inc.	Will provide occupational therapy services for school age students	Not to exceed \$68,600	August 17, 2016 – June 30, 2017
F.14	Therapy Source, Inc.	Amendment: to provide COTA Services to school aged students, originally approved on June 24, 2015 and amended on March 23, 2016, is amended as follows: Amend the contract to add an additional \$1,399.09, increasing the not to exceed amount from \$68,600 to \$69,999.09		

F.15	Dellicker Strategies	Will provide Hybrid Learning Institute, Planning, Training and Membership to CIU20 member districts	Not to exceed \$25,000 per participating district	August 24, 2016 – June 30, 2017
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ADDENDUM - ADD

F.15-16	Dennis Fenton	Will provide driver education training to participating school districts	\$25/hour. Not to exceed \$6,500	August 25, 2016 – June 30, 2017
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G. REVENUE GENERATING CONTRACTS FOR SERVICE

It is recommended the Board approve the following Revenue Generating Contracts for Service and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

<u>Attachment</u>	<u>Name</u>	<u>Service</u>	<u>Rate</u>	<u>Effective Dates</u>
G.1	Easton Area SD	CIU20 will provide Cyber Management Services for the Summer of 2016 and transition into the 2016-2017 school year. Services as outlined in contract.	\$80/hour. Not to exceed \$7,000	July 1, 2016 – September 30, 2016
G.2	Wilson SD	CIU20 will administer emergency medical treatment (Diastat) as needed for a Wilson Area SD student.	Not to exceed \$3000	2016-2017 School Year
G.3	Bangor Area SD	CIU20 will provide Hybrid Learning Institute, Planning and Membership	Not to exceed \$12,500	August 24, 2016 – June 30, 2017
G.4	Stroudsburg Area SD	CIU20 will provide Hybrid Learning Institute, Planning and Membership	Not to exceed \$12,500	August 24, 2016 – June 30, 2017

H. SUBSTITUTE LISTS

It is recommended the Board approve placement of the following individuals on the Substitute Lists indicated as per the effective dates as noted:

1. Substitute Teachers

Kristen Lilly	July 8, 2016		
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2. Substitute Associate Teachers

Kristen Lilly	July 8, 2016		
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3. Substitute Transportation

Donna Adamson	July 6, 2016		Substitute Monitor
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4. Substitute Mental Health Treatment Specialists

None at this time			
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ADDENDUM-ADD

Jennifer Welsh	August 29, 2016		
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5. Substitute Custodian

None at this time			
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I. PROVIDER 50 LISTS

It is recommended the following individuals be placed on the Provider 50 List in the areas and on the effective dates listed:

a. Behavior Specialist/Consultant – Master’s

Michelle Clement St. Louis – August 5, 2016	
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b. Mobile Therapist

Michelle Clement St. Louis – August 5, 2016	
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c. Therapeutic Staff Support

Christina Harold – August 5, 2016	Michelle Clement St. Louis – August 5, 2016
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d. Therapeutic Staff Support Aide

None at this time	
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J. MOBILE THERAPIST - OUTPATIENT PROGRAM

It is recommended the following individuals be placed on the Mobile Therapist - Outpatient Program List as per the effective dates listed:

Migdalia Roman – June 24, 2016	
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K. INTENSIVE IN-HOME SERVICES

It is recommended the following individuals be placed on the Intensive In-Home Services List in the areas and on the effective dates listed:

a. Behavior Analyst

None at this time	
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a. Behavioral Technician

None at this time	
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17. NEW BUSINESS –

- Dr. Baird attended the morning session of Orientation Day at ESU on August 19, 2016.
- Mr. Clarke asked how IDEA funds work. Mr. Baltzersen explained how a child count drives the allocation. The intermediate unit acts as an agent for the state.
- A discussion took place regarding PSBA’s report on Charter Schools and the \$100 million that went to charter schools that was not used for special education.

18. COMMENTS FROM VISITORS (Courtesy of the Floor) – There were no visitors

19. MOTION TO ADJOURN - There being no further business, the meeting adjourned at 8:17 p.m. on motion by Mr. Brewer and seconded by Mr. Wunder

The next meeting of the Colonial Intermediate Unit 20 Board of Directors is scheduled for Wednesday, September 28, 2016, beginning at 7:30 p.m.

Respectfully Submitted,
Dawn M. Hales, Secretary to the Board