

**COLONIAL INTERMEDIATE UNIT 20  
MINUTES OF MEETING  
October 26, 2016**

The October meeting of the Colonial Intermediate Unit 20 Board of School Directors was held on Wednesday, October 26, 2016 at Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA. President Baird called the meeting to order at 7:34 PM at which time the Pledge of Allegiance was recited.

**Members Present:**

Dr. Michael Baird, Northampton (President)  
Eugene McKeon, Bethlehem (Vice-President)  
Kenneth Brewer, Bangor  
Michelle Price, Easton  
Kenneth Butz, Nazareth  
Ethan Habrial, Pen Argyl  
Daniel Wunder, Pleasant Valley  
Dawn Wood, Pocono Mountain  
Merlyn Clarke, Stroudsburg

**Members Absent:**

Robert Huffman, East Stroudsburg  
Pam Lufty, Delaware Valley  
Sandra Miller, Saucon Valley  
Linda Baskwell, Wilson

**Also Present:**

Dr. Charlene M. Brennan, Executive Director  
Mr. Hans Baltzersen, Assistant to the Executive Director for Management Services  
Mr. Christopher Wolfel, Assistant to the Executive Director for Student Services  
Mrs. Dawn Hales, Secretary to the Board  
Mr. Anthony Pidgeon, Director of Human Resources & Employee Management  
Mrs. Michelle Bozzini, Director of Professional Learning  
Mr. Jon Wallitsch, Director of Fiscal Services  
Mrs. Jacquelyn Bartek, Director of Special Education  
Mr. James McDonald, Director of Resolve Behavioral Health Services  
Mr. Christopher Fisher, Interim Administrator  
John Freund, III, Solicitor

**4. MOTION to Approve Agenda – October 26, 2016**

On motion by Mr. Butz, seconded by Mr. McKeon, and unanimously passed by voice vote, the Board approved the Agenda as presented with any additions and/or corrections noted. **Two changes/corrections were given to board members at their seat. Dr. Baird noted that Contracts are now broken out of the Personnel section (#14) and are in their own sections (#15 & #16)**

**5. MOTION TO Approve Minutes of Meeting – September 28, 2016**

On motion by Mr. McKeon, seconded by Mr. Brewer, and passed by voice vote, the Board approved the Minutes of the September 2016 meeting as presented.

**6. MOTION TO Approve the Report of the Treasurer & Request for Approval of Bills – September 2016**

On motion by Mr. Butz, seconded by Ms. Price and unanimously passed by voice vote, the Report of the Treasurer for the month of September 2016 was approved and bills ordered paid.

**7. ANNOUNCEMENT OF EXECUTIVE SESSION**

Dr. Baird announced that an Executive Session was held prior to the meeting (6:30 PM) to discuss negotiations. Present were: Dr. Michael Baird, Eugene McKeon, Kenneth Brewer, Michelle Price, Kenneth Butz, Ethan Habrial, Daniel Wunder, Dawn Wood, Merlyn Clarke, Dr. Charlene Brennan, Hans Baltzersen, Christopher Wolfel, Anthony Pidgeon and Atty. Freund.

8. **COMMUNICATIONS -**

- a. **John P. Blake , Senate of PA, 22nd District ATTACHMENT 8.a** - the attached letter was in response to a letter that Dr. Brennan sent to all legislators in the IU20 area, thanking them for the additional \$10 million to the EI line item as part of the 2016/17 budget. She also included a flash drive of a slide show that was shown at Orientation Day focusing on class activities that took place the prior year.

9. **RECOGNITION OF VISITORS** – Janine Page, IU20 MDS Teacher, representing the EA; Heather Brown, CIU20 Assistant Director of Professional Learning

10. **COMMENTS BY VISITORS (Agenda Items)** – None at this time

- Mr. Wolfel introduced Jim McDonald, who was approved at that last board meeting as the new Director of Resolve Behavioral Health Services. Mr. McDonald was previously the Supervisor of Mental Health services and has spent more than 10 years in the Resolve department.

11. **REPORT OF EXECUTIVE DIRECTOR**

- a. **Comprehensive Plan Report - Mrs. Michelle Bozzini and Ms. Heather Brown** - Mrs. Bozzini and Ms. Brown began by providing an overview of the Comprehensive Plan. The timeline was given and major components of the plan were explained (Demographics, Core Foundations, Needs Assessment, Action Plan). Handouts were given to board members. Ms. Brown is also very instrumental in helping CIU20 districts with their Comprehensive Plans.
- Mr. Kalinoski mentioned that he is currently looking into Agenda Manager. Mr. Clarke asked if we could have a demo by December.
  - The Twenty was distributed for the month of October.

