

COLONIAL INTERMEDIATE UNIT 20
6 Danforth Drive
Easton, Pennsylvania 18045-7899

VOLUNTARY RESIGNATION FORM

Date _____

I, _____, hereby tender my voluntary resignation from my employment in the position of _____ with Colonial Intermediate Unit 20.

The last day of my employment will be _____.

For PSERS notification only, please indicate last **actual** working day (regardless of date listed above)

_____.

The reason for my resignation is:

- _____ Other employment
- _____ Dissatisfaction with wages or conditions
- _____ Retirement
- _____ Moving from the area
- _____ Transportation problems
- _____ Illness or other physical reasons
- _____ Family or domestic reasons
- _____ Other reasons (please explain below)

Signature _____

Home Address _____

Phone Number _____

PLEASE RETURN TO THE HUMAN RESOURCES OFFICE