12. **OLD BUSINESS**

None at this time

President Baird explained that Mr. McKeon, Mr. Clark, and himself will take the first part of the 200 Section of Board Policies (13. First Reading of Policy Manual - Section 200 – Pupils) Each time they are presented for a first reading, two to three board members will be responsible for each section.

Dr. Brennan instructed any feedback regarding the first reading of these policies to Mr. Chris Fisher and it will be discussed with the members reviewing the section.

On motion by Mrs. Woods and seconded by Mr. Brewer and unanimously passed by voice vote, the Board approved the following Action Items (on Agenda) as presented with any additions and/or corrections noted:

On motion by Mr. Habrial and seconded by Mr. Brewer and unanimously passed by voice vote, the Board approved the following Action Items (on Addendum) as presented with any additions and/or corrections noted:

13. **ACTION ITEMS**

1. **Approval – New Class/Positions**

It is recommended the Board approve the following new class / positions:

- a. **Occupational Therapist Registered (OTR)** effective ~~August 19, 2016~~ **October 27, 2016**. Opening 6 4 new IU20 classrooms (4 3 AS; 1 LSS; 1 ES) (Northampton County) Budget Amendment is attached. **ATTACHMENT 13.1.a - a REVISED Budget Amendment is attached as part of these Minutes due to the changes**
- b. **Bus Monitor (1:1), 2-3 days per week, depending on student needs** effective September 26, 2016. This position is needed to provide support on the bus for an EI student (Bangor Area SD)
- c. **Teacher** effective October 27, 2016. The CAPS program has reached 20 students (Alt. Ed., Colonial Academy) Budget Amendment is attached. **ATTACHMENT 13.1.c**
- d. **Mental Health Worker** effective October 27, 2016. The CAPS program has reached 20 students (Alt. Ed., Colonial Academy) Budget Amendment is attached. **ATTACHMENT 13.1.d**

## **2. Board Acknowledgement – Tenure**

It is recommended the Board acknowledge the following individuals who have achieved Tenure effective the date listed:

<b>Danielle Schroeder</b>	August 15, 2016		<b>Jana Frankenfield</b>	August 15, 2016
<b>Ashley Eckhart</b>	August 15, 2016		<b>Katie McDonald</b>	August 15, 2016
<b>Kathryn Simon</b>	August 14, 2016		<b>Katie Dalrymple-Derr</b>	August 14, 2016
<b>Shaelynn Laponuke</b>	August 14, 2016		<b>Michael Palos</b>	August 14, 2016
<b>Christine Braun</b>	August 14, 2016		<b>Nicole Skibbee</b>	August 14, 2016

## **3. Board Acknowledgement – Induction**

It is recommended the Board acknowledge the following individuals who have completed the CIU 20 Induction Program (Pennsylvania Code, Title 22, Chapter 49.16), during the 2016-2017 school year:

<b>Allison Blackwood</b>	October 26, 2016		<b>Stephanie Rush</b>	October 26, 2016
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## **4. Board Approval - Behavioral Health Rehabilitation Services (P50) Pay Scale Revision**

It is recommended the Board approve the revised pay scale for BHRS direct services, now including the rates for CIU20 staff providing Intensive In-Home (IIH) services associated with the ARC of Warren County, New Jersey contract. **ATTACHMENT 13.4**

## **5. Approval – Capital Improvements**

It is recommended the Board approve the following Capital Improvement at the Central Office.

- Installation of new carpeting in common areas and offices that are in need of replacement
  - \$28,698.00 - CB Flooring

## **6. Approval – Office Furniture Purchase**

It is recommended the Board approve the following Office Furniture purchase for the Central Office.

- Replace old office furniture in several offices in different departments throughout the Central Office
  - \$25,277.25 - Interior Workplace Solutions (PA State Contract Price)

## **7. Approval – Solicitation to Bid**

It is recommended the Board authorize permission for the solicitation of bids for Paper and Janitorial supplies through the Northampton/Monroe/Pike County Joint Purchasing Board for the 2017–2018 school year.

## **8. Approval – Solicitation to Bid and Accept and Approve Vendor(s)**

It is recommended the Board authorize permission for the solicitation of bids for Fuel Oil through the Northampton/Monroe/Pike County Joint Purchasing Board for the 2017-2018 school year.

It is also recommended the Board accept and approve the vendor(s) for fuel oil for the 2017-2018 school year as to be recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit 20 Board of Directors at the December 14, 2016 regularly scheduled meeting.

**9. AMENDMENT (2) - School Operation Services Group, Inc. Agreement**

It is recommended the Board amend the Agreement with School Operations Services, Inc. to provide interim administrative services, originally approved on April 27, 2016 and amended on August 24, 2016 as follows:  
Amend the end date from October 31, 2016 to June 30, 2017. This will increase the contract by \$82,296 (~~182-162~~ days at the daily rate of \$508) amending the not to exceed amount from \$66,844 to \$149,140. All other terms and conditions of the Agreement remain the same.

**10. Approval – Change in Position**

It is recommended the Board approve the following Change in Position:

**Lunch Aide** effective October 28, 2016. Increase the one Lunch Aide position from 16 hours per week to 18 hours per week to provide assistance with lunches on Fridays. (Food Services at Colonial Academy)

**11. Approval – City of Bethlehem, Bushkill Township, Palmer Township Police Departments - Memoranda of Understanding**

It is recommended the Board approve the attached memoranda of understanding with local law enforcement agencies in accordance with the PA Safe Schools Act, Act 26 of 1995:

- a. City of Bethlehem Police Department (Colonial IU20 Early Learning Center) **ATTACHMENT 13.11.a**
- b. Bushkill Township Police Department (Colonial Academy) **ATTACHMENT 13.11.b**
- c. Palmer Township Police Department (CIU20 Central Office) **ATTACHMENT 13.11.c**

**12. Adoption of Policy Manual - Section 200 – Pupils**

It is recommended the Board adopt the following policy in **Section 200 – Pupils** as presented on September 28, 2016  
**ATTACHMENT 13.12**

210.2 Naloxone Administration in School

**13. Approval - First Reading of Policy Manual - Section 200 – Pupils**

It is recommended the Board approve the first reading of the following policies in **Section 200 – Pupils**  
**(Distributed to Board Members)**

- 201 Admission of Students
- 202 Admission of Nonresident Students
- 203 Immunizations and Communicable Diseases
- 204 Attendance
- 207 Confidential Communications of Students
- 209 Health Services/Medical Records
- 209.1 Food Allergy Management
- 210 Medications
- 210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- 212 Reporting Student Progress
- 213 Assessment of Student Progress

**14. Approval – Employment Agreement (Dr. Mary Beth Bianco)**

It is recommended the Board approve an Employment Agreement between Colonial Intermediate Unit 20 and Dr. Mary Beth Bianco, Assistant to the Executive Director for Administrative and Professional Services, effective November 10, 2016 and ending November 9, 2017. The Contract and benefits (Exhibit A) for Dr. Bianco are attached. **ATTACHMENT 13.14**

**15. Approval - Lancaster-Lebanon Intermediate Unit 13 - Memorandum of Understanding**

It is recommended the Board approve the Memorandum of Understanding between Colonial Intermediate Unit 20 and Lancaster-Lebanon Intermediate Unit 13 for the **PAIU Literacy Design Collaborative Coach Certification Project 2016-2018 ATTACHMENT 13.15**

**16. Approval – Tuscarora Intermediate Unit 11 - Letter of Agreement**

It is recommended the Board approve **The Early Intervention Evidenced Based Implementation Grant** Letter of Agreement between Colonial Intermediate Unit 20 and Tuscarora Intermediate Unit 11 **ATTACHMENT 13.16**

**ADDENDUM - ADD****17. Approval – New Class/Positions**

It is recommended the Board approve the following new class /positions:

- a. **Associate Teacher (1:1)**, effective October 17, 2016 and will continue until student moves or no longer needs service. The Easton Area SD is requesting CIU20 provide an Associate Teacher to meet the needs of an individual student (CAPS (Alt. Ed.), Colonial Academy) Budget Amendment is attached. **ATTACHMENT 13.17.a**
- b. **Program Specialist** effective October 27, 2016. This position is needed to support the Partial Hospitalization Program (PHP, All locations)
- c. **Secretary for Cyber Services and Special Education** effective October 27, 2016. This position is needed due to the growth of cyber services and special education programs. (Technology: half-day; Special Education: half-day; Colonial IU20 Office)

**On motion by Mr. Clarke and seconded by Mr. Habrial and unanimously passed by voice vote, the Board approved the following Personnel Items (on Agenda) as presented with any additions and/or corrections noted:**

**On motion by Mr. Habrial and seconded by Ms. Price and unanimously passed by voice vote, the Board approved the following Personnel Items (on Addendum) as presented with any additions and/or corrections noted:**

**16. PERSONNEL ITEMS**

**IF NECESSARY, THE REASON FOR SUBMISSION FOR BOARD APPROVAL AFTER THE PREVIOUS BOARD MEETING DATE IS PROVIDED.**

**A. LEAVES OF ABSENCE**

It is recommended the Board approve the following Leaves of Absence (without pay and benefits unless otherwise noted):

**None at this time**

**B. RESIGNATIONS**

It is recommended the Board accept the following Resignations:

	<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>	<b><u>Reason</u></b>
1	Anthony Arrigali	Bus Driver	October 4, 2016	Dissatisfaction with wages or conditions

2	Mary Beth Bianco	Assistant to the Executive Director for Administrative and Professional Services	December 31, 2016	Illness or other physical reasons
3	Kimberly Dudley	Associate Specialist	October 21, 2016	Dissatisfaction with wages or conditions
4	Sandy Hudson	Associate Teacher	October 19, 2016	Other employment
5	Eileen Mahan	Bus Driver	October 14, 2016	Dissatisfaction with wages or conditions; Family or domestic reasons

**ADDENDUM – ADD:**

6	Gizelle Aviles	Associate Teacher	October 14, 2016	Family or domestic reasons
7	Amy Kossyk	Associate Teacher	October 14, 2016	To accept a teaching position with CIU20
8	Stephanie Rush	Special Education Teacher	October 14, 2016	Other employment

**C. JOB STATUS CHANGES**

It is recommended the Board approve the following Job Status Changes:

	<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
1	Latasha Anthony	From Full-time Associate Teacher (1:1) to Classroom Associate Teacher (LSS, CIU20 Office, following Wilson Area SD calendar)	Remains the same	October 11, 2016
2	Betty Jo Bonners	From Van Driver/Monitor to Bus Driver/Van Driver/Monitor (Locations as assigned)	2016-2017 Starting Hourly Rate for Bus Driver: 2016-17 increase for Van Driver/Monitor (2015-16 Rates: \$15.29/\$13.75/\$12.19 per hour)	September 17, 2016
3	Susan Dougherty	From Monitor to Van Driver/Monitor (Locations as assigned)	2016-2017 Starting Hourly Rate for Van Driver: 2016-17 increase for Van Driver/Monitor (2015-16 Rates: \$13.75/\$12.19 per hour)	August 29, 2016
4	Mary Krayeski	From Long-term Substitute to Full-time TPE Teacher (AS, Stroudsburg HS, SASD)	Remains the same	October 3, 2016
5	Sherin Philip	From Full-time Associate Teacher (1:1) to Classroom Associate Teacher (LSS, PM West Jr. HS, PMSD)	Remains the same	October 6, 2016
6	Stefany Schwartz	From Full-time Associate Teacher (1:1) to Classroom Associate Teacher (AS, Freemansburg Elementary, BASD)	Remains the same	October 5, 2016

**ADDENDUM – ADD:**

7	Katherine Freeman	From Associate Teacher (1:1) to Full-time Classroom Associate Teacher (AS, Chipperfield Elementary, SASD)	Remains the same	August 24, 2016
8	Jennifer Korpics	From Full-time to Part-time (.8) Associate Teacher (EI, Colonial Early Learning Center, BASD)	\$15,666.10 (Cluster 7A, Step 4 - HS48/AS)	October 18, 2016

9	Diana Williams	From Part-time (.43) to Part-time (.48) Lunch Aide (Behavioral Health Services, Colonial Academy, following PAASD)	Remains the same	October 28, 2016
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**D. APPOINTMENTS**

It is recommended the Board approve the following Appointments:

	<b>Name</b>	<b>Assignment</b>	<b>Salary</b>	<b>Effective</b>
1	Lacy Anger	Full-time Associate Teacher (1:1) (PHP Colonial Academy, following PAASD calendar)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 17, 2016 (PRC) and will continue until student moves or no longer needs service
2	Emanuel Fantauzzi - Quinones	Full-time Associate Teacher (1:1) (PHP, Colonial Academy, following PAASD calendar)	\$16,583.63 (Cluster 7, Step 1 - HS/HQ)	October 3, 2016 and will continue until student moves or no longer needs service
3	Deborah Fitzgerald	Full-time Associate Teacher (1:1) (LSS, Stroudsburg Jr. HS, SASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 11, 2016 and will continue until student moves or no longer needs service
4	Elyssa Kocon	Full-time Associate Teacher (AS, Farmersville Elementary, BASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 5, 2016
5	Laura Kromer	Full-time Associate Teacher (1:1) (AS, Colonial Academy, following PAASD calendar)	\$18,083.63 (Cluster 7, Step 1 - HS48/AS)	October 3, 2016 and will continue until student moves or no longer needs service
6	Darlene Markowski	Full-time Associate Teacher (1:1) (LSS, PM West Jr. HS, PMSD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 6, 2016 and will continue until student moves or no longer needs service
7	Lucia Ribeiro Hassounah	Full-time Associate Teacher (AS, Farmersville Elementary, BASD)	\$18,083.63 (Cluster 7, Step 1 - HS48/AS)	October 17, 2016
8	Ilene Schaeffer	Full-time Associate Teacher (AS, Freedom HS, BASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 24, 2016
9	Karen Schubert	Full-time Associate Teacher (AS, Shawnee Elementary, EASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 17, 2016
10	Ashley Wilder	Part-time (.8) Associate Teacher (EI, Colonial Early Learning Center)	\$16,466.90 (Cluster 7A, Step 1 - BS/BA)	October 18, 2016

**ADDENDUM - ADD:**

11	Wayne Altemose	Monitor (Transportation, Locations as assigned)	2016-17 Starting hourly rate (2015-16 salary: \$12.19/hour)	October 24, 2016
12	Heather Antonioli-Zigubu	Full-time Associate Teacher (LSS, Avona Elementary, Wilson Area SD)	\$18,083.63 (Cluster 7, Step 1 - HS48/AS)	October 18, 2016
13	Erin Bach	Full-time Associate Teacher (1:1) (LSS, Pocono Mountain East Jr. HS, PMSD)	\$16,583.63 (Cluster 7, Step 1 - HS/HQ)	October 24, 2016 and will continue until student moves or no longer needs service
14	Caitlin Cecco	Long-term Substitute Guidance Counselor (NPSS, Locations as assigned)	\$50,985 (Step 1 - M)	November 7, 2016

15	Alysha Cumba	Monitor (Transportation, Locations as assigned)	2016-17 Starting Hourly Rate (2015-16 Rate: \$12.19)	October 31, 2016
16	Lisa Gengaro	Full-time Associate Teacher (AS, Clearview Elementary, BASD)	\$18,083.83 (Cluster 7, Step 1 - HS48/AS)	October 4, 2016
17	Casey Gillespie	Full-time Associate Teacher (TES, Easton Middle, EASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	November 2, 2016
18	Leighton Hewitt	Full-time Associate Teacher (1:1) (TES, JT Lambert Intermediate, ESASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 4, 2016 and will continue until student moves or no longer needs service
19	Kazimierz Jackiewicz	Bus Driver/Van Driver/Monitor (Transportation, Locations as assigned)	2016-17 Starting Hourly Rate (2015-16 Rates: \$15.29/\$13.75/\$12.19 per hour)	October 18, 2016
20	Amy Kossyk	Full-time TPE Teacher (TES, Governor Wolf Elementary, BASD)	\$48,856 (Step 1 - BS/BA)	October 17, 2016
21	Katherine Moore	Full-time Mental Health Worker (ES, Broughal Middle, BASD)	\$26,503 (Step 1 - BS/BA)	October 10, 2016
22	Kirby Mutton	Full-time Associate Teacher (PHP, Colonial Academy, following PAASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 5, 2016
23	Francis Pullo	Monitor (Transportation, Locations as assigned)	2016-17 Starting hourly rate (2015-16 salary: \$12.19/hour)	October 25, 2016
24	Jennifer Ronkowitz	Full-time Associate Teacher (AS, Forks Elementary, EASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 13, 2016
25	Tess Staples	Full-time Associate Teacher (1:1) (LSS, George Wolf Elementary, Northampton Area SD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 18, 2016 and will continue until student moves or no longer needs service
26	Margaret Terleski	Full-time Associate Teacher (1:1) (AS, Liberty HS, BASD)	\$20,583.63 (Cluster 7, Step 1 - BS/BA)	October 25, 2016 and will continue until student moves or no longer needs service
27	Kelly Trilli	Full-time Associate Teacher (1:1) (AS, Colonial Academy, following PAASD)	\$16,583.63 (Cluster 7, Step 1 - HS/HQ)	October 17, 2016 and will continue until student moves or no longer needs service
28	Moises Vasquez	Full-time Help Desk/Office Assistant (Technology, CIU20 Office)	\$32,188 (Cluster 3E, Step 1)	October 13, 2016
29	Jenny Williams	Full-time Associate Teacher (1:1) (LSS, CIU20 Office)	\$16,583.63 (Cluster 7, Step 1 - HS/HQ)	October 19, 2016 and will continue until student moves or no longer needs service

#### **E. SUPPLEMENTAL AGREEMENTS TO CURRENT POSITIONS:**

It is recommended the Board approve the following Supplemental Agreements to Current Positions:

	<b><u>Name</u></b>	<b><u>Rate</u></b>	<b><u>Service</u></b>	<b><u>Effective Dates</u></b>
1	Katie Dalrymple Derr (Teacher)	Not to exceed \$500	To serve as Mentor to new professional (Kristen Lilly)	September 12, 2016 - September 11, 2017

ADDENDUM – ADD

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2	Katryn Goodman (School Psychologist)	Not to exceed \$500	To mentor a new professional (Caitlin Cecco)	November 7, 2016 - November 6, 2017
3	Glen Pembleton (Associate Teacher)	\$25/hour. Not to exceed \$6,500	To provide Driver Education to participating school districts	October 27, 2016 - June 30, 2017

**F. SUBSTITUTE LISTS**

It is recommended the Board approve placement of the following individuals on the Substitute Lists indicated as per the effective dates as noted:

1. **Substitute Teachers**

None at this time			
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2. **Substitute Associate Teachers**

Robert Oslinker	October 3, 2016		
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3. **Substitute Transportation**

Robert Natkie	October 7, 2016		Substitute Monitor
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4. **Substitute Mental Health Treatment Specialists**

None at this time			
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5. **Substitute Custodian**

None at this time			
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**G. PROVIDER 50 LISTS**

It is recommended the following individuals be placed on the Provider 50 List in the areas and on the effective dates listed:

a. **Behavior Specialist/Consultant – Master’s**

Sherry Pepper - October 12, 2016	
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b. **Mobile Therapist**

None at this time	
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c. **Therapeutic Staff Support**

None at this time	
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d. **Therapeutic Staff Support Aide**

None at this time	
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**H. MOBILE THERAPIST - OUTPATIENT PROGRAM**

It is recommended the following individuals be placed on the Mobile Therapist - Outpatient Program List as per the effective dates listed:

Nikida Allen – August 31, 2016	Edgardo DeJesus - August 31, 2016
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ADDENDUM-ADD:

Jill Clagett - October 24, 2016	
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**I. INTENSIVE IN-HOME SERVICES**

It is recommended the following individuals be placed on the Intensive In-Home Services List in the areas and on the effective dates listed:

a. **Behavior Analyst**

None at this time	
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a. **Behavioral Technician**

None at this time	
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On motion by Mr. McKeon and seconded by Mr. Brewer and unanimously passed by voice vote (with the exception of one "No" vote on Item 15.5), the Board approved the following Contracts for Service Items (on Agenda) as presented with any additions and/or corrections noted:

On motion by Mr. McKeon and seconded by Ms. Price and unanimously passed by voice vote, the Board approved the following Contracts for Service Items (on Addendum) as presented with any additions and/or corrections noted:

**15. CONTRACTS FOR SERVICE**

It is recommended the Board approve the following Contracts for Service and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU20:

<b>Attachment</b>	<b>Name</b>	<b>Service</b>	<b>Rate</b>	<b>Effective Dates</b>
15.1	Josh Berk	Will speak at Parent and Family Engagement Night for students and families in CIU20 non-public schools	Not to exceed \$100	November 7, 2016
15.2	Chester County IU24	Will provide judges, event coordinator and equipment to conduct CIU20's Regional PA Academic Competition	\$3,806, plus mileage. Not to exceed \$4,140	April 7, 2017 (Snow date April 10, 2017)
15.3	Lisa Facciponti	Will provide eight sessions of an interactive music program to students in each program: Dual Diagnosis, Autistic PHP, Autistic Support, Life Skills at Colonial Academy	\$100/hour, for 60 hours. Not to exceed \$6,000	November 1, 2016 - June 30, 2017
15.4	PsyTech Solutions, Inc.	Will provide CIU20 with Epitomax Software for electronic medical record keeping	Not to exceed \$64,000	November 1, 2016 - June 30, 2017
15.5	Shanthi Project	Will provide mindfulness and therapeutic yoga to students in the Resolve program	\$75/hour, for 112 hours. Not to exceed \$8,400	November 1, 2016 - June 30, 2017
	<b>Mr. Habrial voted "No"</b>			
15.6	Nirmal Verma	Will provide support and troubleshooting for CPE Tracker	\$100/hour, for 200 hours. Not to exceed \$20,000	July 1, 2016 - June 30, 2018
15.7	Schmauder Excavating, Inc.	Will provide snow removal at the CIU20 Central Office Building, Colonial Academy and Transportation Building	As outlined in contract	November 1, 2016 - November 1, 2017

**ADDENDUM-ADD:**

15.8	Allison Hubbs	Will provide Occupational Therapy services for school age students to meet state and federal mandates	\$51.72/hour, for 1,200 hours. Not to exceed \$62,064, plus mileage	October 27, 2016 - June 10, 2017
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On motion by Mr. McKeon and seconded by Mr. Habrial and unanimously passed by voice vote, the Board approved the following Revenue Generating Contracts for Service Items (on Agenda) as presented with any additions and/or corrections noted:

On motion by Mr. Wunder and seconded by Ms. Price and unanimously passed by voice vote, the Board approved the following Revenue Generating Contracts for Service Items (on Addendum) as presented with any additions and/or corrections noted:

#### 16. REVENUE GENERATING CONTRACTS FOR SERVICE

It is recommended the Board approve the following Revenue Generating Contracts for Service and that the Executive Director and Board Secretary be authorized to execute same on behalf of, and as agent for, the Board of Directors of CIU-20:

<u>Attachment</u>	<u>Name</u>	<u>Service</u>	<u>Rate</u>	<u>Effective Dates</u>
16.1	Bethlehem Area SD	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools and also provide Parent Involvement Opportunities	As outlined in contract. Not to exceed \$72,659.56	August 30, 2016 through end of 2016-2017 school year
16.2	East Stroudsburg Area SD	ESASD will utilize CIU20's online CPR/First Aid Certification account to purchase online CPR/First Aid Certifications	\$25.99 per Certification	October 1, 2016 - June 30, 2017
16.3	Northampton Area SD	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools and also provide Parent Involvement Opportunities	As outlined in contract. Not to exceed \$14,476.23	Duration of the 2016-2017 school year
16.4	Saucon Valley SD	CIU20 will administrate instructional services in accordance with the Title I program at nonpublic schools and also provide Parent Involvement Opportunities and Professional Development for classroom teachers	As outlined in contract. Not to exceed \$7,632.68	September 15, 2016 through the end of the 2016-2017 school year

#### ADDENDUM - ADD:

16.5	Lehigh Valley Academy Regional Charter School	CIU20 will provide specialized education through our Partial Hospitalization Program for two students who attend the Lehigh Valley Academy Regional Charter School	Not to exceed \$61,952.80	October 17, 2016 - end of the 2016-2017 school year
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#### 17. NEW BUSINESS –

- Dr. Baird read a letter written by Dr. Mary Beth Bianco to the CIU20 Board of Directors, which will be added as part of the official Minutes.
- Mr. McKeon and the board briefly discussed charter schools and HB530.

#### 18. COMMENTS FROM VISITORS (Courtesy of the Floor) – None at this time

19. MOTION TO ADJOURN - There being no further business, the meeting adjourned at 8:43 p.m. on motion by Mr. Butz and seconded by Mr. McKeon.

The next meeting of the Colonial Intermediate Unit 20 Board of Directors is scheduled for Wednesday, December 14, 2016, beginning at 7:30 p.m. There is no board meeting in November.

Respectfully Submitted,  
Dawn M. Hales, Secretary to the Board

Board Minutes – October 26, 2016